

BID NO.: DPW50NATN-PSP01-CONSORTIUM / MULTI-DISCIPLINARY

T1.1 TENDER NOTICE AND INVITATION TO SUBMIT PROPOSALS

A CALL FOR A CONSORTIUM / MULTI-DISCIPLINARY OF PROFESSIONAL SERVICE PROVIDERS CONSISTING OF PROJECT MANAGEMENT, CONSTRUCTION HEALTH AND SAFETY SERVICES, AND SOCIAL FACILITATION FOR THE PHOTOVOLTAIC SYSTEM WITH BATTERY ENERGY STORAGE SYSTEM AND GENERATOR SET INSTALLATION ROLL-OUT PROGRAM FOR VARIOUS DPWI STATE OWNED FACILITIES.

Independent Development Trust hereby calls for a consortium / multi-disciplinary of professional service providers to submit proposals for Project Management services, Construction Health and Safety services, and Social Facilitation services for the photovoltaic system with battery energy storage system and generator set installation roll-out program for various DPWI state owned facilities.

All companies forming part of the consortium/ multi-disciplinary shall be CSD registered in compliance with National Treasury Instruction No. 4A of 2016/2017, Central Supplier Database which is also applicable to Public Entities listed in Schedule 2 of the PFMA states as follows:

Below are the Work packages and the Work Package References

- Work package 1: Gauteng
- Work package 2: Western Cape
- Work package 3: Northern Cape & Free State
- Work package 4: Limpopo and Mpumalanga

Item	Work Package	Work Package Reference
1.	Work Package 1	DPW50_BP-PSP_WP001
2.	Work Package 2	DPW50_BP-PSP_WP002
3.	Work Package 3	DPW50_BP-PSP_WP003
4.	Work Package 4	DPW50_BP-PSP_WP004

Bidders may bid for multiple Work Packages, but a Bidder will not be appointed for more than one Work Package.

Proposals will be adjudicated in terms of the Mandatory Requirements and Functionality as follows:

The evaluation of the proposals will be carried out in three phases.

1. PHASE ONE

1.1. ADMINISTRATIVE REQUIREMENTS/ DOCUMENTATION

The SBD forms must be submitted by all companies forming part of the consortium/ multi-disciplinary

- 1.1.1.Submission of fully completed and signed Invitation to Bid (SBD 1).
- 1.1.2.Submission of fully completed and signed Bidder's Disclosure (SBD 4).
- 1.1.3.Submission of fully completed and signed Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1).

1.2. MANDATORY COMPULSORY REQUIREMENTS/ DOCUMENTATION

Only Tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

- 1.2.1.Authority to Sign a Bid.
- 1.2.2.Consortium Agreement Certified by a Commissioner of Oaths (where applicable).
- 1.2.3.Professional Registration with at least one director of each company forming part of the consortium/ multi-disciplinary with each respective built environment council (SACPCMP) as a (Pr.CPM, Pr.CHSA), **except for the Social Facilitation.**
Project Management_ SACPCMP as Pr. CPM or Pr. CM
Construction Health and safety services_ SACPCMP as Pr. CHSA or Pr CHSM
*Social facilitation services_ **Not Applicable***
- 1.2.4.Valid Professional Indemnity (PI) Insurance cover for professional services. The value of the Professional Indemnity (PI) Insurance cover to be determined upon award. The Professional Indemnity (PI) should be from licensed Financial Service Providers (FSP).
- 1.2.5.Valid COIDA or Letter of good standing with the Department of Labour from **all companies** forming part of the consortium or multi-disciplinary. **Not applicable to Sole proprietor companies.**
- 1.2.6.Confirmation of Receipt of Addenda to Bid Documents.
- 1.2.7.Signed **Financial Proposals.**
- 1.2.8.Signed Form of Offer.
- 1.2.9.Attendance to the compulsory briefing meeting by at least one representative of a company forming part of the consortium/ multi-disciplinary.

Failure to submit any of the above documents / requirements shall result in disqualification of the bid. (Failure to comply with the criteria stated above shall result in the tender offer being disqualified from further consideration. Use of correction fluid is prohibited.) Tender offer must be received on the tender closing date and time specified on the invitation, fully completed, typed or in black ink (All as per Standard Conditions of Tender and as per the specific condition of this tender document).

All signatures where required to be in black ink, no electronic signatures will be accepted.

- (i) If any of the Directors are in the Employment of the State shall result in disqualification of the bid.
- (ii) If any of its Directors are listed on the Register of Defaulters shall result in disqualification of the bid.

2. PHASE TWO

FUNCTIONALITY CRITERIA	POINTS ALLOCATION
A. Experience of the company on similar projects not older than 10 years	25 Points
B. Quality of services based on Clients Reference Letter	20 Points
C. Qualifications, Experience and competencies of the key assigned personnel	40 Points
D. Methodology and Technical proposal for execution of the project	15 Points
TOTAL	100 Points

3. PHASE THREE: PREFERENTIAL POINT SYSTEM

Only competent tenders who have reached or exceeded the minimum functionality threshold of **60%** (60 points) will be evaluated on an 80/20 (Price / Specific Goals) points basis in terms of the Preferential Procurement Policy Framework Act of 2000, Preferential Procurement Regulation 2022.

3.1. Specific Goals

In order to claim and be awarded points bidders must submit an original or an original certified copy of the following source documents to be submitted with the Bid:

- **Full Central Supplier Database Report**

Since the bid deals with a consortium/ multi-disciplinary, all companies must submit the abovementioned source documents to claim and be awarded points. Individual calculations will be made per company and the average of specific goals per company will be considered as the consortium/ multi-disciplinary's total awarded points.

The point related to the IDT Specific Goals will be allocated proportionally as per table below:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TARGETED GROUP	
Women	6
Youth	6
People with Disabilities	4
Black People	4
Total points for Price and SPECIFIC GOALS	100

3.2 Pricing

All bidders should note that the IDT has decided to cap fees discounts at 20% to manage the risk so that professionals appointed eliminate the risk of abandoning sites due to non- completion of services and the further risk of requesting more funds to finalise the projects. The risk associated with high discounts offered by professional service providers may result in poor delivery of service and non-compliance of services.

If the bidder offers a fee discount of more than 20% the bidder will be disqualified as part of the risk assessment.

STAGE OF AWARD

The following returnable documents shall be submitted together with the tender documents. Validity of this documentation will be verified at the time of award.

1. Proof of Central Supplier Database (CSD) registration.
2. Valid Tax Compliance Letter with a unique pin.

COMPULSORY TENDER BRIEFING

A compulsory briefing meeting will take place on site on the **01 November 2024 at 10h00:**

IDT National Office
Glenwood Office Park
Cnr. Oberon & Sprite Streets
Faerie Glen
0043

Tenderers must sign a compulsory attendance register in the name of the company forming part of the consortium/ multi-disciplinary. Attendance by key personnel forming part of the project team is compulsory. Addenda and additional documents, if any, will be issued only to tenderers appearing on the attendance register

AVAILABILITY OF DOCUMENTS

Documents will be available free of charge online from the **23 October 2024** on the following websites:

- Etender – www.etenders.gov.za
- IDT website - www.idt.org.za

BIDDERS QUERIES

All queries relating to this bid may be addressed in writing to the e-mail: DPW_BackupTender@idt.org.za
No verbal or telephonic queries will be attended to. Any attempt to verbally contact with the IDT's employee to influence outcome of this tender will lead to disqualification of the bid. All queries should be submitted not later than **08 November 2024**. Queries sent after will not be acknowledged.

CLOSING TIME

The closing time for receipt of tenders is 12:00 Noon on **15 November 2024**. Tenders shall be submitted at:

"The IDT National Office Tender Box"

The Physical Address delivery of Tender documents is:

IDT National Office
Glenwood Office Park
Cnr. Oberon & Sprite Streets
Faerie Glen
0043

Bidders should fill out the tender register at the reception of the national office at a time and date the tender is dropped off in the IDT tender box.

Disclaimer

- Telegraphic, telephonic, facsimile, email and late tenders **will not be accepted**.
- Requirements for submission, sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The IDT reserve the right not to appoint the lowest bid financial proposal, based on the outcome of the tender risk assessment.

Evaluation Criteria: It is the intention of the entity to allocate work to successful bidder/s in terms of price and/or negotiated price.

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2. Valid Tax Compliance Letter with a unique pin

COMPULSORY TENDER BRIEFING

A compulsory briefing meeting will take place at the Independent Development Trust National Office on the **01 November 2024 at 10h00**:

IDT National Office
Glenwood Office Park
Cnr. Oberon & Sprite Streets
Faerie Glen
0043

Tenderers must sign a compulsory attendance register in the name of the company forming part of the consortium. Attendance by key personnel of at least one company forming part of the consortium is compulsory. Addenda and additional documents, if any, will be issued only to tenderers appearing on the attendance register.

Tender register will only be available for signing at the IDT office (National Office)

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