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EMPLOYER

INDEPENDENT DEVELOPMENT TRUST

TERMS OF REFERENCE (TOR) FOR THE PROCUREMENT PROFESSIONAL SERVICES IN CONSORTIUM CONSISTING OF:

1. QUANTITY SURVEYING
2. ARCHITECTURAL
3. CIVIL ENGINEERING
4. STRUCTURAL ENGINEERING
5. ELECTRICAL ENGINEERING
6. MECHANICAL ENGINEERING, AND
7. HEALTH AND SAFETY SERVICES

FOR THE DEMOLITION OF 112 PREFAB HOUSES AND ERECTING OF 113 3-BED HOUSES AND ASSOCIATED INFRASTRUCTURE AT ACACIA PARK IN THE WESTERN CAPE.

BID DOCUMENT

Bid No: DPWI01WCAN001-PSPs

BIDDER'S INFORMATION

(Must be completed by Bidder)

Company Name	
Contact Person	
Cell / Tel Number	
Fax Number	
E-mail Address	
CSD Number	

14/12/2023

PREPARED FOR:
THE INDEPENDENT DEVELOPMENT TRUST

IDT Western Cape Regional Office
14th Floor, Customs House
Heerengracht Street, Foreshore,
Cape Town, 8001

CLOSING DATE AND TIME: 8 February 2024, 12H00

Email: dpwi01wcan-tenders@idt.org.za;

Bid Document to Procure Professional Services. This document contains the Term of Reference, the Bid Data, the Returnable Documents, the Special Condition of Bid and the Contract Data.



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Part T1: BIDDING PROCEDURES

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BID NO.: DPWI01WCAN001-PSPS

T1.1 TENDER NOTICE AND INVITATION TO SUBMIT PROPOSALS

A CALL FOR PROFESSIONAL SERVICE PROVIDERS IN CONSORTIUM CONSISTING OF QUANTITY SURVEYING, ARCHITECTURAL, CIVIL AND STRUCTURAL ENGINEERING, ELECTRICAL AND MECHANICAL ENGINEERING, AND HEALTH AND SAFETY SERVICES FOR THE DEMOLITION OF 112 PREFAB HOUSES AND ERECTING OF 113 3-BED HOUSES AND ASSOCIATED INFRASTRUCTURE AT ACACIA PARK THE IN THE WESTERN CAPE.

Independent Development Trust hereby calls for professional service providers in consortium to submit proposals for quantity surveying, architectural, civil and structural engineering, electrical and mechanical engineering, and health and safety professional services for the demolition of 112 prefab houses and erecting of 113 3-bed houses and associated infrastructure at Acacia Park the in the Western Cape Province.

As per National Treasury Instruction No. 4A of 2016/2017, Central Supplier Database which is also applicable to Public Entities listed in Schedule 2 of the PFMA states as follows:

- Paragraph 4.2, “.....prospective suppliers must be registered on CSD prior to submitting bids (open tenders)”.

Proposals will be adjudicated in terms of the Mandatory Requirements and Functionality as follows:

The evaluation of the proposals will be carried out in three phases.

1. PHASE ONE

1.1. MANDATORY ADMINISTRATIVE REQUIREMENTS/ DOCUMENTATION

- 1.1.1. Submission of fully completed and signed Invitation to Bid (SBD 1).
- 1.1.2. Submission of fully completed and signed Bidder's Disclosure (SBD 4).
- 1.1.3. Submission of fully completed and signed Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1).

1.2. MANDATORY COMPULSORY REQUIREMENTS/ DOCUMENTATION

Only Tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

(Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration. Use of correction fluid is prohibited.) Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed, and signed in black ink, (All as per Standard Conditions of Tender and as per the specific condition of this tender document)

- 1.2.1. Authority to Sign a Bid.
- 1.2.2. All companies under the consortium agreement to provide Company Registration Documents (CIPC) or affidavit and a trade name if a Sole Proprietor.
- 1.2.3. Notarised Consortium Agreement.
- 1.2.4. Professional Registration with of at least one director of each company forming part of the consortium with each respective built environment council (i.e. SACAP, ECSA, SACPCMP, SACQSP) as a Professional or Professional Technologist. (i.e. to be Pr. Arch, Pr. QS, Pr. CPM, Pr. CHSA, Pr. Engineer / Pr. Engineering Technologist).
- 1.2.5. List of all shareholders/directors with Original certified copies of their IDs of all companies forming part of the consortium (no older than 6 months from the tender closing date).
- 1.2.6. Valid proof of Professional Indemnity Insurance cover for minimum of R 5 000 000.00 or twice your professional fees, whichever is highest, for each company forming part of the consortium. The PI should be from licensed Financial Service Providers (FSP). Letter of intention from licensed FSP will not be accepted.

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- 1.2.7. Valid COIDA or Letter good standing with the Department of Labour from **all companies** forming part of the consortium (if applicable).
- 1.2.8. Confirmation of Receipt of Addenda to Bid Documents.
- 1.2.9. Signed Priced Financial Offer.
- 1.2.10. Signed Form of Offer.
- 1.2.11. Attendance to the compulsory briefing meeting by relevant personnel.

Failure to submit any of the above documents / requirements shall result in disqualification of the bid.

- (i) If any of the Directors are in the Employment of the State shall result in disqualification of the bid.
- (ii) If any of its Directors are listed on the Register of Defaulters shall result in disqualification of the bid.
- (iii) In the case of a Bidder, who during the last ten (10) years has been Terminated on Previous Contracts with the IDT shall result in disqualification of the bid.

2. PHASE TWO

FUNCTIONALITY CRITERIA	POINTS ALLOCATION
A. Experience of the company on similar projects not older than 10 years	30 Points
B. Quality of services based on Clients Reference Letter	15 Points
C. Qualifications, Experience and competencies of the key assigned personnel	35 Points
D. Methodology and Technical proposal for execution of the project	10 Points
E. Company locally based	10 Points
TOTAL	100 Points

3. PHASE THREE: PREFERENTIAL POINT SYSTEM

Only competent tenders who have reached or exceeded the minimum functionality threshold of 70% (70 points) will be evaluated on an 80/20 (Price / Specific Goals) points basis in terms of the Preferential Procurement Policy Framework Act of 2000, Preferential Procurement Regulation 2022.

In order to claim and be awarded points bidders must submit an original or an original certified copy of the following source documents to be submitted with the Bid:

- Full Central Supplier Database Report

Since we will be dealing with a consortium, all companies must submit the abovementioned source documents to claim and be awarded points. Individual calculations will be made per company and the average of specific goals per company will be considered as the consortium's total awarded points.

The point related to the IDT Specific Goals will be allocated proportionally as per table below:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TARGETED GROUP	
Women	6
Youth	6
People with Disabilities	4
Black People	4
Total points for Price and SPECIFIC GOALS	100

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STAGE OF AWARD

The following returnable documents shall be submitted together with the tender documents. Validity of this documentation will be verified at the time of award.

1. Proof of Central Supplier Database (CSD) registration.
2. Valid Tax Compliance Letter with a unique pin.

COMPULSORY TENDER BRIEFING

A **compulsory briefing** meeting will take place at the Independent Development Trust Western Cape Office on the **18 January 2024 at 10h00**:

Independent Development Trust WC Regional Office
Customs House Building,
Heerengracht Street,
Foreshore, Cape Town
Dome 3rd Floor

Tenderers must sign a compulsory attendance register in the name of the tendering entity. Attendance by key personnel forming part of the project team is compulsory. Addenda and additional documents, if any, will be issued only to tenderers appearing on the attendance register.

AVAILABILITY OF DOCUMENTS

Documents will be available free of charge online from the 14 December 2023 on the following websites:

- Etender – www.etenders.gov.za
- IDT website - www.idt.org.za

BIDDERS QUERIES

All queries relating to this bid may be addressed in writing to the e-mail: dpwi01wcan-tenders@idt.org.za; No verbal or telephonic queries will be attended to. Any attempt to verbally contact with the IDT's employee to influence outcome of this tender will lead to disqualification of the bid. All queries should be submitted not later than eight (8) calendar days before the closing date. Queries sent after will not be acknowledge. The IDT's response to bid queries will be not later than five (5) calendar days before the closing date.

CLOSING TIME

The closing time for receipt of tenders is 12:00 Noon on **8 February 2024**. Tenders shall be submitted at:

"The IDT Western Cape Office Tender Box"

The Physical Address delivery of Tender documents is:

IDT Western Cape Regional Office
14th Floor, Customs House
Heerengracht Street, Foreshore,
Cape Town, 8001

Bidders should fill out the tender register at the 14th Floor, Customs House at a time and date the tender is dropped off in the IDT tender box.

Disclaimer

- Telegraphic, telephonic, facsimile, email and late tenders will not be accepted.
- Requirements for submission, sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.
- The IDT reserve the right not to appoint the lowest bid financial proposal, based on the outcome of the tender risk assessment.



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CONTACT DETAILS

All bidders must furnish the following particulars and include it in their submission

Name of bidder:

.....

Trading Name

.....

VAT registration number

.....

Tax Clearance Certificate
submitted

YES / NO

.....

Postal address:

.....

Street address:

.....

Contact Person

Telephone number:

Code

.....
.....

Number

.....
.....

Cellular number:

.....

Facsimile number:

Code

.....

Number

.....

e-Mail address:

.....



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T1.2 BID DATA

T1.2.1 BACKGROUND

IDT is a Schedule 2 Public Entity governed by the PFMA and other applicable legislative frameworks as well as its Deed of Trust. The organization is accountable to Parliament through the Minister of Public Works who is the Executive Authority.

The mandate of the IDT is to support and add value to the development agenda of government as indicated in the mission statement; (“The IDT, together with strategic partners, will enable poor communities to access resources, recognize and unlock their own potential and continuously improve their quality of life”). In pursuit of this mandate, the IDT primarily operates as a strategic partner in the management, integration and implementation of certain government development programmes.

The IDT has representation in all provinces and is organized on the basis of regional offices. These offices have the authority to go out on bid for goods and services, do an evaluation of proposals received and make recommendations to the national office (in Tshwane) for final approval and appointment.

Copy of IDT’s last Annual Report is available on request. Additional information with regards to the structure and functional activities of IDT can be obtained from IDT website (www.idt.org.za).

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T1.2.2 BID DETAILS

Bid Data (including special conditions of Bid)

The conditions of bid are the Standard Conditions of Bid as contained in the CIDB Standard for Uniformity in Construction Procurement (August 2019). This standard is issued in terms of sections 4(f), 5(3)(c) and 5(4)(b) of the Construction Industry Development Board Act 38 of 2000 read with Regulation 24 of the Construction Industry Development Regulations, (as amended) issued in terms of section 33 refer to www.cidb.org.za.

The Standard Conditions of Bid make several references to the Bid Data for details that apply Specifically, to this bid. The Bid Data shall have precedence in the interpretation of any ambiguity or Inconsistency between it and the Standard Conditions of Bid. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Bid to which it mainly applies.

Clause number	Bid Data
F.1.1	The employer is Independent Development Trust
F.1.2	<p>The Bid Documents issued by the Employer comprise the following documents :</p> <p>Volume 1 - THE BID</p> <p><u>Part T1: Bidding procedures</u></p> <p>T1.1 - Tender notice and invitation to bid</p> <p>T1.2 - Tender data</p> <p><u>Part T2: Returnable documents</u></p> <p>T2.1 - List of returnable documents</p> <p>T2.2 - Returnable schedules</p> <p>Volume 2 - THE CONTRACT</p> <p><u>Part C1: Contracts and Contract data</u></p> <p>C1.1 - Form of offer and acceptance</p> <p>C1.2 - Bid Contract data</p> <p>C1.3 - Special Conditions of Contract</p> <p><u>Part C2: Pricing data</u></p> <p>C2.1 - Pricing instructions</p> <p>C2.2 - Typing, printing and duplicating work and forwarding charges</p> <p>C2.3 - Travelling and subsistence arrangements and tariffs of charges</p> <p><u>Part C3: Scope of Services</u></p> <p>C3.1 - Professional Service Providers objectives</p> <p>C3.1.2 - Scope of Work & Technical Specifications</p> <p>C3.2 - General Requirements</p> <p>C3.3 - Software application for programming</p> <p>C3.4 - Use of reasonable skill and care</p> <p>C3.5 - Compliance with standards and regulations</p> <p><u>Part C4: Project and Site information</u></p> <p>C4 - Site information</p> <p><u>Part C5: Notes to Bidders</u></p> <p>C5 - Notes to Bidders</p>

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F.1.4	<p>Communication and Employer's Agent/ Project Manager All communication shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a Tenderer.</p>
F.1.4. (a)	<p>The Employer is the Independent Development Trust (IDT)</p> <p>The IDT Western Cape Regional Office: 14th Floor, Customs House Heerengracht Street, Foreshore, Cape Town, 8001</p>
F1.4. (b)	<p>The Employer's Representative is Name: Mr Timothy Kruger Email: dpwi01wcan-tenders@idt.org.za;</p>
F1.5.1	<p>The employer's right to accept or reject any tender offer The employer may accept or reject any variation, deviation, tender offer, or alternative tender offer, and may cancel the tender process and reject all tender offers at any time before the formation of a contract. The employer shall not accept or incur any liability to a Tenderer for such cancellation and rejection.</p>
F2	Tenderer's Obligations
F.2.1	<p>Eligibility Submit a tender offer only if the Tenderer satisfies the criteria stated hereunder and if the Tenderer, or any of his principals, is not under any restriction to do business with the employer (IDT) or the DPWI.</p>



<p>F.2.1.1</p>	<p>Bid offers will only be accepted if the bidder has:</p> <p>1. MANDATORY ADMINISTRATIVE REQUIREMENTS/ DOCUMENTATION</p> <p>1.1.1.Submission of fully completed and signed Invitation to Bid (SBD 1). 1.1.2.Submission of fully completed and signed Bidder's Disclosure (SBD 4). 1.1.3.Submission of fully completed and signed Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1).</p> <p>2. MANDATORY COMPULSORY REQUIREMENTS/ DOCUMENTATION</p> <p>Only Tenderers who satisfy the following eligibility criteria are eligible to submit tenders:</p> <p>(Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration. Use of correction fluid is prohibited.) Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed, and signed in black ink, (All as per Standard Conditions of Tender and as per the specific condition of this tender document)</p> <p>a)</p> <p>2.1.1.Authority to Sign a Bid. 2.1.2.All companies under the consortium agreement to provide Company Registration Documents (CIPC) or affidavit and a trade name if a Sole Proprietor. 2.1.3.Notarised Consortium Agreement. 2.1.4.Professional Registration with of at least one director of each company forming part of the consortium with each respective built environment council (i.e. SACAP, ECSA, SACPCMP, SACQSP) as a Professional or Professional Technologist. (i.e. to be Pr. Arch, Pr. QS, Pr. CPM, Pr. CHSA, Pr. Engineer / Pr. Engineering Technologist). 2.1.5.List of all shareholders/directors with Original certified copies of their IDs (no older than 6 months from the tender closing date). 2.1.6.Valid proof of Professional Indemnity Insurance cover for minimum of R 5 000 000.00 or twice your professional fees, whichever is highest, for each company forming part of the consortium. The PI should be from licensed Financial Service Providers (FSP). Letter of intention from licensed FSP will not be accepted. 2.1.7.Valid COIDA or Letter good standing with the Department of Labour (if applicable). 2.1.8 Confirmation of Receipt of Addenda to Bid Documents. 2.1.9.Signed Priced Financial Offer. 2.1.10. Signed Form of Offer. 2.1.11. Attendance to the compulsory briefing meeting by relevant personnel.</p>
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<p>F.2.7</p>	<p>A compulsory briefing meeting will take place at the Independent Development Trust Western Cape Office on the 16 November 2023 at 12h00:</p> <p>Independent Development Trust WC Regional Office Customs House Building, Heerengracht Street, Foreshore, Cape Town Dome at 3rd Floor</p> <p>Tenderers must sign a compulsory attendance register in the name of the tendering entity. Attendance by key personnel of at least one company forming part of the consortium is compulsory.</p> <p>Addenda and additional documents, if any, will be issued only to tenderers appearing on the attendance register.</p>
<p>F.2.12</p>	<p>Alternative offers are not applicable.</p>
<p>F.2.13.3</p>	<p>Parts of each bid offer communicated on paper shall be submitted as an original.</p>
<p>F.2.13.5</p>	<p>The employer's details and address for delivery of bid offers and identification details that are to be shown on each bid offer package are:</p>
<p>F.2.15.1</p>	<p>Location of IDT bid box: 14th Floor Customs House Building: Independent Development Trust Western Cape Regional Office.</p> <p>Physical address: The Physical Address delivery of Tender documents is: IDT Western Cape Regional Office 14th Floor, Customs House Heerengracht Street, Foreshore, Cape Town, 8001</p> <p>Bidders should fill out the tender submission register at a time and date the tender is dropped off in the IDT tender box.</p>

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F.2.13.5	<p>Identification details:</p> <p>Bid reference number: BID No.: DPWI01WCAN001-PSPs Title of Bid: PROCUREMENT OF PROFESSIONAL SERVICES IN CONSORTIUM CONSISTING OF</p> <ol style="list-style-type: none"> 1. QUANTITY SURVEYING, 2. ARCHITECTURAL, 3. CIVIL ENGINEERING, 4. STRUCTURAL ENGINEERING 5. ELECTRICAL ENGINEERING 6. MECHANICAL ENGINEERING, 7. HEALTH AND SAFETY SERVICES <p>FOR THE DEMOLITION OF 112 PREFAB HOUSES AND ERECTING OF 113 3-BED HOUSES AND ASSOCIATED INFRASTRUCTURE AT ACACIA PARK THE IN THE WESTERN CAPE.</p> <p>Closing date: 8 February 2024 Closing time of the bid:12:h00 PM</p>
F.2.13.6	A two-envelope procedure is not required.
F.2.13.9	Telephonic, telegraphic, telex, facsimile, e-mailed and late bid offers WILL NOT be accepted.
F.2.15	The closing time for submission of bid offers is as stated in the Bid Notice and Invitation to Bid.
F.2.16	The bid offer validity period is 90 days from the closing date
F.3.4	<p>Bids will be opened in public at 12h00 on 8 February 2024.</p> <p>Physical address IDT Western Cape Regional Office 14th Floor, Customs House Heerengracht Street, Foreshore, Cape Town, 8001 Dome at the 3rd Floor</p> <p>Tender received will be published on the IDT website (www.idt.or.za)</p>
F.3.11.3	<p>The procedure for the evaluation of responsive bids is Method 2 of the PPPFA of 2022, please refer to T1.2.3 for details: 80/20 where the financial value inclusive of VAT of one or more responsive bid offers have a value that equals or is less than R50 000 000.00</p>
F.3.11.5	Quality / functionality / technical evaluation will be applicable please refer to T1.2.3 for details.



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F.3.13.1	The employer reserves the right: <ul style="list-style-type: none">• to award the contract in whole or in part to the successful bidder or not to award the bid at all.• not to appoint the lowest bid financial proposal, based on the outcome of the tender risk assessment.
F.3.17	The number of paper copies of the signed contract to be provided by the employer is one.

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T1.2.3 EVALUATION PROCEDURE

Bid evaluation will be conducted as per the stages below:

Stage 1: Eligibility of Bidders

Stage one (1) entails the process of ensuring compliance of the bidders. Bidders shall submit all mandatory returnable documents to qualify for stage two (2) of the evaluation processes. Failure to submit any of the compulsory returnable documents will lead to disqualification.

Table one (1) lists the compulsory returnable documents that shall be submitted by all bidders to be considered eligible for this bid. Certified copies of documents shall be submitted in original and not older than 3 months from the closing date.

Table 1: List of Returnable Administrative Compulsory Documents

Item	Description of Mandatory Administrative Returnable Document
T2.A1	Submission of fully completed and signed Invitation to Bid (SBD 1).
T2.A2	Submission of fully completed and signed Bidder's Disclosure (SBD 4).
T2.A3	Submission of fully completed and signed Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1).

Table 2: List of Returnable Compulsory Documents

Item	Description of Compulsory Returnable Document
T2.B4	Authority to Sign a Bid.
T2.B5	All companies under the consortium agreement to provide Company Registration Documents (CIPC) or affidavit and a trade name if a Sole Proprietor.
T2.B6	Notarised Consortium Agreement.
T2.B7	Professional Registration with of at least one director of each company forming part of the consortium with each respective built environment council (i.e. SACAP, ECSA, SACPCMP, SACQSP) as a Professional or Professional Technologist. (i.e. to be Pr. Arch, Pr. QS, Pr. CPM, Pr. CHSA, Pr. Engineer / Pr. Engineering Technologist).
T2.B8	List of all shareholders/directors with Original certified copies of their IDs (no older than 6 months from the tender closing date).
T2.B9	Valid proof of Professional Indemnity Insurance cover for minimum of R 5 000 000.00 or twice your professional fees, whichever is highest, for each company forming part of the consortium. The PI should be from licensed Financial Service Providers (FSP). Letter of intention from licensed FSP will not be accepted.
T2.B10	Valid COIDA or Letter good standing with the Department of Labour (if applicable).
T2.B11	Confirmation of Receipt of Addenda to Bid Documents.
T2.B12	Signed Priced Financial Offer.
C.1.1	Signed Form of Offer.
	Attendance to the compulsory briefing meeting by relevant personnel.

Stage 2: Evaluation on Functionality/Technical Requirements

Stage two (2) entails the process of evaluation of functionality/technical requirements. Only bidders who meet the threshold of 70% and above of the total functionality/quality points will be eligible to be evaluated under Stage three (3).

The Table three (3) below, specifies in detailed the functionality/technical criteria to be considered under the evaluation.

The companies within the consortium will be evaluated per discipline, and the average score of the seven (7) disciplines will be given to the consortium.

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Table 3: Summary of Quality Criteria

Quality Criteria		Points Allocation
A	Experience of company on similar projects not older than 10 years.	30
B	Quality of services based on Clients Reference Letter.	15
C	Qualifications, Experience and competencies of the key assigned personnel.	35
D	Methodology and Technical proposal for execution of the project.	10
E	Company locally based.	10
TOTAL POINTS		100

A. EVALUATION SCHEDULE: FIRM'S EXPERIENCE ON SIMILAR PROJECTS (30 points)

Relevant Experience on Similar Construction Projects (30 points):

Points are allocated for relevant experience relating to *built environment professional services on the demolition / refurbishment / renovations / upgrade and new construction of projects* to the value threshold equal or above **R10 000 000,00** per projects completed in the past 10 years.

Bidders are requested to list the five projects per discipline for which they wish to be considered for evaluation in the returnable document T2.13, under each respective discipline namely:

1. Quantity Surveyor;
2. Architect;
3. Civil Engineer;
4. Structural Engineer;
5. Electrical Engineer;
6. Mechanical Engineer; and
7. Occupational Health and Safety.

The projects listed under "A. Relevant Project Experience on similar construction projects" will be the same projects to be utilized for evaluation under **"B. Quality of services based on Clients Reference Letter"**.

In support bidders are to complete the "Project Experience" returnable schedule and attach thereto:

- A. Letters of Appointment

Evaluation points will be awarded in terms of the following table three (3):

Table 4: Evaluation sub-criteria: Firm's Experience on Similar Projects (30 points)

A - Evaluation sub-criteria: Firm's Experience on Similar Projects (30 points)		
Sub Criteria	Category	Points Awarded
Bidder has not provided evidence of experience on similar project in the past 10 years and supported by contactable references	Very Poor	0
Bidder has executed and completed at least 2 projects in the past 10 years and supported by contactable references	Poor	10
Bidder has executed and completed at least 3 projects in the past 10 years and supported by contactable references	Fair	15
Bidder has executed and completed at least 4 projects in the past 10 years and supported by contactable references	Good	21
Bid has executed and completed at least 5 or more projects in the past 10 years and supported by contactable references	Very Good	30

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B. EVALUATION SCHEDULE: Quality of services based on Clients Reference Letter (15 points)

Points are allocated for performance on previous projects executed in terms of the respective completed “Client Reference Letter” (see returnable schedules) for the projects listed on the abovementioned **“A. Relevant Project Experience on similar construction projects”** returnable schedule.

Bidders are requested to submit the reference letters for the five projects per discipline for which they wish to be considered for evaluation in the returnable document T2.13, under each respective discipline namely:

1. Quantity Surveyor;
2. Architect;
3. Civil Engineer;
4. Structural Engineer;
5. Electrical Engineer;
6. Mechanical Engineer; and
7. Occupational Health and Safety.

In support bidders are to complete the “Project Experience” returnable schedule and attach thereto:

- B1. Scored signed reference forms (as per returnable schedule **and T2.C13.1 to T2.C13.5**).

Evaluation points will be awarded in terms of the following table:

Projects	Overall Assessment by Client			
	Poor	Average	Good	Excellent
Project 1	0	1	2	3
Project 2	0	1	2	3
Project 3	0	1	2	3
Project 4	0	1	2	3
Project 5	0	1	2	3
Total Number of Points	0	5	10	15

C. EVALUATION SCHEDULE: KEY PERSONNEL (35 points)

Qualification, Professional Registration and Experience of key personnel (35 points):

Points are allocated for professional qualifications, and experience of allocated key personnel for the project under consideration. In order to obtain points, the key personnel must hold a professional registration with the relevant built environmental council applicable to the professional service required (Copy of current Professional Registration is required). For each key personnel allocated to the project, the bidders shall submit the following: Curriculum Vitae together with certified proof of qualifications and current professional registration, together with a letter of good standing from the respective council. (as per returnable schedule **T2.C14**). Failure to submit all proof of professional registrations in all categories will result in no scoring of points in this criteria.



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Evaluation points will be awarded in terms of the following tables:

Table 5: B - Qualifications and competencies of proposed key personnel (35 points)

Description of the Criteria for Key Personnel	Point Allocation												
<p>Quantity Surveyor Only a registered person with active registration with SACQSP as Pr. Quantity Surveyor, will be considered.</p> <p>Points allocated based on the relevant experience:</p> <table border="1"> <thead> <tr> <th>Years of Experience</th> <th>Point Allocation</th> </tr> </thead> <tbody> <tr> <td>10 years or more</td> <td>5 point</td> </tr> <tr> <td>8-9 years</td> <td>4 point</td> </tr> <tr> <td>6-7 years</td> <td>3 point</td> </tr> <tr> <td>3-5 years</td> <td>2 point</td> </tr> <tr> <td>Less than 3 years</td> <td>1 point</td> </tr> </tbody> </table> <p><i>Years of experience are considered from professional registration date.</i></p>	Years of Experience	Point Allocation	10 years or more	5 point	8-9 years	4 point	6-7 years	3 point	3-5 years	2 point	Less than 3 years	1 point	5
Years of Experience	Point Allocation												
10 years or more	5 point												
8-9 years	4 point												
6-7 years	3 point												
3-5 years	2 point												
Less than 3 years	1 point												
<p>Principal Architect Only a registered person with active registration with SACAP as Pr. Senior Architectural Technologist or Pr. Architect, will be considered.</p> <p>Points allocated based on the relevant experience:</p> <table border="1"> <thead> <tr> <th>Years of Experience</th> <th>Point Allocation</th> </tr> </thead> <tbody> <tr> <td>10 years or more</td> <td>5 point</td> </tr> <tr> <td>8-9 years</td> <td>4 point</td> </tr> <tr> <td>6-7 years</td> <td>3 point</td> </tr> <tr> <td>3-5 years</td> <td>2 point</td> </tr> <tr> <td>Less than 3 years</td> <td>1 point</td> </tr> </tbody> </table> <p><i>Years of experience are considered from professional registration date.</i></p>	Years of Experience	Point Allocation	10 years or more	5 point	8-9 years	4 point	6-7 years	3 point	3-5 years	2 point	Less than 3 years	1 point	5
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10 years or more	5 point												
8-9 years	4 point												
6-7 years	3 point												
3-5 years	2 point												
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<p>Civil Engineer Only a registered person as Civil Engineer with active registration with ECSA as Pr. Engineering Technologist or Pr. Engineer, will be considered.</p> <p>Points allocated based on the relevant experience:</p> <table border="1"> <thead> <tr> <th>Years of Experience</th> <th>Point Allocation</th> </tr> </thead> <tbody> <tr> <td>10 years or more</td> <td>5 point</td> </tr> <tr> <td>8-9 years</td> <td>4 point</td> </tr> <tr> <td>6-7 years</td> <td>3 point</td> </tr> <tr> <td>3-5 years</td> <td>2 point</td> </tr> <tr> <td>Less than 3 years</td> <td>1 point</td> </tr> </tbody> </table> <p><i>Years of experience are considered from professional registration date.</i></p>	Years of Experience	Point Allocation	10 years or more	5 point	8-9 years	4 point	6-7 years	3 point	3-5 years	2 point	Less than 3 years	1 point	5
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<p>Structural Engineer Only a registered person as Civil Engineer with active registration with ECSA as Pr. Engineering Technologist or Pr. Engineer, will be considered.</p> <p>Points allocated based on the relevant experience:</p> <table border="1"> <thead> <tr> <th>Years of Experience</th> <th>Point Allocation</th> </tr> </thead> <tbody> <tr> <td>10 years or more</td> <td>5 point</td> </tr> <tr> <td>8-9 years</td> <td>4 point</td> </tr> <tr> <td>6-7 years</td> <td>3 point</td> </tr> <tr> <td>3-5 years</td> <td>2 point</td> </tr> <tr> <td>Less than 3 years</td> <td>1 point</td> </tr> </tbody> </table> <p><i>Years of experience are considered from professional registration date.</i></p>	Years of Experience	Point Allocation	10 years or more	5 point	8-9 years	4 point	6-7 years	3 point	3-5 years	2 point	Less than 3 years	1 point	5
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3-5 years	2 point												
Less than 3 years	1 point												



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<p>Mechanical Engineer Only a registered person as Mechanical Engineer with active registration with ECSA as Pr. Engineering Technologist or Pr. Engineer, will be considered.</p> <p>Points allocated based on the relevant experience:</p> <table border="1"> <thead> <tr> <th>Years of Experience</th> <th>Point Allocation</th> </tr> </thead> <tbody> <tr> <td>10 years or more</td> <td>5 point</td> </tr> <tr> <td>8-9 years</td> <td>4 point</td> </tr> <tr> <td>6-7 years</td> <td>3 point</td> </tr> <tr> <td>3-5 years</td> <td>2 point</td> </tr> <tr> <td>Less than 3 years</td> <td>1 point</td> </tr> </tbody> </table> <p><i>Years of experience are considered from professional registration date.</i></p>	Years of Experience	Point Allocation	10 years or more	5 point	8-9 years	4 point	6-7 years	3 point	3-5 years	2 point	Less than 3 years	1 point	<p>5</p>
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10 years or more	5 point												
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3-5 years	2 point												
Less than 3 years	1 point												
<p>Electrical Engineer Only a registered person as Electrical Engineer with active registration with ECSA as Pr. Engineering Technologist or Pr. Engineer, will be considered.</p> <p>Points allocated based on the relevant experience:</p> <table border="1"> <thead> <tr> <th>Years of Experience</th> <th>Point Allocation</th> </tr> </thead> <tbody> <tr> <td>10 years or more</td> <td>5 point</td> </tr> <tr> <td>8-9 years</td> <td>4 point</td> </tr> <tr> <td>6-7 years</td> <td>3 point</td> </tr> <tr> <td>3-5 years</td> <td>2 point</td> </tr> <tr> <td>Less than 3 years</td> <td>1 point</td> </tr> </tbody> </table> <p><i>Years of experience are considered from professional registration date.</i></p>	Years of Experience	Point Allocation	10 years or more	5 point	8-9 years	4 point	6-7 years	3 point	3-5 years	2 point	Less than 3 years	1 point	<p>5</p>
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10 years or more	5 point												
8-9 years	4 point												
6-7 years	3 point												
3-5 years	2 point												
Less than 3 years	1 point												
<p>Health and Safety Consultant Only a registered person with active registration with SACPCMP as Pr. Construction Health and Safety Agent or Pr. Construction Health and Safety Manager, will be considered.</p> <p>Points allocated based on the relevant experience:</p> <table border="1"> <thead> <tr> <th>Years of Experience</th> <th>Point Allocation</th> </tr> </thead> <tbody> <tr> <td>10 years or more</td> <td>5 point</td> </tr> <tr> <td>8-9 years</td> <td>4 point</td> </tr> <tr> <td>6-7 years</td> <td>3 point</td> </tr> <tr> <td>3-5 years</td> <td>2 point</td> </tr> <tr> <td>Less than 3 years</td> <td>1 point</td> </tr> </tbody> </table> <p><i>Years of experience are considered from professional registration date.</i></p>	Years of Experience	Point Allocation	10 years or more	5 point	8-9 years	4 point	6-7 years	3 point	3-5 years	2 point	Less than 3 years	1 point	<p>5</p>
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10 years or more	5 point												
8-9 years	4 point												
6-7 years	3 point												
3-5 years	2 point												
Less than 3 years	1 point												
<p>Subtotal number of points</p>	<p>35</p>												

D. METHODOLOGY AND TECHNICAL PROPOSAL FOR EXECUTION OF THE PROJECT (10 points)

Points are allocated for the submission of the Technical proposal which should address the project specifics (as per returnable schedule **T2.C15**).

The Technical proposal should address the project specifics considering:

1. Heritage Building and Environmental Impact Aspects;
2. Project Scope;
3. Quality;
4. Schedule and Cost;
5. Communication, Stakeholders and Risk Management; and
6. Project Programme specific to the heritage and environmental impact assessment processes / proposal / approval.

Evaluation points will be awarded in terms of the following table:

Table 6: D _ Technical Proposal for Execution of the Project (10 points)

Presentation Technical Proposal	Points Awarded
<p>Excellent The technical proposal addresses all 6 project specifics as listed above and demonstrates a full understanding of the process to be taken for the execution of this specific project.</p>	10
<p>Good The technical proposal addresses at least 4 to 5 project specifics as listed above and demonstrates a full understanding of the process to be taken for the execution of this specific project.</p>	7
<p>Average The technical proposal addresses at least 2 to 3 project specifics as listed above and demonstrates a full understanding of the process to be taken for the execution of this specific project.</p>	5
<p>Poor / Non submission The technical proposal addresses only 1 or less project specifics as listed above, or the bidder did not submit a technical proposal and demonstrates a full understanding of the process to be taken for the execution of this specific project.</p>	0

E. COMPANY LOCALLY BASED (10 POINTS)

Points are allocated for consulting companies located in the Western Cape Province. Submission of the municipal account or lease agreement on the company name will be considered to allocate point (as per returnable schedule **T2.C16**).

Since the request is for a consortium, which will consist of companies with various offices, points will be awarded based on the established base office for the consortium as per the consortium agreement, required as part of this bid.



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Evaluation points will be awarded in terms of the following table:

Table 9: E _ CONSORTIUM BASE OFFICE LOCALLY BASED (10 POINTS)

Criteria	Points Awarded
Consortium Base Office located in the Western Cape	10
Company not located in the Western Cape	5

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Part T2.1: RETURNABLE DOCUMENTS

T2.A “Administrative Commercial Documents”

Administrative Commercial Documents shall be submitted by the bidders.

Item	Description of Mandatory Administrative Returnable Document	Yes /No
T2.A1	Submission of fully completed and signed Invitation to Bid (SBD 1).	
T2.A2	Submission of fully completed and signed Bidder’s Disclosure (SBD 4).	
T2.A3	Submission of fully completed and signed Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1).	

T2.B “Compulsory Commercial Documents”

Compulsory Commercial Documents shall be submitted by the bidders. If any of the below documentation is not supplied will lead to the immediate disqualification of the bidder. Certified copies of documents shall be submitted in original and not older than 6 months from the tender closing date.

Item	Description of Mandatory Compulsory Returnable Document	Yes /No
T2.B4	Authority to Sign a Bid.	
T2.B5	All companies under the consortium agreement to provide Company Registration Documents (CIPC) or affidavit and a trade name if a Sole Proprietor.	
T2.B6	Notarised Consortium Agreement.	
T2.B7	Professional Registration with of at least one director of each company forming part of the consortium with each respective built environment council (i.e. SACAP, ECSA, SACPCMP, SACQSP) as a Professional or Professional Technologist. (i.e. to be Pr. Arch, Pr. QS, Pr. CPM, Pr. CHSA, Pr. Engineer / Pr. Engineering Technologist).	
T2.B8	List of all shareholders/directors with Original certified copies of their IDs (no older than 6 months from the tender closing date).	
T2.B9	Valid proof of Professional Indemnity Insurance cover for minimum of R 5 000 000.00 or twice your professional fees, whichever is highest, for each company forming part of the consortium. The PI should be from licensed Financial Service Providers (FSP). Letter of intention from licensed FSP will not be accepted.	
T2.B10	Valid COIDA or Letter good standing with the Department of Labour (if applicable).	
T2.B11	Confirmation of Receipt of Addenda to Bid Documents.	
T2.B12	Signed Priced Financial Offer.	
C.1.1	Signed Form of Offer.	
	Attendance to the compulsory briefing meeting by relevant personnel.	

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T2.C “List of Technical and Preferential Returnable Documents”

The technical and preferential returnable documents are required for bid evaluation purposes (Note: If any of the below is not supplied, it will result in the deduction of bid evaluation points)

The table below lists the technical and preferential returnable documents that should be submitted by the bidders.

Item	Description of Returnable Document for Evaluation	Yes /No
T2.C13	Experience of company on similar projects not older than 10 years	
T2.C14	Quality of services based on Evaluation Schedule: Experience on Similar Projects References	
T2.C15	Key personnel assigned to the project: Qualification, Experience, Professional registration	
T2.C16	Technical Proposal & Programme schedule	
T2.C17	Company Locally Based	

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Part T2.2 RETURNABLE SCHEDULE

Important note to Bidder: The relevant supporting documents to the organisation bidding i.e. Registration Certificates for Companies, Close Corporations and Partnerships, or Contracts and Powers of Attorney for Joint Ventures, or ID documents for Sole Proprietors, all as referred to in the foregoing forms listed in Part T2.1, must be inserted here

INSERT HERE

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T2.A1 SBD 1 - INVITATION TO BID

PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE INDEPENDENT DEVELOPMENT TRUST (IDT)					
BID NUMBER:	DPWI01WCAN001-PSPs	CLOSING DATE:	8 February 2024	CLOSING TIME:	12h00
DESCRIPTION	TERMS OF REFERENCE (TOR) FOR THE PROCUREMENT PROFESSIONAL SERVICES IN CONSORTIUM CONSISTING OF QUANTITY SURVEYING, ARCHITECTURAL, CIVIL AND STRUCTURAL ENGINEERING, ELECTRICAL AND MECHANICAL ENGINEERING, AND HEALTH AND SAFETY SERVICES FOR THE DEMOLITION OF 112 PREFAB HOUSES AND ERECTING OF 113 3-BED HOUSES AND ASSOCIATED INFRASTRUCTURE AT ACACIA PARK THE IN THE WESTERN CAPE.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
IDT Western Cape Regional Office					
14th Floor, Customs House					
Heerengracht Street, Foreshore,					
Cape Town, 8001					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mr Timothy Kruger		CONTACT PERSON	Mr Timothy Kruger	
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS			E-MAIL ADDRESS		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

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PART B: TERMS AND CONDITIONS FOR BIDDING

<p>1. BID SUBMISSION:</p> <p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE CIDB STANDARD PROFESSIONAL SERVICES CONTRACT AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.</p> <p>1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</p>
<p>2. TAX COMPLIANCE REQUIREMENTS</p> <p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p> <p>2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”</p>

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS WILL RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

T2.A2 SBD 4 - BIDDER'S DISCLOSURE

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1. If so, furnish particulars:
.....
.....

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:
.....
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF

PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



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T2.A3 SBD 6.1 - PREFERENCE POINTS CLAIM

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

a) GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

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1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TARGETED GROUP	
Women	6
Youth	6
People with Disabilities	4
Black People	4
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

b) DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

c) FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

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$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

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Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women	6	
Youth	6	
People with disabilities	4	
Black People	4	

Source Documents to be submitted with the Bid or RFQ

- Full Central Supplier Database Report

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

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- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

	<p>..... SIGNATURE(S) OF TENDERER(S)</p>
SURNAME AND NAME:
DATE:
ADDRESS:



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T2.B4 AUTHORITY TO SIGN A BID

Fill in the relevant portion applicable to the type of organisation

A. COMPANIES

If a Bidder is a company, a certified copy of the resolution by the board of directors, personally signed by the chairperson of the board, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company must be submitted with this bid, that is before the closing time and date of the bid

AUTHORITY BY BOARD OF DIRECTORS

By resolution passed by the Board of Directors on20.....

Mr/Mrs/Ms.....

(whose signature appears below) has been duly authorised to sign all documents in connection with this bid on behalf of

(Name of Company)

IN HIS/HER CAPACITY AS:

SIGNED ON BEHALF OF COMPANY:

.....

(PRINT NAME)

SIGNATURE OF SIGNATORY: **DATE:**

WITNESSES: 1.....

2.....



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B. SOLE PROPRIETOR (ONE - PERSON BUSINESS)

I, the undersigned..... hereby confirm that I am the sole owner of the business trading as.....

SIGNATURE.....

DATE.....

C. PARTNERSHIP

The following particulars in respect of every partner must be furnished and signed by every Partner :

Full name of partner	Residential address	Signature
.....
.....
.....

We, the undersigned partners in the business trading as hereby authoriseto sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and /or contract on behalf of

..... SIGNATURE SIGNATURE SIGNATURE
--------------------	--------------------	--------------------

..... DATE DATE DATE
---------------	---------------	---------------



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D. CLOSE CORPORATION

In the case of a close corporation submitting a bid, a certified copy of the Founding Statement of such corporation shall be included with the bid, together with the resolution by its members authorising a member or other official of the corporation to sign the documents on their behalf.

By resolution of members at a meeting on 20..... at.....
Mr/Mrs/Ms....., whose signature appears below, has been authorised to sign all documents in connection with this bid on behalf of

(Name of Close Corporation)

.....

SIGNED ON BEHALF OF CLOSE CORPORATION :

.....
(PRINT NAME)

IN HIS/HER CAPACITY ASDATE:

SIGNATURE OF SIGNATORY:

WITNESSES: 1.....

2.....



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E CO-OPERATIVE**

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A certified copy of the Constitution of the co-operative must be included with the bid, together with the resolution by its members authoring a member or other official of the co-operative to sign the bid documents on their behalf.

By resolution of members at a meeting on 20.....
at.....

Mr/Mrs/Ms....., whose signature appears below, has been authorised to sign all documents in connection with this bid on behalf of (Name of cooperative)

SIGNATURE OF AUTHORISED REPRESENTATIVE/SIGNATORY:

IN HIS/HER CAPACITY AS:

DATE:

SIGNED ON BEHALF OF CO-OPERATIVE:

NAME IN BLOCK LETTERS:

WITNESSES: 1.....

2.....



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F JOINT VENTURE**

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If a bidder is a joint venture, a certified copy of the resolution/agreement passed/reached signed by the duly authorised representatives of the enterprises, authorising the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the joint venture must be submitted with this bid, before the closing time and date of the bid.

AUTHORITY TO SIGN ON BEHALF OF THE JOINT VENTURE

By resolution/agreement passed/reached by the joint venture partners on.....20.....
Mr/Mrs/Ms.....,Mr/Mrs/Ms.....
Mr/Mrs/Ms.....and Mr/Mrs/Ms.....
(whose signatures appear below) have been duly authorised to sign all documents in connection with this bid on behalf of:(Name of Joint Venture)

IN HIS/HER CAPACITY AS:

SIGNED ON BEHALF OF (COMPANY NAME):
(PRINT NAME)

SIGNATURE: DATE:

IN HIS/HER CAPACITY AS:

SIGNED ON BEHALF OF (COMPANY NAME):
(PRINT NAME).....

SIGNATURE: DATE:

IN HIS/HER CAPACITY AS:

SIGNED ON BEHALF OF (COMPANY NAME):
(PRINT NAME)

SIGNATURE: DATE:

IN HIS/HER CAPACITY AS:

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G. CONSORTIUM

If a bidder is a consortium, a certified copy of the resolution/agreement passed/reached signed by the duly authorised representatives of concerned enterprises, authorising the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the consortium must be submitted with this bid, before the closing time and date of the bid.

AUTHORITY TO SIGN ON BEHALF OF THE CONSORTIUM

By resolution/agreement passed/reached by the consortium on.....20.....
Mr/Mrs/Ms.....
(whose signature appear below) have been duly authorised to sign all documents in connection with this bid on behalf of:

(Name of Consortium)

IN HIS/HER CAPACITY AS:

SIGNATURE: **DATE:**

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T2.B5 ALL COMPANIES UNDER THE CONSORTIUM AGREEMENT TO PROVIDE COMPANY REGISTRATION DOCUMENTS (CIPC) OR AFFIDAVIT AND A TRADE NAME IF A SOLE PROPRIETOR.

Attached hereto is all companies under the consortium agreement original certified copies of company registration of incorporation or company registration documents or affidavit and trade name if a sole proprietor. My failure to submit the copy with my / our bid document will lead to the conclusion that I am / we are not registered as claimed and our bid will be disqualified

(Attach the Firm's Copy of Registration of Incorporation or Company Registration Documents or Affidavit and Trade Name Here)

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T2.B6 COPY OF CONSORTIUM AGREEMENT CONTRACT

*Attached hereto is a signed certified copy of our **notarised** Consortium Contract. Our failure to submit the copy with our bid document will lead to the conclusion that there is no joint venture contract, and as such, our bid will be disqualified*

(Attach the notarised consortium contract here)

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T2.B7 Professional Registration of at least one Director of each Company forming part of the Consortium with each Respective Built Environment Council

Attached hereto is the Copy of the Professional Registration of at least one Director of each Company forming part of the Consortium with each Respective Built Environment Council.

Required as per the table below:

Professional Discipline	Built Environment Council	Professional Registration Category for at least one company Director
Quantity Surveying Services	SACQSP	Professional QS
Architectural Services	SACAP	Professional Architect
Civil Engineering Services	ECSA	Professional Engineer / Professional Engineering Technologist
Structural Engineering Services	ECSA	Professional Engineer / Professional Engineering Technologist
Electrical Engineering Services	ECSA	Professional Engineer / Professional Engineering Technologist
Mechanical Engineering Services	ECSA	Professional Engineer / Professional Engineering Technologist
Health and Safety Services	SACPCMP	Professional Construction Health and Safety Agent / Professional Construction Health and Safety Manager

Failure to submit the foresaid documentation will lead to disqualification.

(Copy of the Professional Registration of at least one Director of each Company forming part of the Consortium with each Respective Built Environment Council to be inserted here)

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T2.B8 LIST OF ALL SHAREHOLDERS/DIRECTORS WITH ORIGINAL CERTIFIED COPIES OF THEIR IDS

Attached hereto is the List of all shareholders/directors of the company or the consortium/joint venture with the original certified copy of shareholders/director's ID. Failure to submit the foresaid documentation will lead to disqualification.

(List of all shareholders/directors of the company or the consortium/joint venture with the original certified copy of shareholder's/director's ID to be inserted here)



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T2.B9 VALID PROOF OF PROFESSIONAL INDEMNITY INSURANCE DOCUMENTS

Attached hereto is the Valid proof of Professional Indemnity Insurance cover for minimum of R 5 000 000.00 or twice your professional fees, whichever is highest, for each company forming part of the consortium. The PI should be from licensed Financial Service Providers (FSP). Letter of intention from licensed FSP will not be accepted.

(Attached hereto is my / our copies of professional indemnity insurance documents. My failure to submit the copy with my / our bid document will lead to the conclusion that I am / we are do not have professional indemnity cover, and as such, our bid will be disqualified)



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**T2.B10 VALID LETTER OF GOODSTANDING WITH COMPENSATION FOR
OCCUPATIONAL INJURIES AND DISEASE ACT (COIDA) REGISTRATION
CERTIFICATE FROM ALL COMPANIES FORMING PART OF THE CONSORTIUM**

Attached hereto is the valid COIDA or Letter good standing with the Department of Labour from all companies forming part of the consortium (if applicable).

(Attached hereto is my / our certified copy of LETTER of good standing with the Compensation for Occupational Injuries and Diseases, e.g. letter of good standing. My / our failure to submit the certificate with your bid offer will lead to the conclusion that your entity/ company is not registered with COIDA, and therefore, the bid will be disqualified.)

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T2.B12.1 FINANCIAL PROPOSAL FOR ARCHITECT

Professional Discipline	Applicable Gazette
Professional Architect	SACAP rates as per Architectural Profession Act 2000 (Act 44 Of 2000) Rates As Per Gazette No. 47019 Board Notice 307 of 2022
Architectural Services Pertaining to Building Works	
NB: Expenses / disbursements as provided for in the contract are paid in addition to the total of the project cost-based tariff but in line with Government rates as published by The Department of Public Works from time to time.	
Project: The demolition of 112 prefab houses and erecting of 113 3-bed houses and associated infrastructure at Acacia Park the in the Western Cape.	

Table 1 _ Estimated Project Value relevant to the scope of services for 2 designs of 3-bedroom house.

ESTIMATED PROJECT VALUE (Inc. VAT)	R 4 164 000,00
ESTIMATED PROJECT VALUE (Exc. VAT)	R 3 620 869,57

TOTAL FULL PROFESSIONAL FEE CALCULATION:

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
4	R 2 000 001	R 4 000 000	R261 510,57	9,77%	R2 000 001,00
Primary Fee					R 261 510,57
Secondary Fee				9,77%	R 158 358,86
Total Fees including Factor (TF)				100%	R 419 869,43
Total fee relevant to this tender. (Stage 1, 2 and 4.2)				27 % of TF	R 113 364,75

Note: The above professional fee is calculated considering Low Complexity Projects as recorded in Government Gazette No 47019 (Board Notice 307 of 2022)

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TABLE 2: PROFESSIONAL FEES

Fee for Normal Services as specified in C3.1.1			
ITEM	DESCRIPTION	% Per Stage	Fee per Stage (Incl. Factor if applicable)
A.	STAGE 1 (Inception)	2%	R 8 397,39
B.	STAGE 2 (Concept and Viability)	15%	R 62 980,41
C.	STAGE 3 (Design Development)	N/A	N/A
D.	STAGE 4.1 (Documentation and Tender)	N/A	N/A
E.	STAGE 4.2 (Documentation and Tender)	10%	R 41 986,94
F.	STAGE 5 (Construction and Supervision)	N/A	N/A
G.	STAGE 6 (Close Out)	N/A	N/A
H.	Sub - Total Professional Fee for standard Architectural Services (Exc. VAT) A+B+C+D+E+F+G	27%	R 113 364,75
Fee for Additional Services as specified in C3.1.1			
The following professional disciplines will have to be sub-contracted by the Service Provider to assist in completing the objective of this project. The units below shall be task based and fees must be fixed.			
ITEM	DESCRIPTION	Unit	Cost per Unit
I.	Task 1: Urban Design (Site Development Plan submission and approval by Local Authority)	1	R
J.	Task 2: Town Planning Work (total carried from Table 3)	1	R
K.	Task 3: Land Surveying	1	R
L.	Task 4: Environmental Screening	1	R
M.	Task 5: Heritage Assessment	1	R
N.	Sub - Total for Additional Services (Exc. VAT) I+J+K+L+M		R
O.	Total for Professional Services and Additional Services (Exc. VAT) H+N		R

For the fee calculations, Project cost-based fee (Method 1 – Low Complexity) is considered.

For the purpose of the stage's apportionment (clause 17) amendment to the stages apportionment as indicated above and in C2: Pricing Data.

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TABLE 3: SUB-CONSULTANT – TOWN PLANNER PROFESSIONAL FEES

The tenderer must make provision for all activities necessary for the execution of the service as set out in C3.1.1.1 Scope of Services hereof.

Tenderer's Rates for Time Based Fees on Town Planning work						
Level as defined in C2.1.3.2	(c) Tenderer's rates for rendering town planning Services @ Time Based Fees	X	(d) Estimated hours for each level	=	(c)x(d) Financial Offer by Tenderer for Time Based Fees	
Task 1: Inception and Status Quo Analysis						
Category A	R	X	hrs	=	R	(1)
Category B	R	X	hrs	=	R	(2)
Category C	R	X	hrs	=	R	(3)
Category D	R	X	hrs	=	R	(4)
Task 2: Preparation of Spatial Development Concept						
Category A	R	X	hrs	=	R	(5)
Category B	R	X	hrs	=	R	(6)
Category C	R	X	hrs	=	R	(7)
Category D	R	X	hrs	=	R	(8)
Task 3: Master Plan Finalisation						
Category A	R	X	hrs	=	R	(9)
Category B	R	X	hrs	=	R	(10)
Category C	R	X	hrs	=	R	(11)
Category D	R	X	hrs	=	R	(12)
Disbursements and project management				=	R	(13)
Total Time Based Fees (1+2+3+4+5+6+7+8+9+10+11+12+13) Total carried to Item J above.				=	R	(14)

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TABLE 4: DETAILED DISBURSEMENT PROPOSAL FOR ARCHITECT

The Detailed Disbursement proposal include the following:

ITEM	DESCRIPTION	DISBURSEMENT COSTS (EXCL. VAT)
A.	Travelling: Mileage & Time (Table D1)	R
B.	Subsistence Allowance (Table D2)	R
C.	Accommodation (if Applicable) (Table D3)	R
D.	TOTAL ESTIMATED DISBURSEMENT COST	R

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Table D1. Travelling: Mileage & Time (Excl. VAT)													
1.1 Vehicle Details:					1.2 Personnel Details								
Vehicle Engine Capacity:					Level 1: Senior / Director				Level 2: Junior / Technician				
Vehicle Registration and Make No:					Full Name:				Full Name:				
1.3 Company Physical Address					Surname:				Surname:				
					Professional Registration:				Professional Registration:				
Item	Trip		Purpose of Trip	Date	Hourly Rate:				Hourly Rate				
	From	To			Mileage				Time				Total (M+T)
					Distance	Less 100km	Rate	Amount (M)	Hours	Less 2 Hrs	Rate	Amount (T)	
1													
2													
1. Travelling: Mileage & Time (Excl. VAT) - SUBTOTAL													
NOTE: Google Maps print-out of route and mileage travelled from Office to Project to be attached, Mileages without Google Maps Print-out will not be considered													



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Table D2. Subsistence Allowance (Excluding VAT)

Item	Trip	Purpose of Trip	Date	Personnel	No. of Personnel	Rate (Excl. VAT)	Amount (Excl. VAT)
2. Subsistence Allowance (Excluding VAT) - SUBTOTAL							

Table D3. Accommodation (if Applicable)

Item	Trip	Purpose of Trip	Date	Personnel	No. of Nights	Rate per Night	Amount (Excl. VAT)
3. Accommodation (Excluding VAT) - SUBTOTAL							

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TABLE 5: CONTRACT SKILLS DEVELOPMENT GOAL (CSDG)

The professional service provider shall determine the CSDG, in the case of professional services contracts the contract skills development goals, expressed in hours, shall be not less than the professional fees in millions of Rand multiplied by 150.

It will be a condition of contract that:

The professional service provider shall achieve in the performance of the contract the Contract Skills Development Goal (CSDG) established in the CIDB Standard for Developing Skills through Infrastructure Contracts, published in Gazette Notice No. 48491 of 28 April 2023.

The Tender Financial Proposal Summary

The professional service provider's attention is brought to the training method as prescribed by the client in the tender document.

STEP ONE: Calculation of hosting a learner/candidate in months

For Professional Service Providers			
Fee Proposal	R	Divided by 1 000 000.00	A =
Min. CSDG requirement (Hours of placement required)	A =	Multiplied by 150	B =
Min. CSDG requirement (Days if placement required)	B =	Divided by 8 Hours per days	C =
Min. CSDG requirement (Months of placement required)	C =	Divided by 21,67 working days per month	D =

STEP TWO: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

To determine the Min. CSDG cost in Rands, we will define the monthly Cost of hosting a learner / candidate using Table 3 of the skills standard as published in Gazette Notice No. 48491 of 28 April 2023.

Bidders are to utilize either Method 3 to meet the Min. CSDG:

Method 3: P1 and P2 learners, or a 240 credits qualification.

For Professional Service Providers			
Method 3: P1 and P2 learners, or a 240 credits qualification	Quarterly cost of R48 500 (this includes the learner stipend, mentorship, provision for additional cost as described in the skills standard).	Divided by 3 months	M3 = R16 167

STEP THREE: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

Table 2: Contract Skills Development Goal					
Item	Description	Number of learners	Rate per month per learner	Total Months required	Total Cost (Min. CSDG Cost in Rands)
		L	(M3)	(D)	ITEM A: TC = L x M3 x D
tem	Method 3	1	R 16 167,00		



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TABLE 6: SUMMARY OF FEE PROPOSAL FOR ARCHITECTURAL SERVICES

ITEM	APPLICABLE WORK STAGES		TOTAL AMOUNT (RANDS)
A.	Total Professional Fee (Excl. VAT)	Item O from Table 2	R
B.	Total Estimated Disbursement Cost (Excl. VAT)	Item D from Table 4	R
C.	Total CIDB BUILD CSDG (Excl. VAT)	Item A:TC from Table 5	R
D.	Total Price Architectural (A+B+C)	TPA	R

TENDERES NAME: _____

TENDERES ADDRESS: _____

PRINT FULL NAMES: _____

TENDERES SIGNATURE: _____

DATE: _____

(Duly authorised to sign on behalf of the tenderer)

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T2.B12.2 FINANCIAL PROPOSAL FOR QUANTITY SURVEYOR

Professional Discipline	Applicable Gazette
Professional Quantity Surveyor	SACQSP rates as per Rates as Per Gazette 39134 Board Notice 170 of 2015
Quantity Surveyor Services Pertaining to Building Works	
<i>NB: Expenses / disbursements as provided for in the contract are paid in addition to the total of the project cost-based tariff but in line with Government rates as published by The Department of Public Works from time to time.</i>	
Project: The demolition of 112 prefab houses and erecting of 113 3-bed houses and associated infrastructure at Acacia Park the in the Western Cape.	

Table 1 _ Estimated Project Value relevant to the scope of services for Quantity Surveying Services

ESTIMATED PROJECT VALUE (Inc. VAT)	R 315 285 644,82
ESTIMATED PROJECT VALUE (Exc. VAT)	R 274 161 430,27

PROFESSIONAL FEE CALCULATION:

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
10	R 256 000 000	R 500 000 000	R 12 334 400	3,96%	R 256 000 000
Primary Fee					R 12 334 400,00
Secondary Fee			3,96%		R 719 192,64
Total Fees (TF)			100%		R 13 053 592,64
Total fee relevant to this tender. (Stage 1, 2 and 4.2)			20% of TF		R 2 610 718,53



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TABLE 2: PROFESSIONAL FEES

Fee for Quantity Surveyor Services as specified in C3.1.2			
ITEM	PROJECT VALUE (Incl. VAT)	% Per Stage	Fee per Stage (Incl. Factor if applicable)
A.	STAGE 1 (Inception)	2,5%	R 326 339,82
B.	STAGE 2 (Concept and Viability)	5%	R 652 679,63
C.	STAGE 3 (Design Development)	N/A	N/A
D.	STAGE 4 (Documentation and Tender)	12,5%	R 1 631 699,08
E.	STAGE 5 (Construction and Supervision)	N/A	N/A
F.	STAGE 6 (Close Out)	N/A	N/A
G.	Total Professional Fee for Quantity Surveyor Services (Exc. VAT) A+B+C+D+E+F	20%	R 2 610 718,53

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TABLE 3 DETAILED DISBURSEMENT PROPOSAL FOR QUANTITY SURVEYOR

The Detailed Disbursement proposal include the following:

ITEM	DESCRIPTION	DISBURSEMENT COSTS (EXCL. VAT)
A.	Travelling: Mileage & Time (Table D1)	R
B.	Subsistence Allowance (Table D2)	R
C.	Accommodation (if Applicable) (Table D3)	R
D.	TOTAL ESTIMATED DISBURSEMENT COST	R

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EMPLOYER

Table D1. Travelling: Mileage & Time (Excl. VAT)													
1.1 Vehicle Details:					1.2 Personnel Details								
Vehicle Engine Capacity:					Level 1: Senior / Director				Level 2: Junior / Technician				
Vehicle Registration and Make No:					Full Name:				Full Name:				
1.3 Company Physical Address					Surname:				Surname:				
					Professional Registration:				Professional Registration:				
					Hourly Rate:				Hourly Rate:				
Item	Trip		Purpose of Trip	Date	Mileage				Time				Total (M+T)
	From	To			Distance	Less 100km	Rate	Amount (M)	Hours	Less 2 Hrs	Rate	Amount (T)	
1													
2													
1. Travelling: Mileage & Time (Excl. VAT) - SUBTOTAL													
NOTE: Google Maps print-out of route and mileage travelled from Office to Project to be attached, Mileages without Google Maps Print-out will not be considered													



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EMPLOYER

Table D2. Subsistence Allowance (Excluding VAT)

Item	Trip	Purpose of Trip	Date	Personnel	No. of Personnel	Rate (Excl. VAT)	Amount (Excl. VAT)
2. Subsistence Allowance (Excluding VAT) - SUBTOTAL							

Table D3. Accommodation (if Applicable)

Item	Trip	Purpose of Trip	Date	Personnel	No. of Nights	Rate per Night	Amount (Excl. VAT)
3. Accommodation (Excluding VAT) - SUBTOTAL							

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TABLE 4: CONTRACT SKILLS DEVELOPMENT GOAL (CSDG)

The professional service provider shall determine the CSDG, in the case of professional services contracts the contract skills development goals, expressed in hours, shall be not less than the professional fees in millions of Rand multiplied by 150.

It will be a condition of contract that:

The professional service provider shall achieve in the performance of the contract the Contract Skills Development Goal (CSDG) established in the CIDB Standard for Developing Skills through Infrastructure Contracts, published in Gazette Notice No. 48491 of 28 April 2023.

The Tender Financial Proposal Summary

The professional service provider's attention is brought to the training method as prescribed by the client in the tender document.

STEP ONE: Calculation of hosting a learner/candidate in months

For Professional Service Providers			
Fee Proposal	R	Divided by 1 000 000.00	A =
Min. CSDG requirement (Hours of placement required)	A =	Multiplied by 150	B =
Min. CSDG requirement (Days if placement required)	B =	Divided by 8 Hours per days	C =
Min. CSDG requirement (Months of placement required)	C =	Divided by 21,67 working days per month	D =

STEP TWO: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

To determine the Min. CSDG cost in Rands, we will define the monthly Cost of hosting a learner / candidate using Table 3 of the skills standard as published in Gazette Notice No. 48491 of 28 April 2023.

Bidders are to utilize either Method 3 to meet the Min. CSDG:

Method 3: P1 and P2 learners, or a 240 credits qualification.

For Professional Service Providers			
Method 3: P1 and P2 learners, or a 240 credits qualification	Quarterly cost of R48 500 (this includes the learner stipend, mentorship, provision for additional cost as described in the skills standard).	Divided by 3 months	M3 = R16 167

STEP THREE: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

Table 2: Contract Skills Development Goal					
Item	Description	Number of learners	Rate per month per learner	Total Months required	Total Cost (Min. CSDG Cost in Rands)
		L	(M3)	(D)	ITEM A: TC = L x M3 x D
tem	Method 3	1	R 16 167,00		



USER CLIENT

EMPLOYER

TABLE 5: SUMMARY OF FEE PROPOSAL FOR QUANTITY SURVEYOR SERVICES

ITEM	APPLICABLE WORK STAGES		TOTAL AMOUNT (RANDS)
A.	Total Professional Fee (Excl. VAT)	Item G from Table 2	R
B.	Total Estimated Disbursement Cost (Excl. VAT)	Item D from Table 3	R
C.	Total CIDB BUILD CSDG (Excl. VAT)	Item A:TC from Table 4	R
D.	Total Price (QS) (Sum of Items A - C)	TPQS	R

TENDERES NAME: _____

TENDERES ADDRESS: _____

PRINT FULL NAMES: _____

TENDERES SIGNATURE: _____

DATE: _____

(Duly authorised to sign on behalf of the tenderer)

USER CLIENT

EMPLOYER

T2.B12.3 FINANCIAL PROPOSAL FOR CIVIL ENGINEER

Professional Discipline	Applicable Gazette
Professional Civil Engineer	ECSCA rates as per Rates as per Gazette 44333 of 2021
Civil Engineering Services Pertaining to Building Works	
<i>NB: Expenses / disbursements as provided for in the contract are paid in addition to the total of the project cost-based tariff but in line with Government rates as published by The Department of Public Works from time to time.</i>	
Project: The demolition of 112 prefab houses and erecting of 113 3-bed houses and associated infrastructure at Acacia Park the in the Western Cape.	

Table 1 _ Estimated Project Value of New Works for Civil Engineer under Block H

ESTIMATED PROJECT VALUE (Inc. VAT)	R 66 204 113,72
ESTIMATED PROJECT VALUE (Exc. VAT)	R 57 568 794,54

PROFESSIONAL FEE CALCULATION of New Works for Civil Engineer under Block H:

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
5	R 47 372 000	R 94 960 000	R 4 121 400	9,50%	R 47 372 000
Primary Fee					R 4 121 400,00
Secondary Fee					R 146 659,59
Total Fees including Factor					R 4 268 059,59
Total fee relevant to this tender. (Stage 1, 2 and 4.2)					R 1 707 223,84

Table 2 _ Estimated Project Value of New Works for Civil Engineer under Block B, C & D

ESTIMATED PROJECT VALUE (Inc. VAT)	R 14 068 374,17
ESTIMATED PROJECT VALUE (Exc. VAT)	R 12 233 368,84

PROFESSIONAL FEE CALCULATION of Alterations Work for Civil Engineer under Block B, C & D:

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
3	R 9 347 000	R 19 066 000	R 982 400	10,50%	R 9 347 000
Primary Fee					R 982 400,00
Secondary Fee					R 303 068,73
Basic Professional Fee					R 1 285 468,73
Alteration Factor (+ 25%)					R 321 367,18
Total Fees including Factor					R 1 606 835,91
Total fee relevant to this tender. (Stage 1, 2 and 4.2)					R 642 734,36

Note: The below factors as applicable by the Gazette for Alterations and Additions have been factored into the professional fee cost as broken down in the Fee Proposal above:

- Factor for Alteration (Clause 4.2.1 Table 2A of the Gazette) to be + 25 %.

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TABLE 3: PROFESSIONAL FEES

New Works for Civil Engineer under Block H: Fee for Normal Services as specified in C3.1.3			
ITEM	PROJECT VALUE (Incl. VAT)	% Per Stage	Fee per Stage (Incl. Factor if applicable)
A.	STAGE 1 (Inception)	5%	R 213 402,98
B.	STAGE 2 (Concept and Viability)	20%	R 853 611,92
C.	STAGE 3 (Design Development)	N/A	N/A
D.	STAGE 4 (Documentation and Tender)	15%	R 640 208,94
E.	STAGE 5 (Construction and Supervision)	N/A	N/A
F.	STAGE 6 (Close Out)	N/A	N/A
G.	Total Professional Fee for New Civil Engineering Services (Exc. VAT) A+B+C+D+E+F	40%	R 1 707 223,84
Additions Works for Civil Engineer under Block B, C & D: Fee for Normal Services as specified in C3.1.3			
ITEM	PROJECT VALUE (Incl. VAT)	% Per Stage	Fee per Stage (Incl. Factor if applicable)
H.	STAGE 1 (Inception)	5%	R 80 341,80
I.	STAGE 2 (Concept and Viability)	20%	R 321 367,18
J.	STAGE 4 (Documentation and Tender)	15%	R 241 025,39
K.	STAGE 5 (Construction and Supervision)	N/A	N/A
L.	STAGE 6 (Close Out)	N/A	N/A
M.	Total Professional Fee for Additional Civil Engineering Services (Exc. VAT) H+I+J+K+L	40%	R 642 734,36
Fee for Additional Services as specified in C3.1			
The following professional disciplines will have to be provided by the Service Provider to assist in completing the objective of this project.			
The units below shall be task based and fees must be fixed.			
ITEM	DESCRIPTION	Unit	Cost per Unit
N.	Task 1: Geotechnical Investigation	1	R
O.	Task 2: Traffic Impact Assessment	1	R
P.	Sub - Total for Additional Services (Exc. VAT) N+O		R
Q.	Total Professional Fee Civil Engineering Services (Exc. VAT) G+M+P		R

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EMPLOYER

TABLE 4: DETAILED DISBURSEMENT PROPOSAL FOR CIVIL ENGINEER

The Detailed Disbursement proposal include the following:

ITEM	DESCRIPTION	DISBURSEMENT COSTS (EXCL. VAT)
A.	Travelling: Mileage & Time (Table D1)	R
B.	Subsistence Allowance (Table D2)	R
C.	Accommodation (if Applicable) (Table D3)	R
D.	TOTAL ESTIMATED DISBURSEMENT COST	R

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Table D1. Travelling: Mileage & Time (Excl. VAT)													
1.1 Vehicle Details:					1.2 Personnel Details								
Vehicle Engine Capacity:					Level 1: Senior / Director				Level 2: Junior / Technician				
Vehicle Registration and Make No:					Full Name:				Full Name:				
1.3 Company Physical Address					Surname:				Surname:				
					Professional Registration:				Professional Registration:				
Item	Trip		Purpose of Trip	Date	Hourly Rate:				Hourly Rate				
	From	To			Mileage				Time				Total (M+T)
					Distance	Less 100km	Rate	Amount (M)	Hours	Less 2 Hrs	Rate	Amount (T)	
1													
2													
1. Travelling: Mileage & Time (Excl. VAT) - SUBTOTAL													
NOTE: Google Maps print-out of route and mileage travelled from Office to Project to be attached, Mileages without Google Maps Print-out will not be considered													

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TABLE 5: CONTRACT SKILLS DEVELOPMENT GOAL (CSDG)

The professional service provider shall determine the CSDG, in the case of professional services contracts the contract skills development goals, expressed in hours, shall be not less than the professional fees in millions of Rand multiplied by 150.

It will be a condition of contract that:

The professional service provider shall achieve in the performance of the contract the Contract Skills Development Goal (CSDG) established in the CIDB Standard for Developing Skills through Infrastructure Contracts, published in Gazette Notice No. 48491 of 28 April 2023.

The Tender Financial Proposal Summary

The professional service provider's attention is brought to the training method as prescribed by the client in the tender document.

STEP ONE: Calculation of hosting a learner/candidate in months

For Professional Service Providers			
Fee Proposal	R	Divided by 1 000 000.00	A =
Min. CSDG requirement (Hours of placement required)	A =	Multiplied by 150	B =
Min. CSDG requirement (Days if placement required)	B =	Divided by 8 Hours per days	C =
Min. CSDG requirement (Months of placement required)	C =	Divided by 21,67 working days per month	D =

STEP TWO: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

To determine the Min. CSDG cost in Rands, we will define the monthly Cost of hosting a learner / candidate using Table 3 of the skills standard as published in Gazette Notice No. 48491 of 28 April 2023.

Bidders are to utilize either Method 3 to meet the Min. CSDG:

Method 3: P1 and P2 learners, or a 240 credits qualification.

For Professional Service Providers			
Method 3: P1 and P2 learners, or a 240 credits qualification	Quarterly cost of R48 500 (this includes the learner stipend, mentorship, provision for additional cost as described in the skills standard).	Divided by 3 months	M3 = R16 167

STEP THREE: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

Table 2: Contract Skills Development Goal					
Item	Description	Number of learners	Rate per month per learner	Total Months required	Total Cost (Min. CSDG Cost in Rands)
		L	(M3)	(D)	ITEM A: TC = L x M3 x D
tem	Method 3	1	R 16 167,00		



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EMPLOYER

TABLE 6: SUMMARY OF FEE PROPOSAL FOR CIVIL ENGINEERING SERVICES

ITEM	APPLICABLE WORK STAGES		TOTAL AMOUNT (RANDS)
A.	Total Professional Fee (Excl. VAT)	Item Q from Table 3	R
B.	Total Estimated Disbursement Cost (Excl. VAT)	Item D from Table 4	R
C.	Total CIDB BUILD CSDG (Excl. VAT)	Item A:TC from Table 5	R
D.	Total Price (CE) (Sum of Items A - C)	TPCE	R

TENDERES NAME: _____

TENDERES ADDRESS: _____

PRINT FULL NAMES: _____

TENDERES SIGNATURE: _____

DATE: _____

(Duly authorised to sign on behalf of the tenderer)

USER CLIENT

EMPLOYER

T2.B12.4 FINANCIAL PROPOSAL FOR STRUCTURAL ENGINEER

Professional Discipline	Applicable Gazette
Professional Structural Engineer	ECSCA rates as per Rates as per Gazette 44333 of 2021
Structural Engineering Services Pertaining to Building Works	
<i>NB: Expenses / disbursements as provided for in the contract are paid in addition to the total of the project cost-based tariff but in line with Government rates as published by The Department of Public Works from time to time.</i>	
Project: The demolition of 112 prefab houses and erecting of 113 3-bed houses and associated infrastructure at Acacia Park the in the Western Cape.	

Table 1 _ Estimated Project Value of New Works for Structural Engineer for Housing

ESTIMATED PROJECT VALUE (Inc. VAT)	R 208 200,00
ESTIMATED PROJECT VALUE (Exc. VAT)	

PROFESSIONAL FEE CALCULATION of New Works for Structural Engineer

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
3	R 9 347 000	R 19 066 000	R 982 400	10,50%	R 9 347 000
Primary Fee					R 982 400,00
Secondary Fee				10,50%	R 80 117,29
Total Fees including Factor				100%	R 1 062 517,29
Total fee relevant to this tender. (Stage 1, 2 and 4.2)				35 % of TF	R 371 881,05



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TABLE 2: PROFESSIONAL FEES

ITEM	PROJECT VALUE (Incl. VAT)	% Per Stage	Fee per Stage (Incl. Factor if applicable)
A.	STAGE 1 (Inception)	5%	R 53 125,86
B.	STAGE 2 (Concept and Viability)	15%	R 159 377,59
C.	STAGE 3 (Design Development)	N/A	N/A
D.	STAGE 4 (Documentation and Tender)	15%	R 159 377,59
E.	STAGE 5 (Construction and Supervision)	N/A	N/A
F.	STAGE 6 (Close Out)	N/A	N/A
G.	Total Professional Fee for Structural Engineering Services (Exc. VAT) A+B+C+D+E+F	35%	R 371 881,05

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EMPLOYER

TABLE 3: DETAILED DISBURSEMENT PROPOSAL FOR STRUCTURAL ENGINEER

The Detailed Disbursement proposal include the following:

ITEM	DESCRIPTION	DISBURSEMENT COSTS (EXCL. VAT)
A.	Travelling: Mileage & Time (Table D1)	R
B.	Subsistence Allowance (Table D2)	R
C.	Accommodation (if Applicable) (Table D3)	R
D.	TOTAL ESTIMATED DISBURSEMENT COST	R

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Table D1. Travelling: Mileage & Time (Excl. VAT)													
1.1 Vehicle Details:					1.2 Personnel Details								
Vehicle Engine Capacity:					Level 1: Senior / Director				Level 2: Junior / Technician				
Vehicle Registration and Make No:					Full Name:				Full Name:				
1.3 Company Physical Address					Surname:				Surname:				
					Professional Registration:				Professional Registration:				
Item	Trip		Purpose of Trip	Date	Hourly Rate:				Hourly Rate				
	From	To			Mileage				Time				Total (M+T)
					Distance	Less 100km	Rate	Amount (M)	Hours	Less 2 Hrs	Rate	Amount (T)	
1													
2													
1. Travelling: Mileage & Time (Excl. VAT) - SUBTOTAL													
NOTE: Google Maps print-out of route and mileage travelled from Office to Project to be attached, Mileages without Google Maps Print-out will not be considered													

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TABLE 4: CONTRACT SKILLS DEVELOPMENT GOAL (CSDG)

The professional service provider shall determine the CSDG, in the case of professional services contracts the contract skills development goals, expressed in hours, shall be not less than the professional fees in millions of Rand multiplied by 150.

It will be a condition of contract that:

The professional service provider shall achieve in the performance of the contract the Contract Skills Development Goal (CSDG) established in the CIDB Standard for Developing Skills through Infrastructure Contracts, published in Gazette Notice No. 48491 of 28 April 2023.

The Tender Financial Proposal Summary

The professional service provider's attention is brought to the training method as prescribed by the client in the tender document.

STEP ONE: Calculation of hosting a learner/candidate in months

For Professional Service Providers			
Fee Proposal	R	Divided by 1 000 000.00	A =
Min. CSDG requirement (Hours of placement required)	A =	Multiplied by 150	B =
Min. CSDG requirement (Days if placement required)	B =	Divided by 8 Hours per days	C =
Min. CSDG requirement (Months of placement required)	C =	Divided by 21,67 working days per month	D =

STEP TWO: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

To determine the Min. CSDG cost in Rands, we will define the monthly Cost of hosting a learner / candidate using Table 3 of the skills standard as published in Gazette Notice No. 48491 of 28 April 2023.

Bidders are to utilize either Method 3 to meet the Min. CSDG:

Method 3: P1 and P2 learners, or a 240 credits qualification.

For Professional Service Providers			
Method 3: P1 and P2 learners, or a 240 credits qualification	Quarterly cost of R48 500 (this includes the learner stipend, mentorship, provision for additional cost as described in the skills standard).	Divided by 3 months	M3 = R16 167

STEP THREE: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

Table 2: Contract Skills Development Goal					
Item	Description	Number of learners	Rate per month per learner	Total Months required	Total Cost (Min. CSDG Cost in Rands)
		L	(M3)	(D)	ITEM A: TC = L x M3 x D
tem	Method 3	1	R 16 167,00		



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EMPLOYER

TABLE 5: SUMMARY OF FEE PROPOSAL FOR STRUCTURAL ENGINEER SERVICES

ITEM	APPLICABLE WORK STAGES		TOTAL AMOUNT (RANDS)
A.	Total Professional Fee (Excl. VAT)	Item G from Table 2	R
B.	Total Estimated Disbursement Cost (Excl. VAT)	Item D from Table 3	R
C.	Total CIDB BUILD CSDG (Excl. VAT)	Item A:TC from Table 4	R
D.	Total Price (SE) (Sum of Items A - C)	TPSE	R

TENDERES NAME: _____

TENDERES ADDRESS: _____

PRINT FULL NAMES: _____

TENDERES SIGNATURE: _____

DATE: _____

(Duly authorised to sign on behalf of the tenderer)

USER CLIENT

EMPLOYER

T2.B12.5 FINANCIAL PROPOSAL FOR ELECTRICAL ENGINEER

Professional Discipline	Applicable Gazette
Professional Electrical Engineer	ECSCA rates as per Rates as per Gazette 44333 of 2021
Electrical Services Pertaining to existing Building Works	
<i>NB: Expenses / disbursements as provided for in the contract are paid in addition to the total of the project cost-based tariff but in line with Government rates as published by The Department of Public Works from time to time.</i>	
Project: The demolition of 112 prefab houses and erecting of 113 3-bed houses and associated infrastructure at Acacia Park the in the Western Cape.	

Table 1 _ Estimated Project Value of New Works for Electrical Engineer under Block H

ESTIMATED PROJECT VALUE (Inc. VAT)	R 9 930 617,06
ESTIMATED PROJECT VALUE (Exc. VAT)	R 8 635 319,18

PROFESSIONAL FEE CALCULATION of New Works for Electrical Engineer under Block H:

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
3	R 9 347 000	R 19 066 000	R 1 224 500	12,50%	R 9 347 000
Primary Fee					R 1 224 500,00
Secondary Fee					R 70 847,88
Total Fees including Factor					R 1 295 347,88
Total fee relevant to this tender. (Stage 1, 2 and 4.2)					R 388 604,36

Table 2 _ Estimated Project Value of New Works for Electrical Engineer under Block B, C & D

ESTIMATED PROJECT VALUE (Inc. VAT)	R 1 655 102,84
ESTIMATED PROJECT VALUE (Exc. VAT)	R 1 439 219,86

PROFESSIONAL FEE CALCULATION of Alterations Work for Electrical Engineer under Block B, C & D:

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
1	R 850 000	R 1 899 000	R 127 500	18,00%	R 850 000
Primary Fee					R 127 500,00
Secondary Fee					R 106 059,58
Basic Professional Fee					R 233 559,58
Alteration Factor (+ 25%)					R 58 389,89
Total Fees including Factor					R 291 949,47
Total fee relevant to this tender. (Stage 1, 2 and 4.2)					R 87 584,84

Note: The below factors as applicable by the Gazette for Alterations and Additions have been factored into the professional fee cost as broken down in the Fee Proposal above:

- Factor for Alteration (Clause 4.2.1 Table 2A of the Gazette) to be + 25 %.

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TABLE 3: PROFESSIONAL FEES

New Works for Electrical Engineer under Block H: Fee for Normal Services as specified in C3.1.3			
ITEM	PROJECT VALUE (Incl. VAT)	% Per Stage	Fee per Stage (Incl. Factor if applicable)
A.	STAGE 1 (Inception)	5%	R 64 767,39
B.	STAGE 2 (Concept and Viability)	10%	R 129 534,79
C.	STAGE 3 (Design Development)	N/A	N/A
D.	STAGE 4 (Documentation and Tender)	15%	R 194 302,18
E.	STAGE 5 (Construction and Supervision)	N/A	N/A
F.	STAGE 6 (Close Out)	N/A	N/A
G.	Total Professional Fee for Electrical Engineering Services (Exc. VAT) A+B+C+D+E+F	30%	R 388 604,36
Additions Works for Electrical Engineer under Block B, C & D: Fee for Normal Services as specified in C3.1.3			
ITEM	PROJECT VALUE (Incl. VAT)	% Per Stage	Fee per Stage (Incl. Factor if applicable)
H.	STAGE 1 (Inception)	5%	R 14 597,47
I.	STAGE 2 (Concept and Viability)	10%	R 29 194,95
J.	STAGE 3 (Design Development)	N/A	N/A
K.	STAGE 4 (Documentation and Tender)	15%	R 43 792,42
L.	STAGE 5 (Construction and Supervision)	N/A	N/A
M.	STAGE 6 (Close Out)	N/A	N/A
N.	Total Professional Fee for Additions Electrical Engineering Services (Exc. VAT) H+I+J+K+L+M	30%	R 87 584,84
O.	Total Professional Fee Electrical Engineering Services (Exc. VAT) G+N		R 476 189,20

USER CLIENT

EMPLOYER

TABLE 4: DETAILED DISBURSEMENT PROPOSAL FOR ELECTRICAL ENGINEER

The Detailed Disbursement proposal include the following:

ITEM	DESCRIPTION	DISBURSEMENT COSTS (EXCL. VAT)
A.	Travelling: Mileage & Time (Table D1)	R
B.	Subsistence Allowance (Table D2)	R
C.	Accommodation (if Applicable) (Table D3)	R
D.	TOTAL ESTIMATED DISBURSEMENT COST	R

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Table D1. Travelling: Mileage & Time (Excl. VAT)													
1.1 Vehicle Details:					1.2 Personnel Details								
Vehicle Engine Capacity:					Level 1: Senior / Director				Level 2: Junior / Technician				
Vehicle Registration and Make No:					Full Name:				Full Name:				
1.3 Company Physical Address					Surname:				Surname:				
					Professional Registration:				Professional Registration:				
Item	Trip		Purpose of Trip	Date	Hourly Rate:				Hourly Rate				
	From	To			Mileage				Time				Total (M+T)
					Distance	Less 100km	Rate	Amount (M)	Hours	Less 2 Hrs	Rate	Amount (T)	
1													
2													
1. Travelling: Mileage & Time (Excl. VAT) - SUBTOTAL													
NOTE: Google Maps print-out of route and mileage travelled from Office to Project to be attached, Mileages without Google Maps Print-out will not be considered													

USER CLIENT

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TABLE 5: CONTRACT SKILLS DEVELOPMENT GOAL (CSDG)

The professional service provider shall determine the CSDG, in the case of professional services contracts the contract skills development goals, expressed in hours, shall be not less than the professional fees in millions of Rand multiplied by 150.

It will be a condition of contract that:

The professional service provider shall achieve in the performance of the contract the Contract Skills Development Goal (CSDG) established in the CIDB Standard for Developing Skills through Infrastructure Contracts, published in Gazette Notice No. 48491 of 28 April 2023.

The Tender Financial Proposal Summary

The professional service provider's attention is brought to the training method as prescribed by the client in the tender document.

STEP ONE: Calculation of hosting a learner/candidate in months

For Professional Service Providers			
Fee Proposal	R	Divided by 1 000 000.00	A =
Min. CSDG requirement (Hours of placement required)	A =	Multiplied by 150	B =
Min. CSDG requirement (Days if placement required)	B =	Divided by 8 Hours per days	C =
Min. CSDG requirement (Months of placement required)	C =	Divided by 21,67 working days per month	D =

STEP TWO: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

To determine the Min. CSDG cost in Rands, we will define the monthly Cost of hosting a learner / candidate using Table 3 of the skills standard as published in Gazette Notice No. 48491 of 28 April 2023.

Bidders are to utilize either Method 3 to meet the Min. CSDG:

Method 3: P1 and P2 learners, or a 240 credits qualification.

For Professional Service Providers			
Method 3: P1 and P2 learners, or a 240 credits qualification	Quarterly cost of R48 500 (this includes the learner stipend, mentorship, provision for additional cost as described in the skills standard).	Divided by 3 months	M3 = R16 167

STEP THREE: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

Table 2: Contract Skills Development Goal					
Item	Description	Number of learners	Rate per month per learner	Total Months required	Total Cost (Min. CSDG Cost in Rands)
		L	(M3)	(D)	ITEM A: TC = L x M3 x D
tem	Method 3	1	R 16 167,00		



USER CLIENT

EMPLOYER

TABLE 6: SUMMARY OF FEE PROPOSAL FOR ELECTRICAL ENGINEER SERVICES

ITEM	APPLICABLE WORK STAGES		TOTAL AMOUNT (RANDS)
A.	Total Professional Fee (Excl. VAT)	Item O from Table 3	R
B.	Total Estimated Disbursement Cost (Excl. VAT)	Item D from Table 4	R
C.	Total CIDB BUILD CSDG (Excl. VAT)	Item A:TC from Table 5	R
D.	Total Price (EE) (Sum of Items A - C)	TPEE	R

TENDERES NAME: _____

TENDERES ADDRESS: _____

PRINT FULL NAMES: _____

TENDERES SIGNATURE: _____

DATE: _____

(Duly authorised to sign on behalf of the tenderer)

USER CLIENT

EMPLOYER

T2.B12.6 FINANCIAL PROPOSAL FOR MECHANICAL ENGINEER

Professional Discipline	Applicable Gazette
Professional Mechanical Engineer	ECSA rates as per Rates as per Gazette 44333 of 2021
Mechanical Engineer Services Pertaining to existing Building Works	
<i>NB: Expenses / disbursements as provided for in the contract are paid in addition to the total of the project cost-based tariff but in line with Government rates as published by The Department of Public Works from time to time.</i>	
Project: The demolition of 112 prefab houses and erecting of 113 3-bed houses and associated infrastructure at Acacia Park the in the Western Cape.	

Table 1 _ Estimated Project Value of New Works for Mechanical Engineer under Block H

ESTIMATED PROJECT VALUE (Inc. VAT)	R 6 620 411,37
ESTIMATED PROJECT VALUE (Exc. VAT)	R 5 756 879,45

PROFESSIONAL FEE CALCULATION of New Works for Mechanical Engineer under Block H:

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
2	R 1 899 000	R 9 347 000	R 284 900	15,00%	R 1 899 000
Primary Fee					R 284 900,00
Secondary Fee					15,00%
Total Fees including Factor					100%
Total fee relevant to this tender. (Stage 1, 2 and 4.2)					30 % of TF
					R 259 074,58

Table 2 _ Estimated Project Value of New Works for Mechanical Engineer under Block B, C & D

ESTIMATED PROJECT VALUE (Inc. VAT)	R 1 158 571,99
ESTIMATED PROJECT VALUE (Exc. VAT)	R 1 007 453,90

PROFESSIONAL FEE CALCULATION of Alterations Work for Mechanical Engineer under Block B, C & D:

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
1	R 850 000	R 1 899 000	R 127 500	18,00%	R 850 000
Primary Fee					R 127 500,00
Secondary Fee					18,00%
Basic Professional Fee					100%
Alteration Factor (+ 25%)					+ 25%
Total Fees including Factor					125%
Total fee relevant to this tender. (Stage 1, 2 and 4.2)					30 % of TF
					R 58 440,64

Note: The below factors as applicable by the Gazette for Alterations and Additions have been factored into the professional fee cost as broken down in the Fee Proposal above:

- Factor for Alteration (Clause 4.2.1 Table 2A of the Gazette) to be + 25 %.

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TABLE 3: PROFESSIONAL FEES

New Works for Mechanical Engineer under Block H: Fee for Normal Services as specified in C3.1.3			
ITEM	PROJECT VALUE (Incl. VAT)	% Per Stage	Fee per Stage (Incl. Factor if applicable)
A.	STAGE 1 (Inception)	5%	R 43 179,10
B.	STAGE 2 (Concept and Viability)	10%	R 86 358,19
C.	STAGE 3 (Design Development)	N/A	N/A
D.	STAGE 4 (Documentation and Tender)	15%	R 129 537,29
E.	STAGE 5 (Construction and Supervision)	N/A	N/A
F.	STAGE 6 (Close Out)	N/A	N/A
G.	Total Professional Fee for Mechanical Engineering Services (Exc. VAT) A+B+C+D+E+F	30%	R 259 074,58
Additional Works for Mechanical Engineer under Block B, C & D: Fee for Normal Services as specified in C3.1.3			
ITEM	PROJECT VALUE (Incl. VAT)	% Per Stage	Fee per Stage (Incl. Factor if applicable)
H.	STAGE 1 (Inception)	5%	R 9 740,11
I.	STAGE 2 (Concept and Viability)	10%	R 19 480,21
J.	STAGE 3 (Design Development)	N/A	N/A
K.	STAGE 4 (Documentation and Tender)	15%	R 29 220,32
L.	STAGE 5 (Construction and Supervision)	N/A	N/A
M.	STAGE 6 (Close Out)	N/A	N/A
N.	Total Professional Fee for Additional Mechanical Engineering Services (Exc. VAT) H+I+J+K+L+M	30%	R 58 440,64
O.	Total Professional Fee for Mechanical Engineering Services (Exc. VAT) G+N		R 317 515,21

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EMPLOYER

TABLE 4: DETAILED DISBURSEMENT PROPOSAL FOR MECHANICAL ENGINEER

The Detailed Disbursement proposal include the following:

ITEM	DESCRIPTION	DISBURSEMENT COSTS (EXCL. VAT)
A.	Travelling: Mileage & Time (Table D1)	R
B.	Subsistence Allowance (Table D2)	R
C.	Accommodation (if Applicable) (Table D3)	R
D.	TOTAL ESTIMATED DISBURSEMENT COST	R

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EMPLOYER

Table D1. Travelling: Mileage & Time (Excl. VAT)													
1.1 Vehicle Details:					1.2 Personnel Details								
Vehicle Engine Capacity:					Level 1: Senior / Director				Level 2: Junior / Technician				
Vehicle Registration and Make No:					Full Name:				Full Name:				
1.3 Company Physical Address					Surname:				Surname:				
					Professional Registration:				Professional Registration:				
Item	Trip		Purpose of Trip	Date	Hourly Rate:				Hourly Rate				
	From	To			Mileage				Time				Total (M+T)
					Distance	Less 100km	Rate	Amount (M)	Hours	Less 2 Hrs	Rate	Amount (T)	
1													
2													
1. Travelling: Mileage & Time (Excl. VAT) - SUBTOTAL													
NOTE: Google Maps print-out of route and mileage travelled from Office to Project to be attached, Mileages without Google Maps Print-out will not be considered													



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EMPLOYER

Table D2. Subsistence Allowance (Excluding VAT)

Item	Trip	Purpose of Trip	Date	Personnel	No. of Personnel	Rate (Excl. VAT)	Amount (Excl. VAT)
2. Subsistence Allowance (Excluding VAT) - SUBTOTAL							

Table D3. Accommodation (if Applicable)

Item	Trip	Purpose of Trip	Date	Personnel	No. of Nights	Rate per Night	Amount (Excl. VAT)
3. Accommodation (Excluding VAT) - SUBTOTAL							

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EMPLOYER

TABLE 5: CONTRACT SKILLS DEVELOPMENT GOAL (CSDG)

The professional service provider shall determine the CSDG, in the case of professional services contracts the contract skills development goals, expressed in hours, shall be not less than the professional fees in millions of Rand multiplied by 150.

It will be a condition of contract that:

The professional service provider shall achieve in the performance of the contract the Contract Skills Development Goal (CSDG) established in the CIDB Standard for Developing Skills through Infrastructure Contracts, published in Gazette Notice No. 48491 of 28 April 2023.

The Tender Financial Proposal Summary

The professional service provider's attention is brought to the training method as prescribed by the client in the tender document.

STEP ONE: Calculation of hosting a learner/candidate in months

For Professional Service Providers			
Fee Proposal	R	Divided by 1 000 000.00	A =
Min. CSDG requirement (Hours of placement required)	A =	Multiplied by 150	B =
Min. CSDG requirement (Days if placement required)	B =	Divided by 8 Hours per days	C =
Min. CSDG requirement (Months of placement required)	C =	Divided by 21,67 working days per month	D =

STEP TWO: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

To determine the Min. CSDG cost in Rands, we will define the monthly Cost of hosting a learner / candidate using Table 3 of the skills standard as published in Gazette Notice No. 48491 of 28 April 2023.

Bidders are to utilize either Method 3 to meet the Min. CSDG:

Method 3: P1 and P2 learners, or a 240 credits qualification.

For Professional Service Providers			
Method 3: P1 and P2 learners, or a 240 credits qualification	Quarterly cost of R48 500 (this includes the learner stipend, mentorship, provision for additional cost as described in the skills standard).	Divided by 3 months	M3 = R16 167

STEP THREE: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

Table 2: Contract Skills Development Goal					
Item	Description	Number of learners	Rate per month per learner	Total Months required	Total Cost (Min. CSDG Cost in Rands)
		L	(M3)	(D)	ITEM A: TC = L x M3 x D
tem	Method 3	1	R 16 167,00		



USER CLIENT

EMPLOYER

TABLE 6: SUMMARY OF FEE PROPOSAL FOR MECHANICAL ENGINEER SERVICES

ITEM	APPLICABLE WORK STAGES		TOTAL AMOUNT (RANDS)
A.	Total Professional Fee (Excl. VAT)	Item O from Table 3	R
B.	Total Estimated Disbursement Cost (Excl. VAT)	Item D from Table 4	R
C.	Total CIDB BUILD CSDG (Excl. VAT)	Item A:TC from Table 5	R
D.	Total Price (ME) (Sum of Items A - C)	TPME	R

TENDERES NAME: _____

TENDERES ADDRESS: _____

PRINT FULL NAMES: _____

TENDERES SIGNATURE: _____

DATE: _____

(Duly authorised to sign on behalf of the tenderer)

USER CLIENT

EMPLOYER

T2.B12.7 FINANCIAL PROPOSAL FOR HEALTH AND SAFETY CONSULTANT

Professional Discipline	Applicable Gazette
Health and Safety Consultant	Gazette No. 42697, Board Notice 167 of 2019
Health and Safety Consultant Services Pertaining to existing Building Works	
<i>NB: Expenses / disbursements as provided for in the contract are paid in addition to the total of the project cost-based tariff but in line with Government rates as published by The Department of Public Works from time to time.</i>	
Project: The demolition of 112 prefab houses and erecting of 113 3-bed houses and associated infrastructure at Acacia Park the in the Western Cape.	

Table 1 _ Estimated Project Value of Works for Health and Safety Consultant

ESTIMATED PROJECT VALUE (Inc. VAT)	R 315 285 644,82
ESTIMATED PROJECT VALUE (Exc. VAT)	R 274 161 430,27

PROFESSIONAL FEE CALCULATION of Works for Health and Safety Consultant:

COST BRACKET	FROM	TO	PRIMARY FEE	ADD %	ON BALANCE OVER
6	R 160 000 000	R 320 000 000	R 3 819 989	1,86%	R 160 000 000
Primary Fee					R 3 819 989,00
Secondary Fee			1,86%		R2 123 402,60
Total Fees including Factor			100%		R 5 943 391,60
Total fee relevant to this tender.					R 5 943 391,60

TABLE 2: PROFESSIONAL FEES

Fee for Normal Services as specified in C3.1.6			
ITEM	PROJECT VALUE (Incl. VAT)	% Per Stage	Fee per Stage (Incl. Factor if applicable)
A.	STAGE 1 (Inception)	5%	R 297 169,58
B.	STAGE 2 (Concept and Viability)	15%	R 891 508,74
C.	STAGE 3 (Design Development)	15%	R 891 508,74
D.	STAGE 4 (Documentation and Tender)	15%	R 891 508,74
E.	STAGE 5 (Construction and Supervision)	35%	R 2 080 187,06
F.	STAGE 6 (Close Out)	15%	R 891 508,74
G.	Total Professional Fee for Health and Safety Services (Exc. VAT) A+B+C+D+E+F	100%	R 5 943 391,60

USER CLIENT

EMPLOYER

TABLE 3: DETAILED DISBURSEMENT PROPOSAL FOR HEALTH AND SAFETY CONSULTANT

The Detailed Disbursement proposal include the following:

ITEM	DESCRIPTION	DISBURSEMENT COSTS (EXCL. VAT)
E.	Travelling: Mileage & Time (Table D1)	R
F.	Subsistence Allowance (Table D2)	R
G.	Accommodation (if Applicable) (Table D3)	R
H.	TOTAL ESTIMATED DISBURSEMENT COST	R

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EMPLOYER

Table D1. Travelling: Mileage & Time (Excl. VAT)													
1.1 Vehicle Details:					1.2 Personnel Details								
Vehicle Engine Capacity:					Level 1: Senior / Director				Level 2: Junior / Technician				
Vehicle Registration and Make No:					Full Name:				Full Name:				
1.3 Company Physical Address					Surname:				Surname:				
					Professional Registration:				Professional Registration:				
Item	Trip		Purpose of Trip	Date	Hourly Rate:				Hourly Rate				
	From	To			Mileage				Time				Total (M+T)
					Distance	Less 100km	Rate	Amount (M)	Hours	Less 2 Hrs	Rate	Amount (T)	
1													
2													
1. Travelling: Mileage & Time (Excl. VAT) - SUBTOTAL													
NOTE: Google Maps print-out of route and mileage travelled from Office to Project to be attached, Mileages without Google Maps Print-out will not be considered													

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EMPLOYER

TABLE 4: CONTRACT SKILLS DEVELOPMENT GOAL (CSDG)

The professional service provider shall determine the CSDG, in the case of professional services contracts the contract skills development goals, expressed in hours, shall be not less than the professional fees in millions of Rand multiplied by 150.

It will be a condition of contract that:

The professional service provider shall achieve in the performance of the contract the Contract Skills Development Goal (CSDG) established in the CIDB Standard for Developing Skills through Infrastructure Contracts, published in Gazette Notice No. 48491 of 28 April 2023.

The Tender Financial Proposal Summary

The professional service provider's attention is brought to the training method as prescribed by the client in the tender document.

STEP ONE: Calculation of hosting a learner/candidate in months

For Professional Service Providers			
Fee Proposal	R	Divided by 1 000 000.00	A =
Min. CSDG requirement (Hours of placement required)	A =	Multiplied by 150	B =
Min. CSDG requirement (Days if placement required)	B =	Divided by 8 Hours per days	C =
Min. CSDG requirement (Months of placement required)	C =	Divided by 21,67 working days per month	D =

STEP TWO: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

To determine the Min. CSDG cost in Rands, we will define the monthly Cost of hosting a learner / candidate using Table 3 of the skills standard as published in Gazette Notice No. 48491 of 28 April 2023.

Bidders are to utilize either Method 3 to meet the Min. CSDG:

Method 3: P1 and P2 learners, or a 240 credits qualification.

For Professional Service Providers			
Method 3: P1 and P2 learners, or a 240 credits qualification	Quarterly cost of R48 500 (this includes the learner stipend, mentorship, provision for additional cost as described in the skills standard).	Divided by 3 months	M3 = R16 167

STEP THREE: Cost of hosting a learner / candidate using Table 3 of the skills standard in RANDS

Table 2: Contract Skills Development Goal					
Item	Description	Number of learners	Rate per month per learner	Total Months required	Total Cost (Min. CSDG Cost in Rands)
		L	(M3)	(D)	ITEM A: TC = L x M3 x D
tem	Method 3	1	R 16 167,00		



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EMPLOYER

TABLE 5: SUMMARY OF FEE PROPOSAL FOR HEALTH AND SAFETY CONSULTANT SERVICES

ITEM	APPLICABLE WORK STAGES		TOTAL AMOUNT (RANDS)
A.	Total Professional Fee (Excl. VAT)	Item G from Table 2	R
B.	Total Estimated Disbursement Cost (Excl. VAT)	Item D from Table 3	R
C.	Total CIDB BUILD CSDG (Excl. VAT)	Item A:TC from Table 4	R
D.	Total Price (OHS) (Sum of Items A - C)	TPOHS	R

TENDERES NAME: _____

TENDERES ADDRESS: _____

PRINT FULL NAMES: _____

TENDERES SIGNATURE: _____

DATE: _____

(Duly authorised to sign on behalf of the tenderer)



USER CLIENT

EMPLOYER

T2.B12.8 SUMMARY OF FINANCIAL PROPOSAL FOR ALL PROFESSIONAL SERVICES

ITEM	APPLICABLE WORK STAGES		TOTAL AMOUNT (RANDS)
A.	Total Professional Fee for Architectural Services	Item D from Table 6 T2.B12.1	R
B.	Total Professional Fee for Quantity Surveying Services	Item D from Table 6 T2.B12.2	R
C.	Total Professional Fee for Civil Engineering Services	Item D from Table 6 T2.B12.3	R
D.	Total Professional Fee for Structural Engineering Services	Item D from Table 5 T2.B12.4	R
E.	Total Professional Fee for Electrical Engineering Services	Item D from Table 6 T2.B12.5	R
F.	Total Professional Fee for Mechanical Engineering Services	Item D from Table 6 T2.B12.6	R
G.	Total Professional Fee for Health and Safety Services	Item D from Table 5 T2.B12.7	R
H.	Fee for Project Manager and Supervisor as per the roles defined under NEC 3 clause 14 for Project Manager and Supervisor for entire project duration.		R
I.	Total Professional Fee Cost (Exc. VAT) A+B+C+D+E+F+G+H	TPFC	R
J.	Percentage Discount offered	%	%
K.	Discounted Professional Fee Cost (Exc. VAT) I x J		R
L.	Total Discounted Professional Fee (Exc. VAT) I - K	TDPF	R
M.	VAT (15 %) L x M	VAT	R
N.	Total Contract Price L+M <i>Total Contract Price to be carried to Form of Offer C1.1</i>	TPC	R

TENDERES NAME: _____

TENDERES ADDRESS: _____



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EMPLOYER

PRINT FULL NAMES: _____

TENDERER SIGNATURE: _____

DATE: _____

(Duly authorised to sign on behalf of the tenderer)

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T2.C13: FIRM'S EXPERIENCE ON SIMILAR PROJECTS

Points are allocated for relevant experience relating to built environment professional services on the demolition / refurbishment / renovations / upgrade and new construction on brown field projects sites to the value threshold equal or above R10 000 000.00 per projects completed in the past 10 years.
(Bidder to make copies for each company)

PROJECT NAME	BRIEF PROJECT DESCRIPTION	PROJECT VALUE (Including VAT)	START DATE	COMPLETION DATE
A				
B				
C				
D				
E				
F				

*** Bidders are requested to list the five projects they wish to be considered for evaluation in the table above.**

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T2.C13.1 EVALUATION SCHEDULE: EXPERIENCE ON SIMILAR PROJECTS REFERENCES

The Bidder shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Employer Reference Scorecards” will be completed by each of the respective Employers for the projects listed in the “Relevant Experience” returnable schedule. *(Bidder to make copies for each disciplines)*

REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A SIMILAR PROJECT FOR BID RECOMMENDATION PURPOSES

The following are to be completed by the Employer and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the bidder)

PROJECT A:

Type of Project, e.g. (new school, renovation of clinic):

Employer:

Contract Amount:

Contract Duration:

Actual Contract Duration:.....

RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Excellent	3	
Good	2	
Average	1	
Poor	0	

Any other remarks considered necessary to assist in evaluation of the Service Provider?
.....
.....

Employer’s contact person:

Telephone:.....

I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Employer Signature:.....

Date:.....

STAMP

USER CLIENT

EMPLOYER

T2.C13.2 EVALUATION SCHEDULE: EXPERIENCE ON SIMILAR PROJECTS REFERENCES

The Bidder shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Employer Reference Scorecards” will be completed by each of the respective Employers for the projects listed in the “Relevant Experience” returnable schedule. *(Bidder to make copies for each disciplines)*

REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A SIMILAR PROJECT FOR BID RECOMMENDATION PURPOSES

The following are to be completed by the Employer and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the bidder)

PROJECT B:

Type of Project, e.g. (new school, renovation of clinic):

Employer:

Contract Amount:

Contract Duration:

Actual Contract Duration:.....

RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Very Good	5	
Good	4	
Satisfactory	3	
Poor	2	
Not Acceptable	1	

Any other remarks considered necessary to assist in evaluation of the Service Provider?
.....
.....

Employer’s contact person:

Telephone:.....

I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Employer Signature:..... Date:.....

STAMP

USER CLIENT

EMPLOYER

T2.C13.3 EVALUATION SCHEDULE: EXPERIENCE ON SIMILAR PROJECTS REFERENCES

The Bidder shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Employer Reference Scorecards” will be completed by each of the respective Employers for the projects listed in the “Relevant Experience” returnable schedule. *(Bidder to make copies for each disciplines)*

REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A SIMILAR PROJECT FOR BID RECOMMENDATION PURPOSES

The following are to be completed by the Employer and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the bidder)

PROJECT C:

Type of Project, e.g. (new school, renovation of clinic):

Employer:

Contract Amount:

Contract Duration:

Actual Contract Duration:.....

RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Very Good	5	
Good	4	
Satisfactory	3	
Poor	2	
Not Acceptable	1	

Any other remarks considered necessary to assist in evaluation of the Service Provider?
.....
.....

Employer’s contact person:

Telephone:.....

I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Employer Signature:.....

Date:.....

STAMP

USER CLIENT

EMPLOYER

T2.C13.4 EVALUATION SCHEDULE: EXPERIENCE ON SIMILAR PROJECTS REFERENCES

The Bidder shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Employer Reference Scorecards” will be completed by each of the respective Employers for the projects listed in the “Relevant Experience” returnable schedule. *(Bidder to make copies for each disciplines)*

REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A SIMILAR PROJECT FOR BID RECOMMENDATION PURPOSES

The following are to be completed by the Employer and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the bidder)

PROJECT D:

Type of Project, e.g. (new school, renovation of clinic):

Employer:

Contract Amount:

Contract Duration:

Actual Contract Duration:.....

RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Very Good	5	
Good	4	
Satisfactory	3	
Poor	2	
Not Acceptable	1	

Any other remarks considered necessary to assist in evaluation of the Service Provider?
.....
.....

Employer’s contact person:

Telephone:.....

I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Employer Signature:.....

Date:.....

STAMP

USER CLIENT

EMPLOYER

T2.C13.5 EVALUATION SCHEDULE: EXPERIENCE ON SIMILAR PROJECTS REFERENCES

The Bidder shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Employer Reference Scorecards” will be completed by each of the respective Employers for the projects listed in the “Relevant Experience” returnable schedule. *(Bidder to make copies for each disciplines)*

REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A SIMILAR PROJECT FOR BID RECOMMENDATION PURPOSES

The following are to be completed by the Employer and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the bidder)

PROJECT E:

Type of Project, e.g. (new school, renovation of clinic):

Employer:

Contract Amount:

Contract Duration:

Actual Contract Duration:.....

RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Very Good	5	
Good	4	
Satisfactory	3	
Poor	2	
Not Acceptable	1	

Any other remarks considered necessary to assist in evaluation of the Service Provider?
.....
.....

Employer’s contact person:

Telephone:.....

I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Employer Signature:.....

Date:.....

STAMP

USER CLIENT

EMPLOYER

T2.C14 KEY PERSONNEL ASSIGNED TO THE WORK

The Bidder shall insert in the spaces provided on the following pages details of the key personnel required to be in the employment of the bidder or other organization, in order for the bidder to be eligible to submit a bid for this project. Certified proof of qualifications and professional registration must be appended to these schedules, together with the Curriculum Vitae of each individual. Failure to attach them will result in a zero score.

The Bidder shall list below the personnel that s/he intends to utilize on the Works, including key personnel that may have to be brought in from outside if not available locally. The proposed personnel cannot be replaced without an approval of the employer.

No.	CATEGORY OF EMPLOYEE	NUMBER OF PERSONS	
		KEY PERSONNEL, PART OF THE FIRM'S ORGANISATION	
		HDI	NON-HDI
1.			
2.			
3.			
4.			
5.			

Insert in the table below the key personnel and their proposed function

KEY PERSONNEL SCHEDULE

No.	Key Person Name	Proposed Function	Professional Registration	Years of Experience
1.		Quantity Surveyor		
2.		Architect		
3.		Civil Engineer		
4.		Structural Engineer		
5.		Electrical Engineer		



USER CLIENT

EMPLOYER

6.		Mechanical Engineer		
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USER CLIENT

EMPLOYER

T2.C14.1 Key Personnel 1: CURRICULUM VITAE OF KEY PERSONNEL

(Comprehensive CVs, certified copies of qualifications and registration certificates for key personnel are required and must be attached)

Name:		Date of birth:
Profession:		Nationality:
Qualifications:		
Professional Body:	Category of Registration:	Registration Number:
Professional Body:	Category of Registration:	Registration Number: -
Professional Body:	Category of Registration:	Registration Number:
Name of Employer (firm):		
Current position:		Years with firm:
<u>Employment Record:</u>		
<u>Experience Record Pertinent to Required Service:</u>		

Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....
DATE

.....
INCUMBANT'S IDENTITY NUMBER

USER CLIENT

EMPLOYER

T2.C14.2 Key Personnel 2: CURRICULUM VITAE OF KEY PERSONNEL

(Comprehensive CVs, certified copies of qualifications and registration certificates for key personnel are required and must be attached)

Name:		Date of birth:
Profession:		Nationality:
Qualifications:		
Professional Body:	Category of Registration:	Registration Number:
Professional Body:	Category of Registration:	Registration Number: -
Professional Body:	Category of Registration:	Registration Number:
Name of Employer (firm):		
Current position:		Years with firm:
<u>Employment Record:</u>		
<u>Experience Record Pertinent to Required Service:</u>		

Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....
DATE

.....
INCUMBANT'S IDENTITY NUMBER

USER CLIENT

EMPLOYER

T2.C14.3 Key Personnel 3: CURRICULUM VITAE OF KEY PERSONNEL

(Comprehensive CVs, certified copies of qualifications and registration certificates for key personnel are required and must be attached)

Name:		Date of birth:
Profession:		Nationality:
Qualifications:		
Professional Body:	Category of Registration:	Registration Number:
Professional Body:	Category of Registration:	Registration Number: -
Professional Body:	Category of Registration:	Registration Number:
Name of Employer (firm):		
Current position:		Years with firm:
<u>Employment Record:</u>		
<u>Experience Record Pertinent to Required Service:</u>		

Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....
DATE

.....
INCUMBANT'S IDENTITY NUMBER

USER CLIENT

EMPLOYER

T2.C14.4 Key Personnel 4: CURRICULUM VITAE OF KEY PERSONNEL

(Comprehensive CVs, certified copies of qualifications and registration certificates for key personnel are required and must be attached)

Name:		Date of birth:
Profession:		Nationality:
Qualifications:		
Professional Body:	Category of Registration:	Registration Number:
Professional Body:	Category of Registration:	Registration Number: -
Professional Body:	Category of Registration:	Registration Number:
Name of Employer (firm):		
Current position:		Years with firm:
<u>Employment Record:</u>		
<u>Experience Record Pertinent to Required Service:</u>		

Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....
DATE

.....
INCUMBANT'S IDENTITY NUMBER

USER CLIENT

EMPLOYER

T2.C14.5 Key Personnel 5: CURRICULUM VITAE OF KEY PERSONNEL

(Comprehensive CVs, certified copies of qualifications and registration certificates for key personnel are required and must be attached)

Name:		Date of birth:
Profession:		Nationality:
Qualifications:		
Professional Body:	Category of Registration:	Registration Number:
Professional Body:	Category of Registration:	Registration Number: -
Professional Body:	Category of Registration:	Registration Number:
Name of Employer (firm):		
Current position:		Years with firm:
<u>Employment Record:</u>		
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.....		
<u>Experience Record Pertinent to Required Service:</u>		
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Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....
DATE

.....
INCUMBANT'S IDENTITY NUMBER

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EMPLOYER

T2.C14.6 Key Personnel 6: CURRICULUM VITAE OF KEY PERSONNEL

(Comprehensive CVs, certified copies of qualifications and registration certificates for key personnel are required and must be attached)

Name:		Date of birth:
Profession:		Nationality:
Qualifications:		
Professional Body:	Category of Registration:	Registration Number:
Professional Body:	Category of Registration:	Registration Number: -
Professional Body:	Category of Registration:	Registration Number:
Name of Employer (firm):		
Current position:		Years with firm:
<u>Employment Record:</u>		
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<u>Experience Record Pertinent to Required Service:</u>		
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Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....
DATE

.....
INCUMBANT'S IDENTITY NUMBER

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EMPLOYER

T2.C14.7 Key Personnel 7: CURRICULUM VITAE OF KEY PERSONNEL

(Comprehensive CVs, certified copies of qualifications and registration certificates for key personnel are required and must be attached)

Name:		Date of birth:
Profession:		Nationality:
Qualifications:		
Professional Body:	Category of Registration:	Registration Number:
Professional Body:	Category of Registration:	Registration Number: -
Professional Body:	Category of Registration:	Registration Number:
Name of Employer (firm):		
Current position:		Years with firm:
<u>Employment Record:</u>		
<u>Experience Record Pertinent to Required Service:</u>		

Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....
SIGNATURE OF THE INCUMBANT IN THE SCHEDULE

.....
DATE

.....
INCUMBANT'S IDENTITY NUMBER

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T2.C14.7: EXPERIENCE OF PROJECT TEAM AND DELIVERABLES

PROJECT TEAM CVS

The experience of each key person, relevant to the scope of work, will be evaluated from three different points of view:

- 1) General Architectural experience (total duration of professional activity), in the specific sector, field, subject, etc. which is directly linked to the scope of work;
- 2) Qualifications in the relevant field or sector (Architecture); and
- 3) Professional registration with SACAP, ECSA, SACQSP as Professional Architect and/or Senior Architectural Technologist with the professional body in the specific sector, field, subject, etc., which is directly linked to the scope of work.

A CV of each key person of **not more than three (3) pages** should be attached to this schedule.

Each CV should be structured under the following headings:

- 1 Personal particulars
 - name
 - date and place of birth
 - place (s) of tertiary education and dates associated therewith
 - professional awards
- 2 Qualifications (degrees, diplomas, certificates, grades of membership of professional societies and professional registrations)
- 3 Name of current employer and position in enterprise
- 4 Overview of post graduate / diploma experience (year, organization and position)
- 5 Outline of recent assignments / experience that has a bearing on the scope of work

The scoring of the experience of key staff will be as follows as detailed in Table 1 to 3 above.

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed Date

Name Position

Bidder

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T2.C15 METHODOLOGY AND TECHNICAL PROPOSAL

(The Bidder shall attach the Technical Proposal together with a programme schedule (using a computer programme) reflecting the proposed sequence and tempo of execution of the various activities comprising the work for this Contract.

The Technical proposal should address the project specifics considering:

1. Heritage Building and Environmental Impact Aspects;
2. Project Scope;
3. Quality;
4. Schedule and Cost;
5. Communication, Stakeholders and Risk Management; and
6. Project Programme specific to the heritage and environmental impact assessment processes / proposal / approval.

SIGNATURE: IDENTITY NUMBER:

(of person authorised to sign on behalf of the Bidder)

DATE:.....

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T2.C16 COMPANY LOCALLY BASED

The Bidder shall attach the municipal account or lease agreement on the company name.

(Submission of the municipal account or lease agreement on the company name be attached here).

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T2.D1 CENTRAL SUPPLIER DATABASE

(Attached hereto is my / our Full Central Supplier Database (CSD) report.)

IMPORTANT NOTES:

A full report of the CSD report is required showing all the company details such as, address, Tax Compliance, banking details etc.

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T2.D2 TAX COMPLIANCE LETTER WITH A UNIQUE PIN

(Attached hereto is my / our Tax compliance letter with a unique pin.)

IMPORTANT NOTES:

A full report of the Tax Compliance Certificate showing all the company details such as, address, Tax Compliance, banking details etc.



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Part C1: CONTRACT

- C1.1 Form of offer
- C1.2 Contract data
- C1.3 Special Conditions of Contract



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C1.1 FORM OF OFFER

BID No: DPWI01WCAN001-PSPs

A CALL FOR PROFESSIONAL SERVICES IN CONSORTIUM CONSISTING OF QUANTITY SURVEYING, ARCHITECTURAL, CIVIL AND STRUCTURAL ENGINEERING, ELECTRICAL AND MECHANICAL ENGINEERING, AND HEALTH AND SAFETY SERVICES FOR THE DEMOLITION OF 112 PREFAB HOUSES AND ERECTING OF 113 3-BED HOUSES AND ASSOCIATED INFRASTRUCTURE AT ACACIA PARK THE IN THE WESTERN CAPE.

C1.1 Form of Offer and Acceptance

Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the procurement of a professional service provider to carry out; -

APPOINTMENT OF PROFESSIONAL SERVICES IN CONSORTIUM CONSISTING OF QUANTITY SURVEYING, ARCHITECTURAL, CIVIL AND STRUCTURAL ENGINEERING, ELECTRICAL AND MECHANICAL ENGINEERING, AND HEALTH AND SAFETY SERVICES FOR THE DEMOLITION OF 112 PREFAB HOUSES AND ERECTING OF 113 3-BED HOUSES AND ASSOCIATED INFRASTRUCTURE AT ACACIA PARK THE IN THE WESTERN CAPE.

The bidder, identified in the Offer signature block, has examined the documents listed in the Bid Data and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of Bid.

By the representative of the bidder, deemed to be duly authorised, signing this part of this Form of Offer the bidder offers to perform all of the obligations and liabilities of the Service Provider under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the Contract Data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IN REFERENCE TO T2.B12.8 ITEM N IS:

R..... (Professional fees + Disbursement fees) + (Discount if Applicable)

.....
..... (In words)

This Offer, with or without additional conditions, may be accepted by the Employer, through the employer's offer of appointment letter, which offer shall only become the appointment upon your acceptance thereof and your compliances with the conditions therein.

Signature(s)

Name(s)

Capacity

For the bidder:

Name & signature of witness (Insert name and address of organisation)

..... Date



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C1.1.1 Schedule of Deviations

By the duly authorised representatives signing this offer, the bidder agrees to and accepts the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the bid data and addenda thereto as listed in the bid schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the bidders and the employer during the bidding process.

- 1. Subject
- Details
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- 2. Subject
- Details
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-
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- 3. Subject
- Details
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-
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-
- 4. Subject
- Details
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-
-
- 5. Subject
- Details
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C1.2 BID CONTRACT DATA

The Service Provider is advised to read the Professional Services Contract 3rd Edition of CIDB document 1014 contract in order to understand the implications of this Data which is required to be completed.

Each item of data given below is cross-referenced to the clause in the Conditions of Contract to which it mainly applies.

This services contract is based upon the **CIDB Standard Professional Services Contract**, published by the CIDB in July 2009.

The Contract Data shall have precedence in the interpretation of any ambiguity or Inconsistency between it and the **CIDB Standard Professional Services Contract**.



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APPOINTMENT OF PROFESSIONAL SERVICES IN CONSORTIUM CONSISTING OF QUANTITY SURVEYING, ARCHITECTURAL, CIVIL AND STRUCTURAL ENGINEERING, ELECTRICAL AND MECHANICAL ENGINEERING, AND HEALTH AND SAFETY SERVICES FOR THE DEMOLITION OF 112 PREFAB HOUSES AND ERECTING OF 113 3-BED HOUSES AND ASSOCIATED INFRASTRUCTURE AT ACACIA PARK THE IN THE WESTERN CAPE.

C1.2.1 Data Provided by the Employer

Clause	Amendments
Form of Offer and Acceptance Page 22-23	Delete this template and replace it with the Form of Offer contain in the Bid Document under C1.1
Schedule of Deviation Page 24	Delete this template and replace it with the Schedule of deviation contain in the Bid Document under C1.1.1
1	<p>DEFINITIONS</p> <p>Delete and replace the following to the Clause 1 “Definitions”:</p> <p>Contract Shall include the latest CIDB Standard Professional Services Contract, Form of Offer, Accepted Proposal, Offer of Appointment, Standard Condition of Bid, Special Condition of Contract, the Scope of Work, the Price Data and any relevant addendum to the Bid Document issued by the employer prior to the closing date of the bid and any document referred to in the above-mentioned documents.</p> <p>Scope of Work Shall be, over and above the services specified in Part C3 of this document; include assisting and/or providing professional support, at no extra costs to the Employer, for Mediation and/or Arbitration and/or Litigation, where the nature of dispute falls within the scope of work or services of the Service provider in terms of the Main Contract.</p> <p>Add the following definitions under Clause 1 “Definitions”:</p> <p>Base Town Means the town closest to the project site between the Service provider’s bidding office and the IDT’s regional office managing the project. Cape Town.</p> <p>Confidential Information Means information disclosed by the Disclosing Party that (a) relates to the Disclosing Party’s past, present or future research, development, business activities, products, services and technical knowledge, and (b) either has been identified in writing as confidential or is of such a nature (or has been disclosed in such a way) that it should be obvious to the other Party that it is claimed as confidential. As used herein, the Party disclosing Confidential Information is referred to as the “Disclosing Party” and the Party receiving the Confidential Information is referred to as the “Recipient” or “the Receiving Participant.</p> <p><u>Duration of the Contract:</u> The Period of contract shall be from the start date until the Service Provider has completed all Deliverables in accordance with the Scope of Services.</p>



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Clause	Amendments
	<p>Force Majeure: means prevention, restriction, delay or failure to comply with or breach of any of the terms and conditions of this Contract if occasioned by or resulting from an act of God or public enemy, fire, explosion, earthquake, perils of the sea, flood, storm or other adverse weather conditions, war declared or undeclared, civil war, revolution, civil commotion or other civil strife, riot, strikes, blockade, embargo, sanctions, epidemics, act of any Government or other Authority, compliance with Government orders, demands or regulations, or any circumstances of like or different nature beyond the reasonable control of the Party so failing.</p> <p>Signature Date: Means the date of signing this Contract by the last Party</p>
<p>3.7</p>	<p>CONFIDENTIAL INFORMATION</p> <p>Delete and replace Clause 3.7 with the following:</p> <p>1.7.1 From time to time during the duration of this Contract, Confidential Information may be given by one Party to this Contract (“the Disclosing Party”) to the other Party (“the Recipient”).</p> <p>1.7.2 The Receiving Party will treat and keep all Confidential Information as secret and confidential and will not, without the Disclosing Party’s written consent, directly or indirectly communicate or disclose (whether in writing or orally or in any other manner) Confidential Information to any other person other than in accordance with the terms of this Contract.</p> <p>1.7.3 The Receiving Party will only use the Confidential Information for the sole purpose of complying with its obligations under this Contract.</p> <p>1.7.4 Notwithstanding clause 3.7.1 the Receiving Party may disclose Confidential Information:</p> <p>1.7.4.1 to those of its Agents who strictly need to know the Confidential Information for the sole purpose set out in clause 3.7 (Confidential Information) provided that the Receiving Party shall ensure that such Agents are made aware prior to the disclosure of any part of the Confidential Information that the same is confidential and that they owe a duty of confidence to the Disclosing Party on the same terms as contained in this Contract. The Receiving Party shall at all times remain liable for any actions of such Agents that would constitute a breach of this Contract; or</p> <p>1.7.4.2 to the extent required by law or the rules of any applicable regulatory authority, subject to clause 3.7.5 below.</p> <p>1.7.5 If the Receiving Party is required to disclose any Confidential Information in accordance with clause above, it shall promptly notify the Disclosing Party so that the Disclosing Party may have an opportunity to prevent the disclosure through appropriate legal means and the Receiving Party shall co-operate with the Disclosing Party regarding the form, nature, content and purpose of such disclosure or any action which the Disclosing Party may reasonably take to challenge the validity of such requirement.</p>

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Clause	Amendments
	<p>1.7.6 The contents and the existence and the scope of this Contract are Confidential Information.</p> <p>1.7.7 If any Confidential Information is copied, disclosed or used otherwise than as permitted under this Contract then, upon becoming aware of the same, without prejudice to any rights or remedies of the Disclosing Party, the Receiving Party shall as soon as practicable notify the Disclosing Party of such event and, if requested by the Disclosing Party, take such steps (including the institution of legal proceedings) as shall be necessary to remedy (if capable of remedy) the default and/or to prevent further unauthorised copying, disclosure or use.</p> <p>1.7.8 Notwithstanding whether the Receiving Party uses the Confidential Information in accordance with this Contractor not (including modifying or amending the Confidential Information), all Confidential Information shall remain the property of the Disclosing Party and its disclosure shall not confer on the Receiving Party any rights of the Disclosing Party (or its Agents), including Intellectual Property rights, over the Confidential Information whatsoever beyond those contained in this Contract.</p> <p>1.7.9 Use by the Receiving Party of any Confidential Information in accordance with the terms of this Contract will not infringe the Intellectual Property of any other person and no notification of any actual or potential claim alleging such infringement has been received by the Disclosing Party.</p> <p>1.7.10 The Receiving Party agrees to ensure proper and secure storage of all Confidential Information and any copies thereof to at least the same standard as the Receiving Party keeps its own Confidential Information. The Receiving Party shall not make any copies or reproduce in any form any Confidential Information except for the purpose of disclosure as permitted in accordance with this Contract.</p> <p>1.7.11 The Receiving Party shall keep a written record, to be supplied to the Disclosing Party upon request, of the Confidential Information received and any copies made thereof and, so far as is reasonably practicable, of the location of such Confidential Information and any copies thereof.</p> <p>1.7.12 Without prejudice to any other rights or remedies of the Disclosing Party, the Receiving Party acknowledges and agrees that damages would not be an adequate remedy for any breach by it of the provisions of this clause 3.7.2 and that the Disclosing Party shall be entitled to seek the remedies of injunction, specific performance and other equitable relief for any threatened or actual breach of any such provision by the Receiving Party or its Agents, and no proof of special damages shall be necessary for the enforcement of the rights under this clause 3.7.2.</p>
3.8	b) VARIATIONS
3.8.4	<p>c) Add clause 3.8.4</p> <p>d)</p> <p>3.8.4 When the Services Provider play the role of principal agent, the service provider shall not have the power to approve any deviation or variation which has financial implications on the Employer without the necessary written approval of the Employer, except under emergency circumstances wherein failure to undertake the work may result in loss of life.</p>



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Clause	Amendments
3.8.5	<p>e) Add clause 3.8.5</p> <p>3.8.5 When the Services Provider play the role of principal agent, the service provider shall not have the power to approve any extension of time to the contract period of the contract signed between the Employer and the Contractor which has financial implications on the Employer without the necessary written approval of the Employer, except under emergency circumstances wherein failure to undertake the work may result in loss of life.</p>
3.12	<p>PENALTY</p> <p>Replace Clause 3.12.1 with the following:</p> <p>3.12.1 If due to his negligence, or for reason within his control, the service provider does not perform the services within in the period of performance, the employer shall without prejudice to his other remedies under de contract or in law, be entitled to levy a penalty for everyday or part thereof, which shall elapse between the end of the period specified for performance, or an extended period of performance, and the actual date of completion. Minimum penalty prescribed at R1 500,00 per day or 1% of the total professional fees, whichever is the greater. Notwithstanding the prescribed minimum penalty, the Employer reserves the right to claim the actual cost incurred as a result of the breach, from the date of failure to rectify the default.</p>
4	<p>EMPLOYER'S OBLIGATIONS</p> <p>Add sub-clause 4.7, 4.8 and 4.9</p> <p>4.7 The employer shall pay the service provider the contract price in accordance with the form of offer applying the relevant percentage as stated in clause 3.2.5 of part C3 (Scope of Services)</p> <p>4.8 Notwithstanding the provision of the Construction Contract, the Service provider shall not have the power to approve any deviation or variation which has financial implications without the necessary written approval from the Employer, except under circumstances when required to do so by any applicable law or when arising from an emergency as defined in the PPPFA. The service provider shall notify the employer of this kind of deviation or variation as soon as it is practically possible.</p> <p>4.9 Should the service provider authorize the contractor to carry out the work without the written approval from the Employer, the Service provider shall not be entitled to professional fees and disbursements relating to the portion of work irregularly sanctioned, irrespective of whether such work was necessary or not. Further, the employer reserves its right to recover / claim for damages from the service provider.</p>
5	<p>SERVICE PROVIDER'S OBLIGATIONS</p>
5.3	<p>Designated Representative</p> <p>Add sub clauses 5.3.1:</p>

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Clause	Amendments
	<p>5.3.1 The service provider's lead representative designated for the project shall be a professionally registered person:</p> <ul style="list-style-type: none"> Architectural - with SACAP as Professional Senior Architectural Technologist or higher. Quantity Surveyor – with SACQSP as Professional Quantity Surveyor. Civil Engineer – with ECSA as (Civil) Professional Engineering Technologist or higher. Structural Engineer – with ECSA as (Civil) Professional Engineering Technologist or higher. Electrical Engineer – with ECSA as (Electrical) Professional Engineering Technologist or higher. Mechanical Engineer – with ECSA as (Mechanical) Professional Engineering Technologist or higher. Health and Safety Consultant – with SACPCMP as Professional Health and Safety Manager or higher. <p>Should these personnel be changed for some or other reason, he/she should be replaced by a person/s of equivalent or higher qualification and registration status with notice given to the employer in five (5) working days.</p>
5.4	<p>Insurance to be taken by the Services Provider</p> <p>Add sub clauses 5.4.3 to 5.4.7:</p> <ul style="list-style-type: none"> 5.4.3 The Service provider shall take out a minimum insurance policy for Professional Indemnity in the amount of at least R5 000 000.00 (Five Million Rand) or twice your estimated fees, whichever is the highest, and shall within 10 days of signature of this Contract, provide a certificate of such insurance from a registered Financial Service Provider. 5.4.4 In the case of a Consortium or Joint Venture, each member of the Consortium or a Joint Venture shall have a separate minimum professional indemnity insurance cover in accordance with clause 5.4.3 above. 5.4.5 The Service provider shall maintain the professional indemnity insurance policy for the duration of the Service provider's liability in terms of this Contract and shall from time to time at the Employer's request, provide a certificate of insurance. 5.4.6 The service provider hereby cedes and assigns his right to claim, under its professional indemnity insurance policy to the IDT for the duration of the Service provider's liability. The cession of rights to the IDT does not preclude the service provider from claiming directly from its insurances. 5.4.7 The employer may, at any time during the course of the project and after the consideration of the risk associated with the project, apply retention of 5% of each outstanding invoice.
5.5	<p>Service Provider 's actions requiring Employer's prior approval</p> <p>Add the sub-clause 5.5.1 and 5.5.2</p> <ul style="list-style-type: none"> 5.5.1 The Service provider shall not accept an instruction from any party, including beneficiary Department, other than the employer. 5.5.2 In the case where the Service provider is the Principal Agent or Project Manager, the Service Provider shall only certify the contractor's interim payment certificate after the 'statement of amounts certified' (certification of



USER CLIENT		EMPLOYER
Clause	Amendments	
	work) has been reviewed and signed-off by the IDT's designated official (Programme Implementation Manager or Programme Manager).	
5.8	Registration with the Central Supplier Database Add clause 5.8 4.8 Services providers are required to provide proof of registration with the Central Supplier Database (CSD) from National Treasury. The services providers shall ensure that their registration stays valid in the CSD during the duration of the contract.	
8.4	TERMINATION	
	FORCE MAJEURE Delete sub-clause 8.3.3	
8.4.1(c)	Amend default notice period from 30 days to 14 days.	
8.4.1(d)	Delete clause 8.4.1(d) and replace it with the following: (d) In the event that either party:- i. commits an act of insolvency; or ii. is placed under a provisional or final winding-up or judicial management order; or iii. is placed under or applied for business rescue; or iv. makes an assignment of more than 25% of either its right and/or its obligation for the benefit of the third party without the written consent of either party; or v. the Service provider is not professionally registered or changes directorship during the course of the project, resulting in the contravention of any professional statutory requirement; or vi. fails to satisfy or take steps to have set aside any judgment taken against it within 14 (Fourteen) business days after such judgment has come to its notice,	
8.4.1.(f)	Add clause 8.4.1(f) with the following: (d) If the deliverable or part thereof or the report are not to the satisfaction of the Employer.	
8.4.2	Amend default notice period from 30 days to 14 days.	
8.4.4	Delete clause 8.4.4 and replace it with the following: 8.4.4 Upon termination of this contract pursuant to clauses 8.4.1 or 8.4.3, the employer shall remunerate the service provider in terms of the contract for services satisfactorily performed prior to the effective date of termination.	
8.4.6	Add Clause 8.4.6 8.4.6 If the Service Provider commits any breach of this Contract and fails to remedy such breach within 14 days ("Notice Period") of written notice requiring the breach to be remedied, then the Employer will be entitled, at its option – 8.4.6.1 to claim immediate specific performance of any of the Service Provider obligations under this Contract, with or without claiming damages, whether or not such obligation has fallen due for performance and to require the	



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Clause	Amendments
	<p>Service Provider to provide security to the satisfaction of the Employer for the Service Provider obligations; or</p> <p>8.4.6.2 to suspend further payments to the Service Provider; or</p> <p>8.4.6.3 in the event of emergency, to appoint temporary Service Provider(s) to rectify the breach, in which event the Service Provider shall be held liable for costs incurred in rectifying the breach; or.</p> <p>8.4.6.4 to cancel this Contract, with or without claiming damages, in which case written notice</p> <p>8.4.6.5 of the cancellation shall be given to the Service Provider, and the cancellation shall take effect on the giving of the notice.</p>
<p>8.4.7</p>	<p>Add Clause 8.4.7</p> <p>8.4.7 Neither Party shall be entitled to cancel this Contract unless the breach is a material breach. A breach will be deemed to be a material breach if –</p> <ul style="list-style-type: none"> i. it is capable of being remedied, but is not so remedied within the Notice Period; or ii. it is incapable of being remedied and payment in money will compensate for such breach but such payment is not made within the Notice Period.
<p>8.4.8</p>	<p>Add Clause 8.4.8</p> <p>8.4.8 Should Employer give notice of termination of this Contract in terms of this clause 8.4 then, notwithstanding any dispute about the validity or efficacy of such notice, the Service provider shall immediately cease any work.</p>
<p>8.5</p>	<p>SUSPENSION</p> <p>Delete clause 8.5.2 and replace with the following clauses;</p> <p>8.5.2 The service provider may, without prejudice to its right to cancel, suspend the whole or part of the services in the occurrence of the events listed in clause 8.4.3.</p> <p>8.5.3 When services are suspended, the services provider shall be entitled to a pro-rata payment for the valid and acceptable services undertaken as at the date of suspension.</p>
<p>9</p>	<p>OWNERSHIP OF DOCUMENTS AND COPYRIGHT</p> <p>Delete clause 9 and replace with the following:</p> <p>9.1 In the event that, and as soon as, any Intellectual Property rights, particularly, but without limitation, copyright, come into existence in respect of documents on which the Services Provider works, this clause serves as an automatic assignment of all rights to</p>



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Clause	Amendments
	<p>any Intellectual Property in all works created during the course of the Services Provider's appointment in terms of this Contract to the Client.</p> <p>9.2 The above assignment shall be of all Intellectual Property rights, including, but without limitation, copyright, which came into existence along with all accrued rights therein, including the right to sue for infringement, which may have taken place prior to the date of recording any such assignments. The rights in or to the Intellectual Property, as well as all the rights to any Intellectual Property in all works created during the course of the Service provider's appointment in terms of this Contract will vest in the Employer.</p> <p>9.3 The Service Provider shall, if and when so required by the Employer, and at the expense of the Employer, apply or join in applying for the registration of appropriate protection in respect of the Intellectual Property on behalf of the Employer and will, at the expense of the Employer, execute all documents and do all things necessary for vesting the protection and all right, title and interest in respect of the Intellectual Property in the Employer or in any person which the Employer may specify.</p>
<p>10</p>	<p>SUCCESSION AND ASSIGNMENT</p> <p>Add the sub-clause 10.6</p> <p>10.6 Neither party shall assign and/or cede its rights and/or obligations without the written consent of the other party, which consent shall not be unreasonable withheld.</p>
<p>12</p>	<p>RESOLUTION OF DISPUTES</p>
<p>12.1</p>	<p>Settlement</p> <p>Delete clause 12.1 and replace it with the following clauses:</p> <p>12.1.1 Without detracting from a party's right to institute action or motion proceedings in the High Court or any court of competent jurisdiction in respect of any dispute that may arise out of or in connection with this contract, the parties may, by mutual consent, follow the Mediation and/or Arbitration procedure as set out in clause 12.3 and 12.4 below.</p> <p>12.1.2 Notwithstanding any provisions of this contract, any party may approach any court of competent jurisdiction, on an urgent basis, without first exhausting the Mediation and/or Arbitration procedure referred to in this contract.</p>
<p>12.2</p>	<p>12.2 Negotiation</p> <p>Delete sub-clause 12.2 (Mediation) and replace it with the following clauses:</p> <p>12.2.1 Should any dispute, disagreement claim arise between the parties ("the dispute") concerning this contract, the parties shall try to resolve the dispute by negotiation. This entails that one party invites the other party in writing to meet and attempt to resolve the dispute within 5 (Five) days from the date of the written invitation.</p> <p>12.2.2 The Parties undertake to extensively consult with each other in the event of a dispute and to use their best endeavours to resolve such dispute amongst themselves without recourse to litigation.</p>



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Clause	Amendments
12.3	<p>12.3 Mediation Delete sub-clause 12.3 (Adjudication) and replace it with the following clauses:</p> <p>12.3.1 In the event of any dispute arising between the parties, either party may declare a dispute by notice to the other party.</p> <p>12.3.2 Prior to litigation in terms of clause 12.1.2 above or submission of dispute to arbitration in accordance with clause 12.4 below, the matter may first be referred for mediation before the mediator appointed by agreement between the parties to the dispute. should the parties fail to reach an agreement within 10 (ten) business days of the demand for mediation, then any party to the dispute shall be entitled to forthwith call upon a duly authorised representative of the relevant professional statutory body to nominate the mediator.</p> <p>12.3.3 The mediator shall have absolute discretion in the manner in which the mediation proceedings shall be conducted.</p> <p>12.3.4 The mediator shall deliver a copy of his reasoned opinion to each party within twenty one (21) days of his appointment.</p> <p>12.3.5 The opinion so expressed by the mediator shall be final and binding on the parties, unless either party within twenty one (21) days of the delivery of the opinion, notifies the other party of its unwillingness to accept the said opinion, in which event the dispute may be referred to arbitration or to any competent court with jurisdiction.</p> <p>12.3.6 The costs of mediation shall be determined by the mediator and shall be borne equally by the parties and shall be due and payable to the mediator on presentation to them of his written account.</p>
12.4	<p>12.4 ARBITRATION Delete sub-clauses 12.4 and replace it with the following clauses</p> <p>12.4.1 In the event of the parties, or any of them, failing to accept the ruling of the mediator and subject to clause 12.2 above, the matter in dispute <u>may</u> be referred to arbitration, by written agreement between the parties. The arbitrator shall at the written request of either party be appointed by the secretary of the Arbitration Foundation of Southern Africa (“AFSA”). The arbitration shall be conducted in accordance with the AFSA Commercial Rules, which arbitration shall be administered by AFSA.</p> <p>12.4.2 Should AFSA, as an institution, not be operating at that time or not be accepting requests for arbitration for any reason, then the arbitration shall be conducted in accordance with the AFSA rules for commercial arbitration (as last applied by AFSA) before an arbitrator appointed by agreement between the parties to the dispute or failing to reach an agreement within 10 (ten) business days of the demand for arbitration, then any party to the dispute shall be entitled to forthwith call upon the chairperson of the Johannesburg Bar Council to nominate the arbitrator, provided that the person so nominated shall be an advocate of not less than 10 (ten) years standing as such. The person so nominated shall be the duly appointed arbitrator in respect of the dispute.</p>

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Clause	Amendments
	<p>In the event of the attorneys of the parties to the dispute failing to agree on any matter relating to the administration of the arbitration, such matter shall be referred to and decided by the arbitrator whose decision shall be final and binding on the parties to the dispute.</p> <p>12.4.3 Any party to the arbitration may appeal the decision of the arbitrator or arbitrators in terms of the AFSA rules for commercial arbitration.</p> <p>12.4.4 Nothing herein contained shall be deemed to prevent or prohibit a party to the arbitration from applying to the appropriate court for urgent relief.</p> <p>12.4.5 Any arbitration in terms of this clause 12.4 (including any appeal proceedings) shall be conducted in camera and the Parties shall treat as confidential details of the dispute submitted to arbitration, the conduct of the arbitration proceedings and the outcome of the arbitration.</p> <p>12.4.6 This clause 12 will continue to be binding on the Parties notwithstanding any termination or cancellation of the Contract.</p> <p>12.4.7 The Parties agree that the written demand by a party to the dispute in terms of clause 12.4.1 that the dispute or difference be submitted to arbitration is to be deemed to be a legal process for the purpose of interrupting extinctive prescription in terms of the Prescription Act, 1969.</p> <p>12.4.8 The costs of arbitration shall be determined by the arbitrator or AFSA and shall be borne equally by the parties and shall be due and payable to the arbitrator on presentation to them of his written account.</p> <p>12.4.9 Should one party fail to pay its share of any administration fee or cost when requested by the AFSA Secretariat, that party shall automatically be excluded to participate in the arbitration process so long as that party is in default of payment. Where one party is excluded by reason of default, the Secretariat will revise the fees payable by the remaining party to cover all costs and expenses, subject to the right of the paying party to recover, if so ordered by the arbitrator, from the non-paying party.</p> <p>12.4.10 Under no circumstances should the matter proceed to arbitration without a written notice to the other party, irrespective of the fact that the party is legally represented. The notice referred to herein shall be transmitted fifteen (15) days prior to the date of the hearing.</p>
13	LIABILITY
13.4	<p>Duration of Liability</p> <p>Delete clause 13.4 and replace it with the following:</p> <p>13.4 All claims against the Service provider shall lapse after a minimum liability period of ten (10) years, subject to statutory limitations, which period shall commence on the date of final completion of the project or the date of termination of the contract.</p>
13.5	<p>Limit of compensation</p> <p>Delete clause 13.5.1 and replace it with the following:</p> <p>13.5.1 The maximum amount of compensation payable by the either party in respect of liability under the contract is limited to three times the sum stated in clause 5.4.3 of this document.</p>
14	REMUNERATION AND RE-IMBURSEMENT OF SERVICE PROVIDER



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Clause	Amendments
14.2	<p>Delete second paragraph of 14.2 and replace it with the following:</p> <p style="padding-left: 40px;">Employer may be liable for default interest rate at the repo rate plus 2% applicable from time to time should payment not be being made within fifteen (15) days from the due date.</p> <p>Add sub-clauses 14.5 to 14.14:</p> <p>14.5 The applicable rate for disbursement shall be the latest applicable Department of Public Works' rate of reimbursable expense.</p> <p>14.6 Where reimbursable item is not covered by Department of Public Works' Rate of Reimbursable Expense, the relevant applicable gazetted guideline on "expenses and cost" shall become applicable.</p> <p>14.7 The Employer shall only be liable for the travel related disbursement claim from base town to the project site.</p> <p>14.8 The employer shall not be liable for additional fees occasioned by a service provider's negligent act or omission in the performance of the services.</p> <p>14.9 The Service provider shall render monthly invoices to the Employer reflecting actual services rendered and deliverables completed in terms of this contract, coupled with any other original supporting documentation, as may be required by the employer.</p> <p>14.10 Billing for services rendered during the construction stage shall be based on the value of work done by the contractor as opposed to the estimated fees.</p> <p>14.11 Subject to clause 14.8, fees arising from the extension of construction period shall be negotiated and agreed upon by the parties in writing.</p> <p>14.12 Employer shall be entitled to apply a set-off in circumstance where it has a legitimate and liquid claim against the Service provider from which a valid invoice has been received.</p> <p>14.13 The Employer reserves the right to demand a valid Tax Clearance Certificate prior to making any payment to the Service Provider, should it become aware that the tax clearance certificate has expired.</p> <p>14.14 The Service Provider shall submit the valid Tax Clearance Certificate within fifteen (15) working days or any extended period, from the date of expiry of the Tax Clearance Certificate.</p>
A9 – A20	
	<p>SIGNATURE OF THE PARTIES</p> <p>Signed at on this the day of2024</p> <p>AS WITNESSES:</p> <p>1. _____</p> <p style="text-align: right;">For and on behalf of the Employer: (insert name of the RGM), in his/her capacity as the Regional General Manager.</p>



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Clause	Amendments
	<p>2. _____</p> <p style="text-align: right;">For and on behalf of the Employer: (insert name of the PM), in his/her capacity as the Programme or Portfolio Manager.</p> <p>Signed at on this the day of 2024</p> <p>AS WITNESSES:</p> <p>3. _____</p> <p>4. _____</p> <p>_____</p> <p>For and on behalf of the Service provider: (insert name of the signatory), in his/her capacity as (insert capacity), who hereby confirm that he/she is</p>



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C1.3 SPECIAL CONDITIONS OF CONTRACT

This Special Condition of Contract shall form part of the Main Contract between the Employer and the Service provider.

ADDITIONS TO THE MAIN CONTRACT AND THE CONTRACT DATA

C1.3.1 JOINT VENTURE CONTRACT

- a) Should the Joint Venture Contract be dissolved or any of the JV partner pull out the JV Contract for any reasons whatsoever, the Employer hereby reserves its right to terminate the contract with immediate effect.
- b) Should one JV partner pull out of the JV contract and the replacement JV partner does not meet or better the BBBEE threshold of the previous, the IDT shall be entitled to cancel the contract with immediate effect.

C1.3.2 CONTRACT SKILLS DEVELOPMENT GOAL

It will be a condition of contract that:

The professional service provider shall achieve in the performance of the contract the Contract Skills Development Goal (CSDG) established in the CIDB Standard for Developing Skills through Infrastructure Contracts, published in Gazette Notice No. 48491 of 28 April 2023.



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Part C2: PRICING DATA

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C2.1 Pricing Instructions

C2.1.1 Basis of remuneration, method of bidding and estimated fees.

Professional fees are calculated based on the full professional services as indicated in the Financial Proposals (T2.B12.1 to T2.B12.8), the remuneration for services is as per the indicated apportionment as per the applicable work stages in the Financial Proposals and Part C3 Scope of Services.

- C2.1.1.1 Professional fees for Architectural Services will be paid based of the current Government Gazette **SACAP rates as per Architectural Profession Act 2000 (Act 44 of 2000) Rates as Per Gazette No. 47019 Board Notice 307 of 2022**. The relevant alterations factors should apply, considering that we are implementing a renovations and alterations project.
- C2.1.1.2 Professional fees for Quantity Surveying Services will be paid based of the current Government Gazette **SACQSP rates as per Rates as Per Gazette 39134 Board Notice 170 of 2015**. The relevant alterations factors should apply, considering that we are implementing a renovations and alterations project.
- C2.1.1.3 Professional fees for Civil Engineering Services will be paid based of the current Government Gazette **ECSA rates as per Rates as per Gazette 44333 of 2021**. The relevant alterations factors should apply, considering that we are implementing a renovations and alterations project.
- C2.1.1.4 Professional fees for Structural Engineering Services will be paid based of the current Government Gazette **ECSA rates as per Rates as per Gazette 44333 of 2021**. The relevant alterations factors should apply, considering that we are implementing a renovations and alterations project.
- C2.1.1.5 Professional fees for Electrical Engineering Services will be paid based of the current Government Gazette **ECSA rates as per Rates as per Gazette 44333 of 2021**. The relevant alterations factors should apply, considering that we are implementing a renovations and alterations project.
- C2.1.1.6 Professional fees for Mechanical Engineering Services will be paid based of the current Government Gazette **ECSA rates as per Rates as per Gazette 44333 of 2021**. The relevant alterations factors should apply, considering that we are implementing a renovations and alterations project.
- C2.1.1.7 Professional fees for Mechanical Engineering Services will be paid based of the current Government Gazette **ECSA rates as per Rates as per Gazette 44333 of 2021**. The relevant alterations factors should apply, considering that we are implementing a renovations and alterations project.

The estimated construction cost of the project:

ESTIMATED PROJECT VALUE (Inc. VAT)	R 315 285 644,82
ESTIMATED PROJECT VALUE (Exc. VAT)	R 274 161 430,27

- C2.1.1.7 Reimbursable rates for typing, printing and duplicating work and forwarding charges as set out under C2.2 herein will be paid in full.

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- C2.1.2.8 Disbursements in respect of all travelling and related expenses including all travelling costs, time charges and subsistence allowances related thereto will be paid as specified in C2.3 herein.
- C2.1.1.9 The professional service provider shall determine the CSDG, in the case of professional services contracts the contract skills development goals, expressed in hours, shall be not less than the professional fees in millions of Rand multiplied by 150.

C2.2 Typing, printing and duplicating work and forwarding charges

C2.2.1 Reimbursable rates

The costs of typing, printing and duplicating work in connection with the documentation which must of necessity be done shall be reimbursable at rates applicable at the time of the execution of such work. The document "Rates for Reimbursable Expenses" as adjusted from time to time and referred to below, is obtainable on the Employer's Website: <http://www.publicworks.gov.za/> under "Documents"; "Service providers Guidelines"; item 1.

C2.2.2 Typing and duplicating

If the Service Provider cannot undertake the work himself, he may have it done by another service provider which specialises in this type of work and he shall be paid the actual costs incurred upon submission of statements and receipts which have been endorsed by him confirming that the tariff is the most economical for the locality concerned.

C2.2.3 Typing and duplicating expenses shall only be refunded in respect of the final copies of the following documents namely formal reports, formal soil investigation reports, specifications, feasibility reports, bills of quantities, minutes of site meetings and final accounts. The cost of printed hard covers shall only be paid in respect of documents which will be made available to the public such as bills of quantities and specifications or where provision of hard covers is specifically approved.

C2.2.4 The typing of correspondence, appendices and covering letters are deemed to be included in the fees.

C2.3 Travelling and subsistence arrangements and tariffs of charges

C2.3.1 General

The most economical mode of transport is to be used taking into account the cost of transport, subsistence and time. Accounts not rendered in accordance herewith may be reduced to an amount determined by the Employer.

As the tariffs referred to hereunder are adjusted from time to time, accounts must be calculated at the tariff applicable at the time of the expenditure.

Where journeys and resultant costs are in the Employer's opinion related to a Service Provider's mal performance or failure, in terms of this Contract, to properly document or co-ordinate the work or to manage the Contract, no claims for such costs will be considered.

The traveling disbursement cost will only be considered from the respective company regional office based in Cape Town of the Western Cape province.



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C2.3.2 Hired vehicles

In cases where use is made of hired vehicles, the most economical sized vehicle available is to be used but compensation shall nevertheless be restricted to the cost of a hired car not exceeding a capacity of 2500 cc. Where use of a special vehicle is essential (e.g. four track or minibus to accommodate more people), prior approval in writing must be obtained from the Employer.

NOTE: The IDT has decided to cap discounts at 20% to manage the risk to a greater extent so that professionals appointed eliminate the risk of abandoning sites due to non-completion of services and the further risk of requesting more funds to finalise the projects. The risk associated with high discounts offered by Professional Service providers may result in poor delivery of service and non-compliance of services.

Part C3: SCOPE OF SERVICES

C3.1 Professional Service Provider's Objectives

The objective of this bid is to invite and appoint suitable Professional Service Providers that can provide and maintain a professional service to the Independent Development Trust (IDT), Western Cape Regional Office to successfully implement all stages of the project from inception to close out.

C3.1.1 SCOPE OF SERVICES APPLICABLE TO THE ARCHITECT

1. The Service Provider shall provide **professional services as detailed in the SACAP rates as per Architectural Profession Act 2000 (Act 44 Of 2000) Rates as Per Gazette No. 47019 Board Notice 307 of 2022. where applicable** and any other services related to the scope of work in the built environment which may reasonably be required for the successful completion of an infrastructure delivery programme.
2. The Service Provider shall provide suitably qualified, experienced personnel registered with SACAP as **Professional Senior Architectural Technologist or higher**, to undertake assignments relating to the delivery of the project/s as set out below as and when required during the Period of Performance.
3. Service providers will be appointed for stages 1,2 & 4.2, and will be expected to perform all activities and submit all deliverables as described in the relevant Government Gazette, the service provider will not be acting as Principal Agent and therefore there will be a 10% reduction on stages 5 and 6, as per Clause 16, a; from the **SACAP BOARD NOTICE 307 of 2022 Gazette No. 47019**.

Stage 1: Inception

- a) Receive, appraise and report on the client's requirements with regard to the client's brief;
- b) Determine the site and rights and constraints;
- c) Determine budgetary constraints;
- d) Determine the need for consultants;
- e) Determine indicative project timelines;
- f) Determine methods of contracting; and
- g) whether other statutory authority applications are required or desirable.

Stage 2: Concept and viability (concept design)

- a) Prepare an initial design concept and advise on:
 - i. the intended space provisions and planning relationships;
 - ii. proposed materials and intended building services; and
 - iii. the technical and functional characteristics of the design.
- b) Check for conformity of the concept with the rights to the use of the land.
- c) Consult with local and statutory authorities.
- d) Review the anticipated costs of the project.
- e) Review the project programme.

Stage 4.2

- a) Prepare specifications for the works;
- b) Complete technical documentation sufficient for tender;
- c) Obtain offers for the execution of the works;
- d) Evaluate offers, and recommend a successful tenderer for appointment;

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- e) Prepare the contract documentation and arrange the signing of the building contract by the client and the successful tenderer;
- f) Complete all remaining technical and construction documentation and coordinate same with the consultants.

4. The fee applicable to each work stage will be apportioned for the applicable discipline according to the tables below:

Architectural Profession

Professional Architect Services Work Stages		Portion of Fees	
		As per Gazette (Not relevant to this tender)	Professional Services
Stage 1: Inception		2%	2%
Stage 2: Concept and Viability (Concept Design)		15%	15%
Stage 3: Design Development		20%	N/A
Stage 4: Documentation and Procurement	4.1: Prepare Documentation for local Authority Submission	20%	N/A
	4.2: Complete Construction Documentation and call for Tender	10%	10%
Stage 5: Construction		30%	N/A
Stage 6: Closure		3%	N/A
TOTAL		100%	27%

5. The Professional Service Provider will be appointed for the duration of the specific work packages as described under item 3.1.5, which incorporates any necessary project related extensions. Service Providers are to note that once appointed, they will be expected to commence the work at possibly very short notices. This is due to the urgent nature of the projects. Failure to adhere to this may result in the service provider being removed from the project.

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C3.1.1.1 SUB-CONSULTANTS UNDER THE ARCHITECTURAL PROFESSIONAL

TASK 1: URBAN DESIGN

This task based Deliverable involves the scope of work for the **Professional Architect** which amongst others includes:

1. The examination and conditional assessment of the status quo existing building infrastructure for the Acacia Park Site in Block B, C, D and H; the assessment to incorporate all existing buildings and associated structures (permanent/temporary) within the Acacia Park site. The urban designer to further understand the process flow for the use of existing buildings by the client.
2. Reconciliation of existing space usage per identified use.
3. Analysis of existing structures and environment in line with technical investigations of other disciplines.
4. Preparation of urban design conceptual proposal on the better planning of the Acacia Park Blocks B, C, D and H in line with space norms or what is deemed to be realistic projected space for all utilisation.
5. Integration of building conceptual design with natural environmental features (landscape planning), subject to the outcomes of the EIA studies.
6. Recommendation on the best integration plan for the optimal usage of the facilities and available space in the full Acacia Park Site.
7. Providing comments and support to all technical analysis and recommendations related to the master plan preparation process.
8. Attend all project meetings as and when required.

TASK 2: TOWN PLANNING

1. The Service Provider shall provide **professional services as per tasks outlined in the fee proposal and below in line with the PLANNING PROFESSION ACT, 2002 (ACT 36 of 2002), AND Rates as Per Gazette No. 44089 where applicable** and any other services related to the scope of work in the built environment which may reasonably be required for the successful completion of an infrastructure delivery programme.
2. The Service Provider shall provide at least (3) three suitably qualified, experienced personnel registered with SACPLAN as Professional Town Planners with 10 years' experience in comparable projects, to undertake assignments relating to the delivery of the project/s as set out below as and when required during the Period of Performance.
3. Service providers will be appointed to provide Town Planning and related services, and will be expected to perform all activities and submit all deliverables as described in the task outlined in the fee proposal and described below.
4. The recommended services below are the minimum, but are not exhaustive, for the successful and complete finalization of the project.
4. The scope of the project entails tasks highlighted in T2.B12.1 Table 3 above and the details of each task are summarised below.

INCEPTION AND STATUS QUO ANALYSIS

This Time Based Deliverable involves the scope of work for the **Town Planner** which amongst others includes at least the following:

- Attending briefing or terms of reference workshop with client.
- Briefing of other consultants



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- Site inventory and analysis
 - Site orientation and assessment. The assessment involves the understanding of the process flow for the client operating in the Acacia Park.
 - Analysis of cadastral information.
 - Investigation and analysis of servitudes affecting development properties.
 - Undertaking of land use survey and preparation of land use mapping, detailing existing land uses.
 - Investigation of land ownership and land claim status of affected properties.
 - Analysis of existing town planning policies of the applicable municipality in relation to affected identified property. The policies include and not limited to the Integrated Development Plan, Spatial development Framework, Land Use Management/Town Planning Scheme.
 - Analysis of existing adjoining developments.
 - Detailed analysis of specialists studies undertaken by other consultants which include environmental screening, geotechnical investigation, civil and electrical investigation, heritage assessment and traffic distribution and pedestrian management.
 - Preparation of base mapping incorporating analysis from specialist studies.
 - Identification of the feasible primary area for the master planning
- Preparation of status quo analysis report.
- Presentation of status quo report to client
- Attending all project meetings as and when required.

PREPARATION OF SPATIAL DEVELOPMENT CONCEPT

This Time Based Deliverable involves the scope of work for the **Town Planner** which amongst others includes at least the following:

- Consultation with the client in relation to the space needs with the support of Project Manager.
- Analysis of User Assets Management Plan for DPWI Prestige in relation to the Acacia Park Site.
- Analysis of concepts proposals from Urban Designer.
- Proposals on the integration of land uses
- Facilitation of the preparation and incorporation of development guidelines in terms of:
 - Land use directives
 - Urban design
 - Floor Area ratio
 - Environmental management
 - Engineering Services (water, sewer, electrical, road and storm water)
 - Transportation and pedestrian management
- Preparation of spatial development concept plan presenting proposed land use directives.
- Preparation of proposed layout plan for the implementation of the proposed spatial development concept plan.
- Facilitation of the integration of proposed infrastructure networks for engineering services on all proposed plans.
- Analysis and provision of comments to specialist reports.
- Preparation of Draft Master Plan
- Presentation of Draft Master Plan to client
- Attending all project meetings as and when required.

MASTER PLAN FINALISATION

This Time Based Deliverable involves the scope of work for the **Town Planner** which amongst others includes at least the following:

- Incorporation of all comments and revision of draft master plan in terms of:
 - Town planning related aspects;
 - Urban design aspects;



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- Civil and electrical engineering;
- Traffic assessment;
- Environmental and heritage aspects and;
- Other related matters.
- Introduction of the master plan concept to the applicable local authority.
- Preparation of implementation plan that provides the approach for detailed site clearance process to be commissioned as well as incorporating costing for the provision of civil roads, water, storm-water and sewer) and electrical networks/infrastructure.
- Preparation of Final Master Plan
- Presentation of Final Master Plan to Client
- Attending all project meetings as and when required.

TASK 3: LAND SURVEYING/ORTHOPHOTO MAPPING

This scope of work for the sub-contracted Professional Registered Land Surveyor/Orthophoto Mapping specialist, which duties includes for, but not limited thereto, the following Task Based Deliverables/Activities:

- Preparation of Land Surveyor Certificate detailing all servitudes affecting properties affected by the proposed development.
- Execution of a detailed topographical survey, in accordance with requirements detailed hereunder and noted as: "PARTICULAR LAND SURVEYOR REQUIREMENTS: DETAILED SITE SURVEY".

Note 1: Data required for this Deliverable must be prepared in .dwg format.

CAD drawings must have a coordinate system assigned to it, which can be imported into GIS, at the relevant location, or be used as an Autocad drawing.

Note 2: These data sets will be extensively used during the current and follow-on planning and design phases for the Maseru Master Plan, and must be commensurate with planning directives issued and specified in this tender document.

Note 3: The sub-contractor will be responsible to attain airspace permit for the digital photo mapping and undertaking of ground controls in Lesotho.

Note 4: The area to be covered by the ortho-photo mapping and surveying is shown in Figure 1 of Section C4 of the tender document.

PARTICULAR LAND SURVEY DETAIL REQUIREMENTS:

The two (2) primary objectives of the detailed site survey are to provide:

1. A comprehensively detailed contour map and aerial view of the existing site, showing all relevant and necessary detail and survey data required of all existing buildings/facilities and services, which will be required for the future master plan design and accurate placing of the proposed scheme Development.
2. Permanently marked and accurately fixed (in plan and level) precise levelling survey stations to be used for any future setting out, control of construction and subsequent monitoring. A total of 7 (seven) such fixed reference points must be installed, at localities agreed upon with the PM.

The following minimum requirements shall be deemed inclusive of rendering TASK 4 complete:

- All natural and manmade features that may have an impact on the placing of the project.
- Contours to 0,25m vertical intervals on a scale of 1:500 and to 0,50m on a scale of 1:1,000 with supplementary spot heights wherever the contours are unable to portray ground shapes faithfully. Frequent spot heights shall be given on features such as roads, railways, bridges, etc. where elevations may be necessary for engineering design. Tachometric spot heights will be taken on all changes of slope, on top of ridges and in the bottom of valleys.



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- Positions of survey stations and details of survey beacons used for the survey.
- Rivers, streams, springs, canals, dams, pans, marshes and areas subject to tidal flooding together with names and direction of flow, as appropriate.
- Highest known flood levels of main streams, as close as can be determined from local evidence or information. The source of such information and the specific point and date concerned must be indicated on the plan.
- High tide marks as well as high water marks of rivers, streams and dams.
- A description of the bed of stream, e.g. sandy, boulders, solid rock, silted, etc.
- Forest, bush, shrub, plantations, orchards, avenues, hedges, individual trees which are landmarks, or the preservation of which may be demanded for scenic purposes, etc.
- Cultivated lands (differentiating between dry and irrigated), rocky outcrops and hard or continuous rock, cliffs, sand dunes, etc.
- Eroded areas and gullies.
- Above ground and/or exposed water mains, sewers, storm water pipes, gas, petroleum and other services.
- Power and telephone lines, showing individual poles or pylons in their surveyed positions.
- Routes of underground pipe lines, cables and other buried services, which positions must be determined from local authorities information and from surface and sub-surface indications, e.g. manholes, cable markers, etc., if such services will be affected by the planned construction.

Other underground services, e.g. signal cables, telephone cables, sewers, storm water pipes, etc., which must be detected/shown are:

- Manholes.
- Spot heights.
- Road levels.
- Cuttings and banks (road and rail).
- Fences and property beacons.
- Culvert dimension will be given.
- Natural drainage and drainage improvements.
- Structures affected by planning.
- Existing access to adjoining properties.
- Position of foundation test holes with reduced ground levels if available.
- North direction pointer.
- Any special features.
- Road and footpaths, differentiating between blacktop and other surfaces as well as between national, provincial and other roads.
- Structures, with details regarding the openings, sizes, structure number and type of construction where such a structure has a bearing on the site.
- Drainage and irrigation furrows.
- All individual buildings - differentiating between types of construction and stating the general use of the building/groups of buildings other than dwellings (e.g. store, school, etc.).
- National monuments and buildings or structures of historical interest. Describe briefly.
- Gates and fences - differentiating between ordinary, stock proof, jackal proof, security fences, etc.
- Stone, brick or any other type of walls.
- Wells, boreholes, windmills.
- Quarries, tunnels, mine workings, etc.
- Graves and cemeteries.
- All cadastral and servitude information will be shown in the surveyed area, together with the names of owners and municipal boundaries, if applicable.
- Approval will be obtained from the Department in cases where it is difficult to supply cadastral information and where such data can be omitted without detrimental effect.

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- Reference system shall be WGS 84.

TASK 4: ENVIRONMENTAL SCREENINGS (EAP)

1. The Service Provider shall provide **professional services as per task based outlined below in line with the ENVIRONMENTAL IMPACT ASSESSMENT REGULATIONS, as per National Environmental Management Act 1998 (Act 107 of 1998) where applicable** and any other services related to the scope of work in the built environment which may reasonably be required for the successful completion of an infrastructure delivery programme.
2. The Service Provider shall provide at least (3) three suitably qualified personnel, with 5 years' experience and registered with **EAPASA** as an **Environmental Assessment Practitioner (EAP)**, to undertake assignments relating to the delivery of the project/s as set out below as and when required during the Period of Performance.
3. The appointed Service Provider must therefore undertake an Environmental Impact Assessment process.
4. The recommended deliverables below are the minimum, but not limited to, for the successful completion of the project objectives:

Basic Assessment Process:

- a) Four (4) client and Project team meetings;
- b) Two site visits;
- c) Pre-application meeting with the National Department of Forestry, Fisheries and the Environment (DFFE);
- d) Review and confirmation of the EIA triggers to the relevant 3 listing notices, authorisation requirements and authorisation process, and required specialist studies;
- e) Appointment and management of specialist to conduct any specialist studies as determined by DFFE and approved by the client;
- f) Undertaking of the Environmental Assessment process in terms of the NEMA Regulations;
- g) To draft and submit the Environmental Assessment Report to DFFE
- h) To conduct the Public Participation Process and to deal with any objections received
- i) To furthermore draft and submit an Environmental Management Programme (EMPr)
- j) To obtain an Environmental Authorisation and
- k) Review of Environmental Authorisation once issued.
- l) To conduct the first environmental audit/s once construction has been completed.

Water Use Authorisation Process:

- a) Upload on the eWULAAS systems and management of submission;
- b) Pre-application meeting with the Department of Water and Sanitation (DWS);
- c) Review and confirmation of the Section 21 triggers, authorisation requirements and authorisation process, and required specialist studies.
- d) Appointment and management of specialist to conduct the specialist studies as determined by DWS and approved by the client.
- e) To demarcate the boundaries of the wetlands;
- f) Compilation of the Integrated Water and Waste Management Plan (IWMMP) in line with DWS format requirements;
- g) Completion of the Water Use Authorisation application forms;
- h) Liaison with authorities / stakeholders if required;
- i) To obtain the WUL; and
- j) Review of the license conditions once issued.



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Environmental Control Officer Duties:

- k) The ECO must undertake amongst others fortnightly site visits and a monthly audit (as would be determined by the Environmental Authorisation). Review the environmental file and method statements.
- l) Undertake an environmental awareness training session (yearly) for the duration of the construction phase, i.e. x 2 sessions, prior to the commencement of site clearing and construction activities.
- m) Approve the site camp location.
- n) Undertake a pre-construction audit.
- o) Monitor compliance against the Environmental Authorisation, Water use Authorisation and EMPr.
- p) Produce an audit report in terms of Appendix 7 of the EIA Regulations (2014, as amended).
- q) Identify non-compliances and environmental issues during site visits and the monthly audit report.
- r) Perform an advisory role for the duration of the construction phase.
- s) Submission of the monthly audit report to DFFE.
- t) Undertake a post-construction audit on completion of the construction phase and identify environmental snags to be closed out by the contractor.

Deliverables

The Environmental Process will include or produce the following deliverables:

- a) Meeting minutes and meeting register from pre-application meeting with DFFE;
- b) Pre-application meeting request form;
- c) Environmental Authorisation Application Form;
- d) Background Information Document (BID);
- e) Interested and Affected Party (I&AP) Comments and Response Report
- f) Specialist studies
- g) Draft BAR including Issues and Response Report and Draft EMPr
- h) Final BAR
- i) Environmental Authorisation (Decision on the application from the DFFE)
- j) Letter notifying all registered I&APs of the decision

The Water use authorisation will produce the following deliverables:

Meeting minutes and meeting register with DWS;

- a) Application forms;
- b) IWWMP; and
- c) Specialist studies; and
- d) Demarcation of the boundaries of the wetlands.

ECO monitoring will produce the following deliverables:

- a) Tabulate checklist of the Environmental Authorisation, Water Use Authorisation, EMP and specialist recommendations;
- b) Environmental awareness training presentation and poster;
- c) Pre-construction audit report and approval of site camp location;
- d) Mini-report or non-conformance report from the fortnightly site visit;
- e) Monthly audit reports; and
- f) Post-construction audit report and environmental snag list.

Specialist Input

The EAP must confirm other required studies during the pre-application meetings with the DFFE and DWS.

Information



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The client will provide the following documents and information (as appropriate) to the appointed EAP during the early stages of the project process:

- a) Project concept reports or proposals
- b) Project information including concept layout plans, project design specifications
- c) Title deed information, survey plans and design drawings of the site and all other relevant information
- d) Engineering services reports
- e) Storm water Management Plan
- f) Geotechnical Investigation

Project Schedule

A project programme must be provided to the Project Manager on initiation of the project, i.e. within one (1) week of appointment Bidders must include a methodology and preliminary programme showing dates at which key milestones will be achieved and timeframes for authority and public consultation.

General

- a) A Environmental Assessment process is to be followed to obtain environmental authorisation.
- b) The project schedule and timeframes will be compliant with those stipulated in the NEMA Regulations.
- c) Minimum of six (6) client and project team meetings must be budgeted for.
- d) Minimum of six (6) site visit for inspections will be adequate for the Environmental Assessment and Water use authorisation processes.
- e) Where possible, all documentation will be provided electronically with minimal printing. Key stakeholder and public document requirements must be confirmed prior to printing.
- f) A maximum of ten (10) copies each of draft Environmental Assessment Report, final Environmental Assessment Report and EMP will be produced.
- g) Provision for consultation with adjacent landowners, neighbours, and land occupiers.
- h) A minimum of three (3) site notice boards must be provided for which comply with all the text and size requirements specified in the NEMA EIA Regulations.

TASK 5: HERITAGE ASSESSMENT (HIA)

This Tasked Based Deliverable involves the scope of work for the sub-contracted **Heritage Specialist** which amongst others includes:

- Undertake Phase 2 Heritage assessment by:
 - Assessing all buildings in terms of their age and heritage significance.
 - Identifying heritage objects on site and their significance.
 - Profile all heritage objects by taking pictures.
 - Prepare a map detailing heritage objects in terms of level of significance.
 - Provide guideline and recommendation for addressing heritage constraints.
 - Prepare heritage assessment report
- Facilitate public participation (where necessary)
 - Preparation of background document of public participation and registration of interested and affected parties
 - Preparation of notices and advertisement of HIA for public comments
 - Circulation of heritage assessment report to relevant departments and institutions for comments
 - Addressing and responding to comments from interested and affected parties
 - Attending all meetings related to the heritage assessment process
- Attain heritage Record of Decision (ROD) from heritage competent authority.
- Provide comments on the draft and final master plan.
- Ensure compliance to the National Heritage Resources Act, 1999.
- Attend all project meetings as and when required.



C3.1.2 SCOPE OF SERVICES APPLICABLE TO THE QUANTITY SURVEYOR

1. The Service Provider shall provide **professional services as detailed in the SACQSP rates as per Rates as Per Gazette 39134 Board Notice 170 of 2015, where applicable** and any other services related to the scope of work in the built environment which may reasonably be required for the successful completion of an infrastructure delivery programme.
2. The Service Provider shall provide suitably qualified, experienced personnel registered with SACQSP as **Professional Quantity Surveyor**, to undertake assignments relating to the delivery of the project/s as set out below as and when required during the Period of Performance.
3. Service providers will be appointed for stages 1,2 & 4.2, and will be expected to perform all activities and submit all deliverables as described in the relevant Government Gazette, the service provider will be acting as Principal Agent and therefore for additional services as Principal Agent, 42,5% were considered in accordance with the clause C622.5 Appropriate percentages for management services; from the **SACQSP BOARD NOTICE 170 of 2015 Gazette No. 39134**.

“**BUILDING AND ENGINEERING WORKS SERVICES**” means the **services** listed in columns 2 to 4 and 7 of clause 2.3 and columns 2, 3 and 5 of clause 2.4, which in broad terms includes the following:

Stage 1

- a) Assisting in developing a clear project brief
- b) Attending project initiation meetings
- a) Advising on the procurement policy for the project
- b) Advising on other professional consultants and services required
- c) Defining the quantity surveyor's scope of work and services
- d) Concluding the terms of the client/quantity surveyor professional services agreement with the client
- e) Advising on economic factors affecting the project
- f) Advising on appropriate financial design criteria
- g) Providing necessary information within the agreed scope of the project to the other professional consultants and for which the following deliverables are applicable:
- h) Agreed scope of work
- i) Agreed services
- j) Signed client/quantity surveyor professional services agreement

Stage 2

- a) Agreeing the documentation programme with the principal consultant and other professional consultants
- b) Attending design and consultants' meetings
- c) Reviewing and evaluating design concepts and advising on viability in conjunction with the other professional consultants
- d) Receiving relevant data and cost estimates from the other professional consultants
- e) Preparing preliminary and elemental or equivalent estimates of construction cost
- f) Assisting the client in preparing a financial viability report
- g) Auditing space allocation against the initial brief
- h) Liaising, co-operating and providing necessary information to the client, principal consultant and other professional consultants and for which the following deliverables are applicable:
- i) Preliminary estimate(s) of construction cost
- j) Elemental or equivalent estimate(s) of construction cost
- k) Space allocation audit for the project

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Stage 4

- l) Attending design and consultants' meetings
- a) Assisting the principal consultant in the formulation of the procurement strategy for contractors, subcontractors and suppliers
- b) Reviewing working drawings for compliance with the approved budget of construction cost and/or financial viability
- c) Preparing documentation for both principal and subcontract procurement
- d) Assisting the principal consultant with calling of tenders and/or negotiation of prices
- e) Assisting with financial evaluation of tenders
- f) Assisting with preparation of contract documentation for signature and for which the following deliverables are applicable:
 - g) Budget of construction cost
 - h) Tender documentation
 - i) Financial evaluation of tenders
 - j) Priced contract documentation

4. The fee applicable to each work stage will be apportioned for the applicable discipline according to the tables below:

Quantity Surveyor Profession

Quantity Surveyor Profession (on the Category of Bill of Quantities) Work Stages	Portion of Fees	
	As per Gazette (Not relevant to this tender)	Professional Services
Stage 1: Inception	2,5%	2,5%
Stage 2 : Concept and Viability (Concept Design)	5,0%	5%
Stage 3 : Design Development	7,5%	N/A
Stage 4 : Documentation and Procurement	35,0%	30%
Stage 5 : Construction	45,0%	N/A
Stage 6 : Closure	5,0%	N/A
TOTAL	100%	37,5%

5. The Professional Service Provider will be appointed for the duration of the specific work packages as described under item 3.1.5, which incorporates any necessary project related extensions. Service Providers are to note that once appointed, they will be expected to commence the work at possibly very short notices. This is due to the urgent nature of the projects. Failure to adhere to this may result in the service provider being removed from the project.



C3.1.3 SCOPE OF SERVICES APPLICABLE TO THE CIVIL ENGINEER

1. The Service Provider shall provide **professional services as detailed in the ECSA rates as per Rates as per Gazette 44333 of 2021, where applicable** and any other services related to the scope of work in the built environment which may reasonably be required for the successful completion of an infrastructure delivery programme.
2. The Service Provider shall provide suitably qualified, experienced personnel registered with ECSA as **Professional Engineering Technologist or higher (Civil)**, to undertake assignments relating to the delivery of the project/s as set out below as and when required during the Period of Performance.
3. Service providers will be appointed for stages 1,2 & 4.2, and will be expected to perform all activities and submit all deliverables as described in the relevant Government Gazette, from the **ECSA Gazette No. 44333 of 2021**.

Stage 1 – Inception

(Defined as: Establish client requirements and preferences, assess user needs and options, appointment of necessary consultants, and establish the project brief including project objectives, priorities, constraints, assumptions aspirations and strategies.)

- a) Assist in developing a clear project brief.
- b) Attend project initiation meetings.
- c) Advise on procurement policy for the project.
- d) Advise on the rights, constraints, consents and approvals.
- e) Define the scope of services and scope of work required.
- f) Conclude the terms of the agreement with the client.
- g) Inspect the site and advise on the necessary surveys, analyses, tests and site or other investigations where such information will be required for Stage 2 including the availability and location of infrastructure and services.
- h) Determine the availability of data, drawings and plans relating to the project.
- i) Advise on criteria that could influence the project life cycle cost significantly.
- j) Provide necessary information within the agreed scope of the project to other consultants involved.

Deliverables:

Submission of a report for consideration by the client, including all or any of the above, with emphasis on the following:

- a) Agreed scope of services and scope of work.
- b) Signed agreement.
- c) Report on project, site and functional requirements.
- d) Schedule of required surveys, tests, analyses, site and other investigations.
- e) Schedule of consents and approvals within related timeframes.

Stage 2 – Preliminary Design: Concept and Viability

(Defined as: Prepare and finalize the project concept in accordance with the brief, including project scope, scale, character, form and function, plus preliminary programme and viability study/ assessment of the project.)

Following the client's instructions to proceed with the development of preliminary proposals or the basic planning of the project, comprising all or any of the following:

- a) Agree documentation programme with principal consultant and other consultants involved.
- b) Attend design and consultants' meetings.
- c) Establish the concept design criteria.



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- d) Prepare initial concept design and related documentation.
- e) Advice to the client as to the regulatory and statutory requirements, including environmental management and the need for any further surveys, analyses, tests and site or other investigations, as well as approvals, which may be required and arranging for these to be carried out at the client's expense. This advice is to be presented by the consulting engineer based on the interpretation of the results of these tests and investigations including geotechnical and/or foundation investigations, in a report containing recommendations to be applied to and incorporated in designs. The consulting engineer will also take the environmental management plan into account for the full life cycle of the project.
- f) Preparation and submission to the client of any preliminary plans, drawings and estimates required for seeking the approval of statutory authorities and the client.
- g) Refine and assess the concept design to ensure conformance with all regulatory requirements and consents.
- h) Establish access, utilities, services and connections required for the design of the project.
- i) Coordinate design interfaces with other consultants involved.
- j) Prepare process designs (where required), preliminary designs including preliminary drawings and plans, and related documentation for approval by authorities and client, including costing of the aforementioned.
- k) Provide cost estimates and life cycle costs including financial implications and preliminary programmes.
- l) Liaise, co-operate and provide necessary information to the client, principal consultant and other consultants involved.

Deliverables:

Submission of a report for consideration by the client, including all or any of the above, with emphasis on the following:

- a) Concept design report.
- b) Schedule of required surveys, tests and other investigations and related reports.
- c) Process design report.
- d) Preliminary design report.
- e) Cost estimates, concept and viability reports which include all or any of the above.

Stage 4 – Documentation and Procurement

(Defined as: Prepare procurement and construction documentation, confirm and implement the procurement strategies and procedures for effective and timeous procurement of necessary resources for execution of the **project**.)

- a) Attend design and consultants' meetings.
- b) Prepare and finalise specifications, schedule of quantities and preambles for the works.
- c) Submission of priced document with a detailed estimate, capital and life cycle costs, financial implications and programmes for implementation of the works.
- d) Reaffirm detailed cost estimates and adjust designs and documents if necessary to remain within approved budget.
- e) Prepare and finalise the procurement strategy for contractor(s) or assist the principal consultant where relevant.
- f) Prepare documentation for contractor procurement.
- g) Assist in calling for tenders/bids and/or negotiation of prices and/or assist the principal consultant where relevant.
- h) Liaise, co-operate and provide necessary information to the principal consultant and the other consultants as required.
- i) Assist in the evaluation of tenders/bids.
- j) Assist with the preparation of contract documentation for signature.



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- k) Assess samples and products for compliance and design intent.
- l) Advice to the client on any alternative designs and tenders, but excluding detailed inspection, reviewing and checking of alternative designs and drawings not prepared by the consulting engineer and submitted by any contractor or potential contractor.
- m) Placing orders for the works on behalf of the client.

Deliverables:

Submission of a report for consideration by the **client**, including all or any of the above, with emphasis on the following:

- a) Finalised Specifications.
- b) Service co-ordination.
- c) Detail design drawings.
- d) Tender/bid documentation.
- e) Tender/bid evaluation and report.
- f) Tender/bid recommendation.
- g) Priced contract documentation.

NOTE: CIVIL ENGINEERING INVESTIGATION TO COVER

This Task Based Deliverable involves the scope of work for the sub-contracted Professional Registered **Civil Engineer** which amongst others includes:

Provide Civil Engineering inputs and advice to the project team taking consideration of the Department's preferences outlined in the Civil Engineering Manual (PW 347/2012). These include the water supply, sewage disposal, storm water and management, waste management, roads parking and platforms.

- Provisional *status quo* (existing) condition assessment the civil infrastructure service.
- Preparation and submission of civil engineering report detailing the following requirements amongst others:

Water supply, sewage disposal, storm water and management, waste management, roads parking and platforms

- Preliminary calculations for the total wet services infrastructure requirements for the proposed scheme development, with particular reference to water demand (including fire water demand), sewerage collection/discharge and storm water collection/disposal (incl. retention pond requirements, if applicable).
- Providing particular recommendations on the provision of civil engineering services to the development.
- Preliminary detailed cost calculation/s, for the total scheme development requirements, for the provision of planned on-site wet services infrastructure.
- Obtain formal confirmation from the applicable municipality about its ability to develop and deliver civil engineering infrastructure services. Further ascertain estimates for bulk services contribution costs and timelines for the provision of bulk civil engineering services.
- Proposed engineering services layout e.g. proposed positions of plant, retention dams and ponds (if any required).
- Calculation and certification of the 1:100 year flood line on the completed concept and layout plan proposed for the implementation of the master plan. A separate report will be required for the flood-line calculation.
- Attend all project meetings as and when required.



TASK 1: GEOTECHNICAL INVESTIGATION

This Task Based Deliverable involves the scope of work described hereunder for the sub-contracted Competent Professional Registered Person (Geotechnical investigations).

1. General:

A number of phases are normally included in the investigation. The phases include a desk study, site reconnaissance, preliminary fieldwork, detailed investigation and verification of conditions during construction. The process may be iterative in certain instances, with some phases being repeated prior to final site selection and commencement of detailed investigation. See PW344 regarding dolomite. The following serves as a guide to the information, which is obtained in the various phases:

2. Desk study

Topographical maps and aerial photographs should be consulted to gain information on the general topography and prominent features. Geological maps should be consulted to gain information on the basic geology and possible dolomite areas.

Local authorities and other organizations should be approached to establish whether they know about and/or have records available on investigations conducted in the area. The government mining engineer should be approached for information on mining operations where such operations are known to have been undertaken.

The study of overlapping aerial photographs through a stereoscope may be of value in identifying geological features such as faults, dykes, geological boundaries, dolomite, etc. as well as soil types and drainage patterns. These features are often not apparent in the field.

3. Site reconnaissance

A site reconnaissance should be undertaken in order to gain geotechnical information from visible features, establish the suitability of various geophysical testing methods and investigate accessibility for drilling equipment.

4. Geophysical investigations

Wherever practicable, a geophysical investigation will be undertaken. This investigation will comprise a seismic/resistivity/gravimetric/electromagnetic evaluation of the subsurface conditions of sufficient extent and depth in order to assist in the determination and selection of the most economic detailed investigation, aimed at foundation solutions/types. The Service provider shall report on this aspect in his assessment report.

5. Detailed investigations – Exploratory holes (typically by back tractor)

The purpose of exploratory holes is to permit visual examination, testing of the in-situ material and for the recovery of samples.

Hand or machine (back actor) excavated test pits should suffice for this section. Adequate direction and supervision of the work by competent staff with appropriate knowledge and experience as well as the authority to decide on variations to the investigation when required, is essential in order to obtain the greatest benefit from the investigation.

6. Logging and profiling

This work shall be carried out in accordance with the following:

A guide to soil profiling for civil engineering purposes, as Produced by the South African Institute for Engineering and Environmental Geologists (SAIEG), South African Institute of Civil Engineers



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(SAICE) Geotechnical Division and Association of Engineering Geologists (AEG) (1993), edited by ABA Brink and RM Bruin.

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7. Format of report

The geotechnical report shall provide clear guidance to the engineer, enabling him to select the most appropriate solutions and foundation types. The report should quantify the parameters required for the design of the proposed foundation and embankments. The report, together with the inspection of the site, will provide the future contractor with sufficient information to reasonably anticipate any problems that may occur during the execution of the works. This will enable the future contractor to tender a realistic price for the construction of the work and to select the most appropriate equipment and techniques therefore. The report shall be compiled under the following headings and shall include - but not be limited to the following, as relevant:

1. Introduction

- Terms of reference;
- Description of the planning stage, and the purpose for which the investigation was conducted.

2. Description of the site(s)

- Location of the site(s);
- Accessibility of the site(s);
- Traffic ability of the site for construction equipment;
- Listing of sources where data is available or was obtained from;
- Description of regional geology, vegetation, drainage and other general features of importance.

3. Investigations carried out

- Name(s) of firm(s) responsible for the field work (consultant, contractor);
- Name(s) of person(s) responsible for the interpretation of the geophysical work and for the profiling;
- Dates when the work was conducted;
- Description of the types of field work undertaken and equipment used.

4. Investigation results

- Description of the soils encountered - identifying their stability or potential problems they may present, e.g. tendency to heave, collapse, settle, etc.;
- Description of hard rock geology - identifying the type, quality, degree of weathering, fracturing, etc.;
- Description when potential for boulders and/or other obstructions to deep seated foundations;
- Description of the problems experienced or to be expected;
- Description of ground water and expected variations;
- Field and laboratory testing carried out i.e.:
 - Types of tests conducted on the respective materials;
 - Results obtained and their reliability.

5. Recommendations

- Type of foundation best suited;
- Expected bearing capacity and settlement for the respective materials on which founding could be considered;
- Precautionary measures;
- Construction sequences.

6. References

- Listing of standards used for the classification of materials in respect of soil condition and rock hardness.

7. Annexure

- Locality plan to appropriate scale;
- Laboratory test results;
- Drawings to scale showing the location - including levels of all positions investigated physical features of the site and setting out points.

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TASK 2: TRAFFIC IMPACT ASSESSMENT (TIA)

This Tasked Base Deliverable involves the scope of work for the sub-contracted **Transportation or Traffic Engineer** which amongst others includes:

- Undertake traffic impact assessment by:
 - Assessing the current status of traffic flow and management in the border post for all modes of transport including pedestrians. This should be done through traffic counts.
 - Prepare mapping showing current situation of traffic flow, parking and infrastructure.
 - Investigate and analyse SANRAL/Provincial Department of Roads and Transport plans of road infrastructure upgrading of the N8 road to the Port of Entry and adjoining developments.
 - Provide traffic projections for the proposed development in relation to vehicles in all categories such as freight, public transport, cycling, motorbikes and pedestrians to name a few.
 - Integrates plans of SANRAL/Provincial Department of Roads and Transport on proposed transportation routes for freight, small vehicles and pedestrians.
 - Provide mapping for the proposed road networks.
 - Prepare a traffic impact assessment report.
 - Provide projected calculations for the cost of road network construction in line with the proposed spatial development concept and proposed layout plan.
 - Provide comments on the draft and final master plan.
 - Provide recommendations for traffic routes and management in the proposed development
 - Attain comments on proposed traffic measures from relevant departments and institutions responsible for transportation matters such as SANRAL/Provincial Department of Roads and Transport.
 - Respond to all traffic related matters in all processes of the master plan development.
 - Attend all project meetings as and when required.
4. The fee applicable to each work stage will be apportioned for the applicable discipline according to the tables below:

Civil Engineering Profession

Civil Engineering Profession (Building Projects) Work Stages	Portion of Fees	
	As per Gazette (Not relevant to this tender)	Professional Services relevant to this tender
Stage 1: Inception	5%	5%
Stage 2 : Concept and Viability (Concept Design)	25%	25%
Stage 3 : Design Development	25%	N/A
Stage 4 : Documentation and Procurement	15%	15%
Stage 5 : Construction	25%	N/A
Stage 6 : Closure	5%	N/A
TOTAL -	100%	45%

5. The Professional Service Provider will be appointed for the duration of the specific work packages as described under item 3.1.5, which incorporates any necessary project related extensions. Service Providers are to note that once appointed, they will be expected to commence the work at possibly very short notices. This is due to the urgent nature of the projects. Failure to adhere to this may result in the service provider being removed from the project.



C3.1.4 SCOPE OF SERVICES APPLICABLE TO THE STRUCTURAL ENGINEER

1. The Service Provider shall provide **professional services as detailed in the ECSA rates as per Rates as per Gazette 44333 of 2021, where applicable** and any other services related to the scope of work in the built environment which may reasonably be required for the successful completion of an infrastructure delivery programme.
2. The Service Provider shall provide suitably qualified, experienced personnel registered with ECSA as **Professional Engineering Technologist or higher (Civil)**, to undertake assignments relating to the delivery of the project/s as set out below as and when required during the Period of Performance.
3. Service providers will be appointed for stages 1,2 & 4.2, and will be expected to perform all activities and submit all deliverables as described in the relevant Government Gazette, from the **ECSA Gazette No. 44333 of 2021**.

Stage 1 – Inception

(Defined as: Establish client requirements and preferences, assess user needs and options, appointment of necessary consultants, and establish the project brief including project objectives, priorities, constraints, assumptions aspirations and strategies.)

- a) Assist in developing a clear project brief.
- b) Attend project initiation meetings.
- c) Advise on procurement policy for the project.
- d) Advise on the rights, constraints, consents and approvals.
- e) Define the scope of services and scope of work required.
- f) Conclude the terms of the agreement with the client.
- g) Inspect the site and advise on the necessary surveys, analyses, tests and site or other investigations where such information will be required for Stage 2 including the availability and location of infrastructure and services.
- h) Determine the availability of data, drawings and plans relating to the project.
- i) Advise on criteria that could influence the project life cycle cost significantly.
- j) Provide necessary information within the agreed scope of the project to other consultants involved.

Deliverables:

Submission of a report for consideration by the client, including all or any of the above, with emphasis on the following:

- a) Agreed scope of services and scope of work.
- b) Signed agreement.
- c) Report on project, site and functional requirements.
- d) Schedule of required surveys, tests, analyses, site and other investigations.
- e) Schedule of consents and approvals within related timeframes.

Stage 2 – Preliminary Design: Concept and Viability

(Defined as: Prepare and finalize the project concept in accordance with the brief, including project scope, scale, character, form and function, plus preliminary programme and viability study/ assessment of the project.)

Following the client's instructions to proceed with the development of preliminary proposals or the basic planning of the project, comprising all or any of the following:

- a) Agree documentation programme with principal consultant and other consultants involved.
- b) Attend design and consultants' meetings.
- c) Establish the concept design criteria.



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- d) Prepare initial concept design and related documentation.
- e) Advice to the client as to the regulatory and statutory requirements, including environmental management and the need for any further surveys, analyses, tests and site or other investigations, as well as approvals, which may be required and arranging for these to be carried out at the client's expense. This advice is to be presented by the consulting engineer based on the interpretation of the results of these tests and investigations including geotechnical and/or foundation investigations, in a report containing recommendations to be applied to and incorporated in designs. The consulting engineer will also take the environmental management plan into account for the full life cycle of the project.
- f) Preparation and submission to the client of any preliminary plans, drawings and estimates required for seeking the approval of statutory authorities and the client.
- g) Refine and assess the concept design to ensure conformance with all regulatory requirements and consents.
- h) Establish access, utilities, services and connections required for the design of the project.
- i) Coordinate design interfaces with other consultants involved.
- j) Prepare process designs (where required), preliminary designs including preliminary drawings and plans, and related documentation for approval by authorities and client, including costing of the aforementioned.
- k) Provide cost estimates and life cycle costs including financial implications and preliminary programmes.
- l) Liaise, co-operate and provide necessary information to the client, principal consultant and other consultants involved.

Deliverables:

Submission of a report for consideration by the client, including all or any of the above, with emphasis on the following:

- a) Concept design report.
- b) Schedule of required surveys, tests and other investigations and related reports.
- c) Process design report.
- d) Preliminary design report.
- e) Cost estimates, concept and viability reports which include all or any of the above.

Stage 4 – Documentation and Procurement

(Defined as: Prepare procurement and construction documentation, confirm and implement the procurement strategies and procedures for effective and timeous procurement of necessary resources for execution of the **project**.)

- a) Attend design and consultants' meetings.
- b) Prepare and finalise specifications, schedule of quantities and preambles for the works.
- c) Submission of priced document with a detailed estimate, capital and life cycle costs, financial implications and programmes for implementation of the works.
- d) Reaffirm detailed cost estimates and adjust designs and documents if necessary to remain within approved budget.
- e) Prepare and finalise the procurement strategy for contractor(s) or assist the principal consultant where relevant.
- f) Prepare documentation for contractor procurement.
- g) Assist in calling for tenders/bids and/or negotiation of prices and/or assist the principal consultant where relevant.
- h) Liaise, co-operate and provide necessary information to the principal consultant and the other consultants as required.
- i) Assist in the evaluation of tenders/bids.
- j) Assist with the preparation of contract documentation for signature.



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- k) Assess samples and products for compliance and design intent.
- l) Advice to the client on any alternative designs and tenders, but excluding detailed inspection, reviewing and checking of alternative designs and drawings not prepared by the consulting engineer and submitted by any contractor or potential contractor.
- m) Placing orders for the works on behalf of the client.

Deliverables:

Submission of a report for consideration by the **client**, including all or any of the above, with emphasis on the following:

- a) Finalised Specifications.
- b) Service co-ordination.
- c) Detail design drawings.
- d) Tender/bid documentation.
- e) Tender/bid evaluation and report.
- f) Tender/bid recommendation.
- g) Priced contract documentation.

4. The fee applicable to each work stage will be apportioned for the applicable discipline according to the tables below:

Structural Engineering Profession

Structural Engineering Profession (Building Projects) Work Stages	Portion of Fees	
	As per Gazette (Not relevant to this tender)	Professional Services relevant to this tender
Stage 1: Inception	5%	5%
Stage 2 : Concept and Viability (Concept Design)	20%	15%
Stage 3 : Design Development	30%	N/A
Stage 4 : Documentation and Procurement	15%	15%
Stage 5 : Construction	25%	N/A
Stage 6 : Closure	5%	N/A
TOTAL	100%	35%

5. The Professional Service Provider will be appointed for the duration of the specific work packages as described under item 3.1.5, which incorporates any necessary project related extensions. Service Providers are to note that once appointed, they will be expected to commence the work at possibly very short notices. This is due to the urgent nature of the projects. Failure to adhere to this may result in the service provider being removed from the project.



C3.1.5 SCOPE OF SERVICES APPLICABLE TO THE ELECTRICAL ENGINEER

1. The Service Provider shall provide **professional services as detailed in the ECSA rates as per Rates as per Gazette 44333 of 2021, where applicable** and any other services related to the scope of work in the built environment which may reasonably be required for the successful completion of an infrastructure delivery programme.
2. The Service Provider shall provide suitably qualified, experienced personnel registered with ECSA as **Professional Engineering Technologist or higher (Electrical)**, to undertake assignments relating to the delivery of the project/s as set out below as and when required during the Period of Performance.
3. Service providers will be appointed for stages 1,2 & 4.2, and will be expected to perform all activities and submit all deliverables as described in the relevant Government Gazette, from the **ECSA Gazette No. 44333 of 2021**.
4. The fee applicable to each work stage will be apportioned for the applicable discipline according to the tables below:

Stage 1 – Inception

(Defined as: Establish client requirements and preferences, assess user needs and options, appointment of necessary consultants, and establish the project brief including project objectives, priorities, constraints, assumptions aspirations and strategies.)

- a) Assist in developing a clear project brief.
- b) Attend project initiation meetings.
- c) Advise on procurement policy for the project.
- d) Advise on the rights, constraints, consents and approvals.
- e) Define the scope of services and scope of work required.
- f) Conclude the terms of the agreement with the client.
- g) Inspect the site and advise on the necessary surveys, analyses, tests and site or other investigations where such information will be required for Stage 2 including the availability and location of infrastructure and services.
- h) Determine the availability of data, drawings and plans relating to the project.
- i) Advise on criteria that could influence the project life cycle cost significantly.
- j) Provide necessary information within the agreed scope of the project to other consultants involved.

Deliverables:

Submission of a report for consideration by the client, including all or any of the above, with emphasis on the following:

- a) Agreed scope of services and scope of work.
- b) Signed agreement.
- c) Report on project, site and functional requirements.
- d) Schedule of required surveys, tests, analyses, site and other investigations.
- e) Schedule of consents and approvals within related timeframes.

Stage 2 – Preliminary Design: Concept and Viability

(Defined as: Prepare and finalize the project concept in accordance with the brief, including project scope, scale, character, form and function, plus preliminary programme and viability study/ assessment of the project.)

Following the client's instructions to proceed with the development of preliminary proposals or the basic planning of the project, comprising all or any of the following:



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- a) Agree documentation programme with principal consultant and other consultants involved.
- b) Attend design and consultants' meetings.
- c) Establish the concept design criteria.
- d) Prepare initial concept design and related documentation.
- e) Advice to the client as to the regulatory and statutory requirements, including environmental management and the need for any further surveys, analyses, tests and site or other investigations, as well as approvals, which may be required and arranging for these to be carried out at the client's expense. This advice is to be presented by the consulting engineer based on the interpretation of the results of these tests and investigations including geotechnical and/or foundation investigations, in a report containing recommendations to be applied to and incorporated in designs. The consulting engineer will also take the environmental management plan into account for the full life cycle of the project.
- f) Preparation and submission to the client of any preliminary plans, drawings and estimates required for seeking the approval of statutory authorities and the client.
- g) Refine and assess the concept design to ensure conformance with all regulatory requirements and consents.
- h) Establish access, utilities, services and connections required for the design of the project.
- i) Coordinate design interfaces with other consultants involved.
- j) Prepare process designs (where required), preliminary designs including preliminary drawings and plans, and related documentation for approval by authorities and client, including costing of the aforementioned.
- k) Provide cost estimates and life cycle costs including financial implications and preliminary programmes.
- l) Liaise, co-operate and provide necessary information to the client, principal consultant and other consultants involved.

Deliverables:

Submission of a report for consideration by the client, including all or any of the above, with emphasis on the following:

- a) Concept design report.
- b) Schedule of required surveys, tests and other investigations and related reports.
- c) Process design report.
- d) Preliminary design report.
- e) Cost estimates, concept and viability reports which include all or any of the above.

Stage 4 – Documentation and Procurement

(Defined as: Prepare procurement and construction documentation, confirm and implement the procurement strategies and procedures for effective and timeous procurement of necessary resources for execution of the **project**.)

- a) Attend design and consultants' meetings.
- b) Prepare and finalise specifications, schedule of quantities and preambles for the works.
- c) Submission of priced document with a detailed estimate, capital and life cycle costs, financial implications and programmes for implementation of the works.
- d) Reaffirm detailed cost estimates and adjust designs and documents if necessary to remain within approved budget.
- e) Prepare and finalise the procurement strategy for contractor(s) or assist the principal consultant where relevant.
- f) Prepare documentation for contractor procurement.
- g) Assist in calling for tenders/bids and/or negotiation of prices and/or assist the principal consultant where relevant.



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- h) Liaise, co-operate and provide necessary information to the principal consultant and the other consultants as required.
- i) Assist in the evaluation of tenders/bids.
- j) Assist with the preparation of contract documentation for signature.
- k) Assess samples and products for compliance and design intent.
- l) Advice to the client on any alternative designs and tenders, but excluding detailed inspection, reviewing and checking of alternative designs and drawings not prepared by the consulting engineer and submitted by any contractor or potential contractor.
- m) Placing orders for the works on behalf of the client.

Deliverables:

Submission of a report for consideration by the **client**, including all or any of the above, with emphasis on the following:

- a) Finalised Specifications.
- b) Service co-ordination.
- c) Detail design drawings.
- d) Tender/bid documentation.
- e) Tender/bid evaluation and report.
- f) Tender/bid recommendation.
- g) Priced contract documentation.

NOTE: ELECTRICAL ENGINEERING INVESTIGATION TO COVER

This Task Based Deliverable involves the scope of work for the sub-contracted Professional Registered **Electrical Engineer** which amongst others includes:

- Investigation of existing infrastructure services for electricity in terms of nature and capacity.
- Mapping of all existing electrical infrastructure.
- Preliminary calculations of the projected capacity demand for electricity in relation to the proposed development.
- Providing particular recommendations on the provision of electricity to the development.
- Preliminary detailed cost calculation/s, for the total scheme development requirements, for the provision of the required electrical infrastructure.
- Obtain formal confirmation from the applicable municipality or ESKOM (whichever is applicable) about its ability to develop and deliver electrical engineering infrastructure services. Further ascertain estimates for bulk services contribution costs and timelines for the provision of bulk electrical services.
- Preparation and submission of electrical engineering report detailing the aforementioned requirements.
- Provide comments on the draft and final master plan.
- Attend all project meetings as and when required.



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Electrical Engineering Profession

Electrical Engineering Profession (Building Projects) Work Stages	Portion of Fees	
	As per Gazette (Not relevant to this tender)	Professional Services
Stage 1: Inception	5%	5%
Stage 2 : Concept and Viability (Concept Design)	15%	10%
Stage 3 : Design Development	20%	N/A
Stage 4 : Documentation and Procurement	20%	15%
Stage 5 : Construction	35%	N/A
Stage 6 : Closure	5%	N/A
TOTAL	100%	30%

- The Professional Service Provider will be appointed for the duration of the specific work packages as described under item 3.1.5, which incorporates any necessary project related extensions. Service Providers are to note that once appointed, they will be expected to commence the work at possibly very short notices. This is due to the urgent nature of the projects. Failure to adhere to this may result in the service provider being removed from the project.



C3.1.6 SCOPE OF SERVICES APPLICABLE TO THE MECHANICAL ENGINEER

1. The Service Provider shall provide **professional services as detailed in the ECSA rates as per Rates as per Gazette 44333 of 2021, where applicable** and any other services related to the scope of work in the built environment which may reasonably be required for the successful completion of an infrastructure delivery programme.
2. The Service Provider shall provide suitably qualified, experienced personnel registered with ECSA as **Professional Engineering Technologist or higher (Mechanical)**, to undertake assignments relating to the delivery of the project/s as set out below as and when required during the Period of Performance.
3. Service providers will be appointed for stages 1,2 & 4.2, and will be expected to perform all activities and submit all deliverables as described in the relevant Government Gazette, from the **ECSA Gazette No. 44333 of 2021**.

Stage 1 – Inception

(Defined as: Establish client requirements and preferences, assess user needs and options, appointment of necessary consultants, and establish the project brief including project objectives, priorities, constraints, assumptions aspirations and strategies.)

- a) Assist in developing a clear project brief.
- b) Attend project initiation meetings.
- c) Advise on procurement policy for the project.
- d) Advise on the rights, constraints, consents and approvals.
- e) Define the scope of services and scope of work required.
- f) Conclude the terms of the agreement with the client.
- g) Inspect the site and advise on the necessary surveys, analyses, tests and site or other investigations where such information will be required for Stage 2 including the availability and location of infrastructure and services.
- h) Determine the availability of data, drawings and plans relating to the project.
- i) Advise on criteria that could influence the project life cycle cost significantly.
- j) Provide necessary information within the agreed scope of the project to other consultants involved.

Deliverables:

Submission of a report for consideration by the client, including all or any of the above, with emphasis on the following:

- k) Agreed scope of services and scope of work.
- l) Signed agreement.
- a) Report on project, site and functional requirements.
- b) Schedule of required surveys, tests, analyses, site and other investigations.
- c) Schedule of consents and approvals within related timeframes.

Stage 2 – Preliminary Design: Concept and Viability

(Defined as: Prepare and finalize the project concept in accordance with the brief, including project scope, scale, character, form and function, plus preliminary programme and viability study/ assessment of the project.)

Following the client's instructions to proceed with the development of preliminary proposals or the basic planning of the project, comprising all or any of the following:

- a) Agree documentation programme with principal consultant and other consultants involved.
- b) Attend design and consultants' meetings.
- c) Establish the concept design criteria.



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- d) Prepare initial concept design and related documentation.
- e) Advice to the client as to the regulatory and statutory requirements, including environmental management and the need for any further surveys, analyses, tests and site or other investigations, as well as approvals, which may be required and arranging for these to be carried out at the client's expense. This advice is to be presented by the consulting engineer based on the interpretation of the results of these tests and investigations including geotechnical and/or foundation investigations, in a report containing recommendations to be applied to and incorporated in designs. The consulting engineer will also take the environmental management plan into account for the full life cycle of the project.
- f) Preparation and submission to the client of any preliminary plans, drawings and estimates required for seeking the approval of statutory authorities and the client.
- g) Refine and assess the concept design to ensure conformance with all regulatory requirements and consents.
- h) Establish access, utilities, services and connections required for the design of the project.
- i) Coordinate design interfaces with other consultants involved.
- j) Prepare process designs (where required), preliminary designs including preliminary drawings and plans, and related documentation for approval by authorities and client, including costing of the aforementioned.
- k) Provide cost estimates and life cycle costs including financial implications and preliminary programmes.
- l) Liaise, co-operate and provide necessary information to the client, principal consultant and other consultants involved.

Deliverables:

Submission of a report for consideration by the client, including all or any of the above, with emphasis on the following:

- a) Concept design report.
- b) Schedule of required surveys, tests and other investigations and related reports.
- c) Process design report.
- d) Preliminary design report.
- e) Cost estimates, concept and viability reports which include all or any of the above.

Stage 4 – Documentation and Procurement

(Defined as: Prepare procurement and construction documentation, confirm and implement the procurement strategies and procedures for effective and timeous procurement of necessary resources for execution of the **project**.)

- a) Attend design and consultants' meetings.
- b) Prepare and finalise specifications, schedule of quantities and preambles for the works.
- c) Submission of priced document with a detailed estimate, capital and life cycle costs, financial implications and programmes for implementation of the works.
- d) Reaffirm detailed cost estimates and adjust designs and documents if necessary to remain within approved budget.
- e) Prepare and finalise the procurement strategy for contractor(s) or assist the principal consultant where relevant.
- f) Prepare documentation for contractor procurement.
- g) Assist in calling for tenders/bids and/or negotiation of prices and/or assist the principal consultant where relevant.
- h) Liaise, co-operate and provide necessary information to the principal consultant and the other consultants as required.
- i) Assist in the evaluation of tenders/bids.
- j) Assist with the preparation of contract documentation for signature.

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- k) Assess samples and products for compliance and design intent.
- l) Advice to the client on any alternative designs and tenders, but excluding detailed inspection, reviewing and checking of alternative designs and drawings not prepared by the consulting engineer and submitted by any contractor or potential contractor.
- m) Placing orders for the works on behalf of the client.

Deliverables:

Submission of a report for consideration by the **client**, including all or any of the above, with emphasis on the following:

- n) Finalised Specifications.
- a) Service co-ordination.
- b) Detail design drawings.
- c) Tender/bid documentation.
- d) Tender/bid evaluation and report.
- e) Tender/bid recommendation.
- f) Priced contract documentation.

4. The fee applicable to each work stage will be apportioned for the applicable discipline according to the tables below:

Mechanical Engineering Profession

Mechanical Engineering Profession (Building Projects) Work Stages	Portion of Fees	
	As per Gazette (Not relevant to this tender)	Professional Services
Stage 1: Inception	5%	5%
Stage 2 : Concept and Viability (Concept Design)	15%	10%
Stage 3 : Design Development	20%	N/A
Stage 4 : Documentation and Procurement	20%	15%
Stage 5 : Construction	35%	N/A
Stage 6 : Closure	5%	N/A
TOTAL	100%	30%

5. The Professional Service Provider will be appointed for the duration of the specific work packages as described under item 3.1.5, which incorporates any necessary project related extensions. Service Providers are to note that once appointed, they will be expected to commence the work at possibly very short notices. This is due to the urgent nature of the projects. Failure to adhere to this may result in the service provider being removed from the project.

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C3.1.7 SCOPE OF SERVICES APPLICABLE TO THE HEALTH AND SAFETY CONSULTANT

1. The Service Provider shall provide **professional services as detailed in the SACPCMP BOARD NOTICE 167 OF 2019, for the Construction Health and Safety Professionals Registered in terms of the Project and Construction Management Professions Act, 2000 (Government Gazette of Health and Safety discipline)**, where applicable and any other services related to the scope of work in the built environment which may reasonably be required for the successful completion of an infrastructure delivery programme.
2. The Service Provider shall provide suitably qualified, experienced personnel registered with SACPCMP as **Professional Health and Safety Manager or higher**, to undertake assignments relating to the delivery of the project/s as set out below as and when required during the Period of Performance.
3. Service providers will be appointed for stages 1 to 6, and will be expected to perform all activities and submit all deliverables as described in the relevant Government Gazette.
4. The fee applicable to each work stage will be apportioned for the applicable discipline according to the tables below:

Occupational Health and Safety Profession

Occupational Health and Safety Profession (Building Projects) Work Stages	Portion of Fees	
	As per Gazette (Not relevant to this tender)	Professional Services
Stage 1: Inception	5%	5%
Stage 2 : Concept and Viability (Concept Design)	20%	20%
Stage 3 : Design Development	20%	20%
Stage 4 : Documentation and Procurement	10%	10%
Stage 5 : Construction	40%	35%
Stage 6 : Closure	5%	10%
TOTAL	100%	100%

5. The Professional Service Provider will be appointed for the duration of the specific work packages as described under item 3.1.5, which incorporates any necessary project related extensions. Service Providers are to note that once appointed, they will be expected to commence the work at possibly very short notices. This is due to the urgent nature of the projects. Failure to adhere to this may result in the service provider being removed from the project.

C3.1.8 SERVICES APPLICABLE TO THE CONSORTIUM

1. The Consortium shall provide **professional services for the Project Manager and Supervisor as per the roles defined under NEC 3 clause 14 for Project Manager and Supervisor for entire project duration.**

C3.1.9 PROJECT SCOPE

The scope of works to be undertaken for the project is based on the most economical methods to provide 113 three (3) bed residential units including associated infrastructure in compliance with statutory operating, energy efficiency and safety standards.

Preliminary Assessment

The scope of work for the project, being the total works included is based on the information contained in the DPWI Preliminary Project Execution Plan dated 24 July 2023, the Feasibility study and development proposal of June 2006 and the Implementation Proposal issued by Prestige Project Team dated 4 October 2013, approved by the National Department of Public Works and Infrastructure. The information in the Implementation Proposal is derived from the Implementation Proposal issued by Prestige Project Team, dated 4 October 2013:

The defined scope of works of this project, comprise of the demolition of 99 prefabricated houses and construction of 113 new residential units (3 Bedrooms House) – Low density residential housing and associated infrastructure.

SCOPE INCLUSIONS

The scope of the project includes the following:

1. Township and Engineering Infrastructure– Block B, C, D and H.

- a) Urban Planning (Land Use Plan, Block H and reconfiguration of Block D) in line with the Master Plan /Zoning Plans, Cape Town: Town Planning Scheme, and National Building Regulations (SANS 10400);
- b) Urban design for residential low density Units for Block B, C, D and H.
- c) Heritage Building Submission / Notification Applications;
- d) Civil & Earthworks;
- e) Bulk Services;
 - Sewage;
 - Water Supply;
 - Power Supply;
 - Roads and Stormwater (Impact Downstream);
 - Fire Protection;
- f) Environmental Impact Assessment;
 - Water Use License;
- g) Traffic Impact Assessment; and
- h) Landscaping Design and Green Space in line with Town Planning Scheme.

2. Construction of 113 Housing: Block B, C, D and H.

- a) Residential Design (3 Bed, 2 Bath Unit) with 1 x carport areas per unit considering the following accommodation need:
 - 3 Bedrooms;
 - 2 bathrooms;
 - Open Plan Kitchen, dining and living room;
 - Covered entrance;
 - External Storeroom 2 x 1 m (attached to house);
 - 1 x carport;

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- Dividing fence;
- In addition, we recommend including small covered patio;
- b) Electrical engineering Design considering energy efficiency methods (SANS 10400 Part XA Edition 2) to ensure value engineering;
- c) Fixed Furniture and excluding Loose Furniture (Loose Furniture is provided by DPWI Prestige);
- d) Water and Electricity meters;
- e) Boundary Walls between Housing; and
- f) Geysers.
- g) Fitted Blinds.

3. Asbestos Demolition

- a) Develop asbestos demolition plan through the certificated asbestos specialist in compliance with Environmental Conservation Act, 1989 (Act 73); and
- b) Demolition and disposal of the prefabricated asbestos houses (99 Units) located at B, C and D

ACACIA PARK PROJECT: PRECINT PLAN DEVELOPED IN 2013

Department of Public Works

Acacia Park Development Implementation Proposal

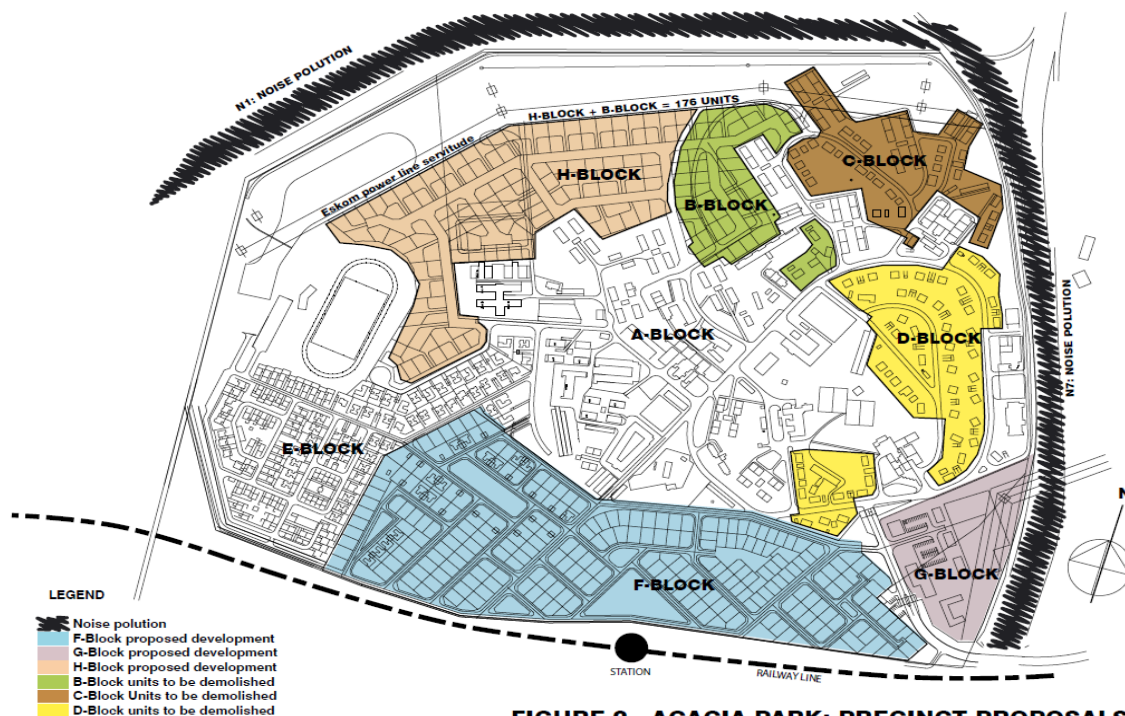


FIGURE 2 - ACACIA PARK: PRECINCT PROPOSALS
Low density housing

Figure 2: ACACIA PARK: PRECINCT PROPOSAL of 2013 (LOW DENSITY HOUSING)

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Table 7 _ Areas of Intervention (Inclusions)

ACACIA PARK Areas	Description	Demolition of Asbestos Prefabricated houses	Construction of New Houses (3 Bedrooms)
Block C	Prefabricated Asbestos	20 Units	TBC
	Eskom Servitude	13 Units	
Block B	Prefabricated Asbestos	32 Units	TBC
Block D	Prefabricated Asbestos	47 Units	TBC
Block H			TBC
TOTAL		112 Units	113 Units

The number of houses to be built per block will be confirmed once the urban design is concluding and approved by the client and the relevant authority.

Exclusions of the project scope

The scope of the project excludes:

- Block A;
- Block E
- Block F;
- Block G;
- Existing Primary School;
- Existing Security Fences and Access control;
- Existing Sports field;
- Existing Landscaping Design and Green Space of Block A, E, F, G.
- Loose furniture; and
- Air conditioning systems.

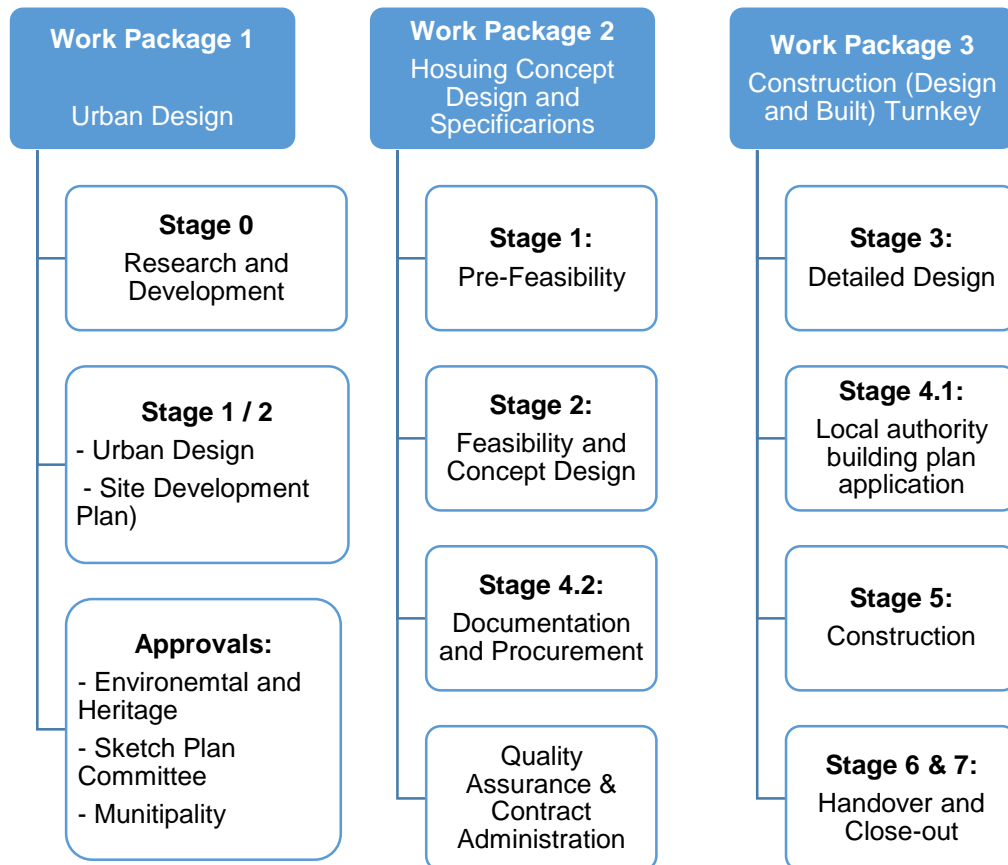
C3.1.10 ACACIA PARK PROJECT WBS (SUB-PROJECTS)

C3.1.10.1 Work Breakdown Structure

The work breakdown structure has been proposed considering urban design for Bocks B, C, D and H. therefore new site development plans (SDP) will be required to be developed and approved, considering the outcome of the Environmental and Heritage Impact Assessments.

In view of the scope of work, the dependencies, and the constrains of the project, the following works breakdown was established for implementation of the Acacia Park Project.

Figure 3 _ WBS for Acacia Park Project



NB.

- The professional team required to implement **WP1 and WP2**, will be appointed by the IDT on behalf of the client.
- The main contractors that will implement **WP3**, will be appointed by the IDT on behalf of the client under the design and build contracting model, where the full professional team will be subcontracted by the main contractor.

C3.1.10.2 Decanting Approach

Under this option, decanting is no longer secured at Mopane Flats and alternative suitable accommodation outside Acacia Park with additional estimated cost of **R10 340 000,00** (47 fully furnished two beds flats for a period of 10 Months) may be considered. This proposal focusses on **auto-decanting** as primary option, as it has not additional financial implication and is not dependant on external factors.

On this basis the Work Package 3 (Construction) has been structured in three (3) sub-projects. The implementation of the sub projects will be making an allowance for the following sequencing which makes use of internal auto-decanting within the blocks assigned for the project.

Sub-Project 1: Implementation of Block H

1. Bulk Services in Block H;
2. Housing in Block H; and
3. Decanting from Block D to Block H.

Sub-Project 2: Implementation Block D

4. Demolition in Block D;
5. Bulk Services in Block D;
6. Housing in Block D; and
7. Decanting from Block B and C to Block H.

Sub-Project 2: Implementation Block B & C

8. Demolition in Block B and C;
9. Bulk Services in Block B and C; and
10. Housing in Block B and C.

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C3.1.10.3 Scope of Services of Each Professional Team per Work Package

Table below highlights the professional service providers that will be appointed by the IDT on behalf of DPWI for the implementation of the project. The professional service providers under this bid are appointed for services under Work Package 1 and Work Package 2.

Table 3 _ PSP Services under WP1 and WP2

Professional Service Provider	Work Package 1		Work Package 2
	Research and Development	Urban Design (SDP)	Housing Design & Specifications
	Scope of Services	Scope of Services	Scope of Services
Quantity Surveyor	N/A	Stage 1 – 2 Stage 4.2: Documentation and Procurement	Stage 1 – 2
Principal Architect with Sub consultants - Town Planner - Environmental Specialist - Heritage Specialist	N/A	Stage 1 - 2 Site Department Plan approved by Local Authority Stage 4.2: Documentation and Procurement	Stage 1 - 2
Civil and Structural Engineer with all Sub consultants	Stage 1 - 2	Stage 1 - 2	Stage 1 - 2
Mechanical Engineers	Stage 1 - 2	Stage 1 - 2	Stage 1 - 2
Electrical Engineers	Stage 1 - 2	Stage 1 - 2	Stage 1 - 2
Occupational Health and Safety consultant	Stage 1 - 6	Stage 1 - 6	Stage 1 - 6
Social Facilitator	Stage 1 - 6	Stage 1 - 6	Stage 1 - 6

The table below indicates the scope of services for each professional service provider per subproject under Work Package 3 _ Construction each sub-project.

Table 4 _ PSP Services under WP3

Professional Service Provider	Work Package 3 _ Construction		
	Sub-Project 1 Block H	Sub-Project 1 Block D	Sub-Project 3 Block B & C
	Scope of Services	Scope of Services	Scope of Services
Quantity Surveyor	Stage 3 to 6	Stage 3 to 6	Stage 3 to 6
Architect	Stage 3 to 6	Stage 3 to 6	Stage 3 to 6
Civil and Structural Engineer with all Sub consultants	Stage 3 to 6	Stage 3 to 6	Stage 3 to 6
Mechanical Engineers	Stage 3 to 6	Stage 3 to 6	Stage 3 to 6
Electrical Engineers	Stage 3 to 6	Stage 3 to 6	Stage 3 to 6
Occupational Health and Safety consultant	N/A	N/A	N/A
Social Facilitator	N/A	N/A	N/A



C3.2 GENERAL REQUIREMENTS

C3.2.1 Services

The Services required shall generally be all professional services as defined in the Government Gazette for stage 1 to 6, unless otherwise reduced in writing.

The Service Provider shall be instructed by the Employer in writing to undertake specific assignments as additional services in terms of the contract as and when required during the contract period.

C3.2.2 Location

The project is situated in Western Cape at

Acacia Park Parliamentary Village

Townsend St,
Acacia Park,

Cape Town (Google Coordinates: -33.8917862372199, 18.53114514893846)

C3.2.3 Project Programme

The Service Provider shall prepare a detailed programme for the performance of the Service which shall be approved by the Employer. The programme shall be in sufficient detail to monitor the Service Providers performance.

No agreed milestones may be extended beyond the timeframes outlined in the programme without acceptable motivation and approval by the Employer.

C3.2.4 Reporting Requirements and Approval Procedure

The Service Provider shall submit monthly progress reports, cost reports, cash flows and labour reports on the agreed date over and above site and technical meeting minutes required.

Notwithstanding any other requirements, the Service Provider shall submit a monthly report covering progress (programme, delays, scope change, critical path, etc.), costs (expenditure, cash flow, variation orders, etc.), milestones, socio economic achievements (number of jobs created, use of SMMEs, interns, etc.), challenges and achievements.

C3.2.5 Safety

The Service Provider shall provide all safety equipment as required for his staff and shall undertake all duties in conformance with the relevant OHS legislation.



C3.3 SOFTWARE APPLICATION FOR PROGRAMMING

The Service Provider must avail himself of software to be used for compatibility with the Employers software before undertaking the work utilising the software. The Service Provider shall at its costs convert data files to a format compatible with the Employers software if it chooses to utilise software different from that used by the Employer. No additional compensation will be considered for this activity.

C3.4 USE OF REASONABLE SKILL AND CARE

It will be expected of the Service Provider to apply reasonable skills and due diligence in the execution of the duties stipulated in this document which shall include *inter alia* the following:

Although the Service Provider's documents and recommendations may be scrutinised by the Employer, this shall in no way relieve him of his professional responsibility for the proper and prompt execution of his duties.

During assessment of any existing facilities, which may have a direct bearing on the assignment, the Service Provider shall determine deficiencies in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993), the SANS 10400, etc. and recommend measures to rectify them.

C3.5 COMPLIANCES WITH STANDARDS AND REGULATIONS

The implementation of works should be executed in compliance with:

- National building Regulations and Building Standard Act
- Relevant SANS Standards
- PW 371-B Construction Works: Specifications (Edition 2.2 December 2015) from DPWI



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Part C4: PROJECT AND SITE INFORMATION

COMPLIANCES WITH STANDARDS

The refurbishment of the building should be executed in compliance with:

- National building Regulations and Building Standard Act
- National Building Regulations, SANS 10400
- PW 371-B Construction Works: Specifications (Edition 2.2 December 2015) from DPWI
- No. 36849 Government Gazette, 20 September 2013, General Notices, notice 943 of 2013, National Norms and Standards Relating to Environmental Health in Terms of National Health Act, 2003 (Act No. 61 of 2003)

SITE INFORMATION

The project is situated in Western Cape at

Acacia Park Parliamentary Village

Townsend St,

Acacia Park,

Cape Town

(Google Coordinates: -33.8917862372199, 18.53114514893846)

Part C5: NOTES TO BIDDERS

This section outlines basic requirements that must be met. Failure to comply with these requirements or part thereof will result in your proposal being excluded from the evaluation process.

- a) This Terms of Reference (TOR) does not constitute an offer or recommendation to enter into such transaction.
- b) The IDT reserves the right to amend, modify or withdraw this TOR if deemed necessary.
- c) Short-listed companies might be invited to present and discuss details of their proposals.
- d) Bidders will be required to fill in an IDT "Supplier Questionnaire Service providers" once they are awarded (IDT will provide).
- e) Neither the IDT nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligation for any costs or expenses incurred by any party in or associated with preparing or submitting a bid in response to the expression of interest.
- f) No entity may be involved, whether directly or indirectly, in more than one bid in response to this TOR. A failure to comply with this requirement will result in disqualification of the relevant entity.
- g) The IDT and its advisors may rely on a Bid as being accurate and comprehensive in relation to the information and proposals provided therein by the Bidders.
- h) All Bids submitted to the IDT will become the property of the IDT and will as such not be returned to the Bidder unless if received after the closing date and time. The IDT will make all reasonable efforts to maintain bids in confidence. Proprietary information should be identified as such in each bid.
- i) Evaluation of bids will be carried out by a Bid Evaluation Committee (BEC). The Evaluator(s) will, if necessary, contact Bidders to seek clarification of any aspect of the bid.
- j) The validity period of this bid is ninety (90) days from the closing date.
- k) Bidders should identify any work they are currently carrying out or competing for which could cause a conflict of interest, and indicate how such a conflict would be avoided.
- l) This document is confidential and should not be distributed to any non-bidding party without the proper authorization of the IDT.
- m) This document is released for the sole purpose of responding to this TOR and must be considered confidential. In addition, the use, reproduction or disclosure of the requirements, specifications or other material in this RFP is strictly prohibited.
- n) All bids must be formulated and submitted in accordance with the requirements of this TOR.
- o) The service provider will be required to sign confidentiality contracts with the IDT.
- g)
- p) Consortiums/Joint ventures are encouraged; however, the transfer of skills and partnerships should be demonstrated in the proposals.
- h)
- q) The bidder should demonstrate how it intends assisting in building the capacity of the local community and how it will transfer skills to such persons.



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EMPLOYER

- r) Please note that Bid Offer is synonymous to Request for Proposals in this document.
- s) Service providers who are blacklisted by any statutory body will, under no circumstances, be considered for this project/s

DISCLAIMER

The IDT reserves the right:

- not to appoint a service provider and is also not obliged to provide reasons for the rejection of any proposal.
- not to appoint the lowest bid financial proposal, based on the outcome of the tender risk assessment.