

BID NO.: DPWI01WCAN001-CON001-CONTRACTOR

T1.1 TENDER NOTICE AND INVITATION TO SUBMIT PROPOSALS

TERMS OF REFERENCE (TOR) FOR PRE-QUALIFICATION OF DESIGN AND BUILD CONTRACTORS

FOR THE DEMOLITION OF 112 PREFAB HOUSES (INCLUDING HOUSES UNDER THE ESKOM SERVITUDE) AND ERECTING OF 113 THREE BED BRICK HOUSES.

Independent Development Trust hereby calls for pre-qualification of design and build contractors for the demolition of 112 prefab houses (including houses under the Eskom servitude) and erecting of 113 three bed brick houses.

The procurement of the **DESIGN AND BUILD CONTRACTORS** should be for **Project Stages 3, 5 and 6 only. Stages 1, 2 and 4 are done by others.**

As per National Treasury Instruction No. 4A of 2016/2017, Central Supplier Database which is also applicable to Public Entities listed in Schedule 2 of the PFMA states as follows:

- Paragraph 4.2, “.....prospective suppliers must be registered on CSD prior to submitting bids (open tenders)”.

The procurement for the **DESIGN AND BUILD CONTRACTORS** will be conducted in Two Steps. This tender for the **PRE-QUALIFICATION OF DESIGN AND BUILD CONTRACTORS** will be Step One.

Proposals for this tender will be evaluated and adjudicated in terms of the Mandatory responsiveness criteria Requirements and Functionality as follows:

The Step One evaluation of the proposals will be carried out in two phases. Only phases one and two will be applicable to this tender. Phase 3 will be conducted during the Step Two procurement process.

1. PHASE ONE

1.1. ADMINSTRATIVE REQUIREMENTS/ DOCUMENTATION

The SBD forms must be submitted by all companies forming part of the consortium/ multi-disciplinary

- 1.1.1.Submission of fully completed and signed Invitation to Bid (SBD 1).
- 1.1.2.Submission of fully completed and signed Bidder's Disclosure (SBD 4).
- 1.1.3.Submission of fully completed and signed Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1).
- 1.1.4.Certificate of acquaintance with Tendor Documentation

1.2. MANDATORY COMPULSORY REQUIREMENTS/ DOCUMENTATION

Only Tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

- 1.2.1. Authority to Sign a Bid.
- 1.2.2. Proof of CIDB grading of 9 GB
- 1.2.3. Registered with the NHBRC as a Home Builder
- 1.2.4. Professional Registration of a Key Personnel registered with each respective built environment council (i.e. SACAP, ECSA, SACPCMP, SACQSP, etc) as a Professional or Professional Technologist. (i.e. to be Pr. Arch, Pr. QS, Pr. CPM, Pr. CHSA, Pr. Engineer / Pr. Engineering Technologist, etc).
- 1.2.5. Valid letter of Intent of Professional Indemnity (PI) Insurance cover for professional services. The value to be determined in the next Stage of Request for Quotation. The Letter of Intention for the Professional Indemnity (PI) should be from licensed Financial Service Providers (FSP).
- 1.2.6. Valid COIDA or Letter of good standing with the Department of Labour. Not applicable to sole proprietor companies
- 1.2.7. Certified Consortium or Joint Venture (JV) Agreement if applicable
- 1.2.8. Confirmation of Receipt of Addenda to Bid Documents, If applicable.

1.2.9. Attendance to the compulsory briefing meeting

Failure to submit any of the above documents / requirements shall result in disqualification of the bid.

(Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration. Use of correction fluid is prohibited.) Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed, typed or in black ink (All as per Standard Conditions of Tender and as per the specific condition of this tender document).

- (i) If any of the Directors are in the Employment of the State shall result in disqualification of the bid.
- (ii) If any of its Directors are listed on the Register of Defaulters shall result in disqualification of the bid.

2. PHASE TWO

FUNCTIONALITY CRITERIA	POINTS ALLOCATION
A. Experience of the company on similar projects not older than 10 years	20 Points
B. Quality of services based on Clients Reference Letter	15 Points
C. Qualifications, Experience and competencies of the key assigned personnel	35 Points
D. Methodology and Technical proposal for execution of the project	10 Points
E. Human Resources (Contractors)	20 Points
TOTAL	100 Points

The point related to the IDT Specific Goals will be allocated proportionally as per table below:

STAGE OF AWARD

The following returnable documents shall be submitted together with the tender documents. Validity of this documentation will be verified at the time of award.

1. Proof of Central Supplier Database (CSD) registration.
2. Valid Tax Compliance Letter with a unique pin.

COMPULSORY TENDER BRIEFING

A compulsory briefing meeting will take place at the Independent Development Trust Western Cape Office on the **14 October 2024 at 10h00:**

IDT Western Cape Regional Office
Customs House
Heerengracht Street, Foreshore,
Cape Town, 8001

Tenderers must sign a compulsory attendance register in the name of the company forming part of the consortium/ multi-disciplinary. Attendance by key personnel forming part of the project team is compulsory. Addenda and additional documents, if any, will be issued only to tenderers appearing on the attendance register

AVAILABILITY OF DOCUMENTS

Documents will be available free of charge online from the **04 SEPTEMBER 2024** on the following websites:

- E-tender – www.etenders.gov.za
- IDT website - www.idt.org.za

BIDDERS QUERIES

All queries relating to this bid may be addressed in writing to the e-mail: dpwi01wcan-tenders@idt.org.za; No verbal or telephonic queries will be attended to. Any attempt to verbally contact with the IDT's employee to influence outcome of this tender will lead to disqualification of the bid. All queries should be submitted not later than 18 October 2024. Queries sent after will not be acknowledged.

CLOSING TIME

The closing time for receipt of tenders is 12:00 Noon on **29 OCTOBER 2024**. Tenders shall be submitted at:

"The IDT Western Cape Regional Office Tender Box"

The Physical Address delivery of Tender documents is:

IDT Western Cape Regional Office
14th Floor, Customs House
Heerengracht Street, Foreshore,
Cape Town, 8001

Bidders should fill out the tender register at the reception of the national office at a time and date the tender is dropped off in the IDT tender box.

Disclaimer

- Telegraphic, telephonic, facsimile, email and late tenders **will not be accepted**.
- Requirements for submission, sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.
- The IDT reserve the right not to appoint the lowest bid financial proposal, based on the outcome of the tender risk assessment.