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Website: www.idt.org.za

Request for Quotation

RFQ number: IDT-HO-IT-11-09-2024

Description: TO RENDER A CYBER SECURITY PENETRATION TESTING AND VULNERABILITY TEST.

Closing date and time: 20 September 2024 @ 12:00pm

Submission of quotations: All quotations must be emailed to e-TenderQuotations@idt.org.za on or before the closing date and time stipulated above. All quotations received after the closing date and time will not be considered.

Compulsory returnable documents that must be submitted with the response for this quotation are the following:

1. National Treasury Central Supplier Database number MAAA_____
2. Name of Company_____
3. Unique SARS Tax Compliance Pin Number (submit valid letter)
4. Duly completed and signed: SDB 4 (**Bidder's Declaration**), attached in this RFQ document.
5. Duly completed and signed: SDB 6.1 (Preference Points Claim Form in Terms of The Preferential Procurement Regulations 2022), attached in this RFQ document.

Compulsory returnable document: SDB 6.1

Source Documents to be submitted with the Bid or RFQ

*CIPC Document	(Company Registration Document will be required for verification (CIPC DOC))
*Woman	(Originally Certified ID Document)
*Youth	(Originally Certified ID Document)
*People with Disability	(Letter from the Dr. Confirming the Disability)
*Black Ownership	(Originally Certified ID Document)

Non-submission of Source documents will result in the allocation of zero points for specific goals



INDEPENDENT DEVELOPMENT TRUST

TERMS OF REFERENCE THE INDEPENDENT DEVELOPMENT TRUST

BACKGROUND

The IDT is primarily responsible for social infrastructure development in the country, working with and on behalf of the department of public works and infrastructure and other partners

TASK DIRECTIVE

SPECIFICATION

ITEMS	DESCRIPTION OF GOODS	QUANTITY
1.	Cyber security penetration and vulnerability test	1

Responses and proposals to the RFQ must be submitted via email to:

E-tenderquotations@idt.org.za

Service providers must quote the IDT a total price inclusive of VAT for the service that will be rendered, and the quoted price must be valid for at least thirty (90) days after the closing date of this Request for Quotation.

- All **SCM** queries related to this RFQ must be submitted in writing to:
E-tenderquotations@idt.org.za
- All **Technical** Related Queries must be directed in writing to: MolateloM@idt.org.za

NB: No query shall be allowed 12 hours prior to the closing date and time of this Request for quotation.

NB: *The Independent Development Trust Reserve the right to withdraw or cancel this RFQ without prior notification to the respondents*

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES / NO

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES / NO

2.3.1 If so, furnish particulars:

.....

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read, and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the **80/20** preference point system.

- a) **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS	
PRICE	90	80
SPECIFIC GOALS	10	20
TARGETED GROUP		
Women Ownership	3	6
Youth Ownership	3	6
People with Disabilities Ownership	2	4
Black Male Ownership	2	4
Total points for Price and SPECIFIC GOALS	100	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{P}_{min}}{\mathbf{P}_{min}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{P}_{min}}{\mathbf{P}_{min}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} + \frac{\mathbf{Pt} - \mathbf{P}_{max}}{\mathbf{P}_{max}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} + \frac{\mathbf{Pt} - \mathbf{P}_{max}}{\mathbf{P}_{max}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women Ownership	3	6		
Youth Ownership	3	6		
People with Disabilities Ownership	2	4		
Black Male Ownership	2	4		

Source Documents to be submitted with the Bid or RFQ

*CIPC Document (Company Registration Document will be required for verification (CIPC DOC))
*Woman (Originally Certified ID Document)
*Youth (Originally Certified ID Document)
*People with Disability (Letter from the Dr. Confirming the Disability)
*Black Ownership (Originally Certified ID Document)

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....



TERMS OF REFERENCE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO RENDER A CYBER SECURITY PENETRATION TESTING AND VULNERABILITY TEST THAT WILL EMPOWER THE INDEPENDENT DEVELOPMENT TRUST WITH ITS INFORMATION SECURITY ASSURANCE.

1. INVITATION

Information within our organization is a critical asset that leads to the stability and better decisions making. By identifying vulnerabilities the organization can take immediate action to remediate them before attackers take advantage and assist in transition from reactive to proactive, Penetration will help gain insights into the security level of various aspects of an organization, from external or internal infrastructure to application security.

IDT intends to appoint a service provider with suitable skills and experience for the following:

- Conduct a penetration testing and vulnerability assessment service:
 - External vulnerability assessment and penetration testing
 - Internal vulnerability assessment and penetration testing

2. CONTRACT PERIOD

The expected duration of the project is 60 days after the signing of a contract.

The contract period will be serviced as follows:

3. OBJECTIVE

The IDT's objective is to enable a secure IT environment which maintains the Organisation's information confidentiality, integrity and availability for the purpose of ensuring effective and efficient Business enabling technology, as such we expect the following benefits from this investment:

- Visibility on the Organization's threat landscape against the defined Risk profile;

- Promotion of a seamless communication of the Organization's Cyber/Information Security posture to Business.
- Promotion of a security aware culture spanning from Business Investments - Governance, Executives, Users and all Stakeholders.

4. BACKGROUND

- **Current Security Position:**
IDT's current security position is based on perimeter technologies and with the ever changing threat landscape, Information Security is no longer a subject for the IT Department but that for the organization at large and in this manner require the maturity of the IDT security posture as at the moment it has gaps when measured against best practices.

The IDT requires the following:

- A cyber security penetration testing and vulnerability test that will empower the independent development trust with its information security assurance.

5. SCOPE OF WORK

The objective of this engagement is to perform comprehensive penetration testing that fulfils the following requirements:

- Obtain access to the client's domain and administrative systems to identify potential vulnerabilities that malicious actors could exploit.
- Gain access to sensitive information to evaluate the client's data security measures and ensure that confidential information is adequately protected.
- Conduct an internal and external vulnerability scan to assess the security posture of the client's network and systems from within.
- Perform an external penetration test (Black Box) to simulate a real-world attack on the client's infrastructure and identify any weaknesses that hackers could exploit.
- Test the client's web applications to detect and secure vulnerabilities against potential attacks.

- Review the client's wireless and internal systems security posture to identify any vulnerabilities or gaps attackers could exploit.
- Evaluate the client's policies and processes related to cyber security to ensure that they effectively protect against cyber threats. The scope of the external and internal security review encompasses the following assets:
 - All systems, including desktops, laptops, and other endpoints, to assess their security posture and identify potential vulnerabilities.
 - 20 physical and virtual servers (total) to evaluate their security measures and identify any gaps attackers could exploit.
 - Public IP addresses to test the external network perimeter and identify any vulnerabilities hackers could exploit.
 - Web servers, www.idt.org.za and helpdesk address, to test their security posture and identify any vulnerabilities that could be exploited through these platforms.
 - Periodic cyber-security presentation to IDT Executive
 - Wireless network devices to test their security posture and identify any vulnerabilities that could be exploited through these platforms.
 - The penetration testing team (PT) operates under the assumption that they have no prior knowledge of the target environment.
 - A profile of the IP address range should be developed. Multiple automated tools should be used to scan those addresses and identify live hosts, services running on the hosts, and potential vulnerabilities associated with those services.
 - An attack and penetration assessment will be performed on the provided external IP addresses to identify vulnerabilities visible from the Internet.

6. PROJECT OUTPUT AND / OUTCOMES

The expected outputs are:

- 6.1 Security Assessment Program:
 - 6.1.1 Penetration Assessment Report
 - 6.1.2 VA Security Assessment Report.

7. ROLES AND RESPONSIBILITIES

7.1 The IDT will be responsible for :

7.1.1 Security Management Program:

- 7.1.1.1 Coordinate communication with internal and external stakeholders as and when needed.
- 7.1.1.2 Provide leadership and support for the execution of program items.
- 7.1.1.3 Ensure availability of resources, both technical “hardware” and personnel to undertake required roles in the implementation of the program items.
- 7.1.1.4 Provide necessary information as and when it is request.
- 7.1.1.5 Serves as the point of contact for problems or concerns related to the Service Level Agreement (SLA) itself and the delivery of services described in the SLA.
- 7.1.1.6 Serve as the primary point of contact in the escalation process. Coordinate and implement modifications to service delivery and to the SLA itself.
- 7.1.1.7 Periodically assess the effectiveness of mechanisms selected for service tracking and reporting.

7.2 The Service provider will be responsible for:

- 7.2.1 Delivering the services as per the Terms of Reference.
- 7.2.2 Provide and configure necessary tools for the implementation of the Security Audit Program.
- 7.2.3 Provide a Security Management Plan that covers a 3 year cycle with an improvement program.
- 7.2.4 Serving as the point of contact for problems or concerns related to the SLA itself and the delivery of services described in the SLA.
- 7.2.5 Maintaining ongoing contact with the other party's SLA Manager.
- 7.2.6 Coordinating and implementing modifications to service delivery and to the SLA itself.

- 7.2.7 Periodically assessing the effectiveness of mechanisms selected for service tracking and reporting.
- 7.2.8 Service provider to use resources proposed on the proposal and can only be changed/replaced when IDT approves.
- 7.2.9 Detailed project plan with deliverables

8. PROJECT MANAGEMENT

This project will be implemented in line with the Scope of work and will be managed based on the following:

- 8.1 Service provider will report to the Chief Information Officer (IT), or delegated official.
- 8.2 Service provider will be expected to provide various reports on a monthly basis (e.g. project status report) in a form of Portable Document Format (PDF)/ Microsoft standard format, as well as provide any other project related report/s as requested by the IDT.
- 8.3 Service provider will be expected to have compulsory meetings with the IDT in accordance to approved project charter until the project is completed. In case of emergencies, either party may propose a meeting and both parties must reasonably avail themselves for such a meeting.
- 8.4 Service provider will be attending the Service level agreement meeting during the contract period.

9. FORMAT OF THE PROPOSAL

- Bidders are requested to submit a copy of a technical proposal.
- The Financial Proposal shall contain the financial proposal submission sheet, which includes: the bid prices and the bill of quantities for procurement of goods, or scope of work for procurement of services, and the applicable price schedules; and the recurring and the maintenance costs if applicable.
- The Financial Proposal must be submitted in a separate document .

10. PRE-BID MEETING DETAILS

No briefing session will be held

11. EVALUATION METHODOLOGY / CRITERIA

Phase 1: Compliance review:

Each submission is checked for compliance. If the submission complies, it will move to the next round in the evaluation process.

The following documentation is required: -

Compliance Criteria	
SBD 4	
SBD 6.1	
CSD Report	
SARS Pin	
Team Member CVs	
Proof of Personnel Qualification	

Phase 2: Technical review

Each submission is evaluated by the bid evaluation committee according to the evaluation criteria indicated in the bid document.

A score is allocated to each proposal and if the document scored more than the minimum requirement for functionality of 80%, it will move to the next round in the evaluation process.

It is important that the proposal addresses all the items included in the evaluation criteria as outlined below:

11.1 COMPANY EXPERIENCE IN CONDUCTING SIMILAR PROJECTS

11.1.1 Service provider must have a related experience with similar project in order to be considered.

11.1.2 Service provider is required to provide proof that they have successfully facilitated or performed similar project and that

the project has been successfully executed. This must be in a form of testimonial(s) or reference letter(s), minimum three, proving that such projects were executed, or that the company has been providing similar services. Testimonial/s or Reference Letter/s should include contact details for verification purposes.

11.2 TEAM LEADER COMPETENCIES

- 11.2.1 The Technical team Lead should be certified as an Ethical hacker / Certified Advanced Security Professional / CISSP/ CASP
- 11.2.2 The Technical Assurance Lead should be certified as an Certified Information Systems Auditor
- 11.2.3 One Technical member should be certified as an Ethical hacker
- 11.2.4 The service provider is required to attach CV's for the team on the technical proposal.
- 11.2.5 Failure to submit or provide any of the above required information may lead to lessor points

11.3 TEAM MEMBERS COMPETENCIES

- 11.3.1 The Technical team members should be certified as an a cyber security certification.
- 11.3.2 The service provider is required to attach CV's for the team members on the technical proposal.
- 11.3.3 Failure to submit or provide any of the above required information may lead to lessor points.

11.4 Project management methodology

- 11.4.1 The service provider should provide the detailed plan/methodology that is going to be used to perform the scope of work and clearly demonstrate on how the deliveries will be achieved

11.4.2

PHASE 3: PRICING AND EMPOWERMENT GOALS

Each proposal with a functionality score of more than the minimum required, will be on equal footing to proceed to this final round of evaluation.

The proposed Price and Specific goals are the only aspects taken into account in this round. The final evaluation score is calculated on the 80/20 principle. The submission that scores the highest in this round will be awarded the tender or it may be a lower scoring bid on justifiable grounds or no award at all.

CRITERIA	WEIGHT										
Project cost and Empowerment goals	The 80/20 evaluation system will be applicable										
	<table><tr><th>Preference Goals for tenders up to R50 Million</th><th>Points Allocated</th></tr><tr><td>Women Ownership</td><td>6</td></tr><tr><td>Youth Ownership</td><td>6</td></tr><tr><td>People with Disabilities Ownership</td><td>4</td></tr><tr><td>Black Ownership</td><td>4</td></tr></table>	Preference Goals for tenders up to R50 Million	Points Allocated	Women Ownership	6	Youth Ownership	6	People with Disabilities Ownership	4	Black Ownership	4
Preference Goals for tenders up to R50 Million	Points Allocated										
Women Ownership	6										
Youth Ownership	6										
People with Disabilities Ownership	4										
Black Ownership	4										

PRICING

- *Provide fixed price quotation including SLA for the duration of the contract*
- *Provide cost on both outright purchase and lease*
- *Cost must be VAT inclusive and quoted in South African Rand*
- *Costing should be aligned with the project activities / project phases / Deliverables*

Phase 1: Technical Evaluation

CRITERIA	WEIGHT
Company experience in conducting similar projects	20
Team leader competencies	30
Team members competencies	10
Recent experience in similar engagements	20
Project Management Methodology	20

Values: 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good; 5 = Excellent		
No.	Criteria	Weight
1	Service Provider's years of experience in ICT security	10%
		0-2 Year = 2
		2.3-4 Years = 4
		3.5 Years = 6
		4.6-8 Years = 8
		5. 9+ Years = 10
2	Site Manager/ Team Leader's years of experience in ICT security (Please attach CV)	10%
		1.0-2 Year = 1
		2.3-4 Years = 2
		3.5 Years = 3
		4.6-8 Years = 4
		5.9+ Years = 5
3	Site Manager/Team Leader's qualification (Please attach certificates)	10%
		Certification in ICT security = 5; No Certification in ICT security = 0

		<p>Certification in project management = 3; No certification in project management = 0</p> <p>Academic qualification in ICT = 2; No Academic qualification in ICT = 0</p>
4	Project Team members' experience in ICT security (Please attach CV's and team leader is not counted here)	5%
		<2 members with a minimum of three years experience = 0
		2 members with a minimum of three years experience = 3
		3 members with a minimum of three years experience = 4
		4+ members with a minimum of three years experience = 5
5	Project team members qualification (Please attach certificates)	5%
		<2 members certified in ICT security = 0
		2 members certified in ICT security = 3
		3 members certified in ICT security = 4

		4+ members certified in ICT security = 5
6	Project Plan (resource names should match project team members and team leader identified above).	10%
		No Project Plan = 0
		Project Plan = 5, A
		A, with value added services = 7, B
		B, with a contingency plan = 10
7	Testimonials: Only for work done within the past ten years	20%
		One Reference = 4
		Two References = 8
		Three References = 12
		Four References = 16
		Five References = 20
8	Solution Design: For the proposed solution in the context of IDT	20%
		Design provided = 14
		Relevancy of the proposed architecture = 20
		No Design provided = 0
6	Support, Maintenance & skills transfer Plan	10%
		Plan submitted = 10
		No Plan submitted = 0
Total		100%

NB: Only bidders who obtain at least 80% under technical evaluation will be considered for further evaluation.

Phase 2: Price and Specific Goals

CRITERIA	WEIGHT
Project cost	80
Specific goals	20

12 CONDITION OF THE CONTRACT

- The General Conditions of Contract must be accepted as these are issued by National Treasury and are non-negotiable.
- The bidder must clearly state any deviation from the General conditions and provide the reason for deviation. Bidders must indicate a confirmation response against each paragraph by marking the YES box or by marking the NO box.
- Any patents or copyright developed from this project will belong to the IDT.
- The service provider will sign a confidentiality agreement regarding the protection of IDT information that is not in the public domain.
- Valid invoices shall be paid within a period of 30 days from receipt and no service should be rendered/goods delivered without an approved purchase order from the IDT.

13 Enquiries

All technical enquiries should be directed to MolateloM@idt.org.za