

Ref: Contractor Appointment letter
Enquiries: Zanele Madzidzela
Email: zanele@idt.org.za

T1.1 TENDER NOTICE AND INVITATION TO TENDER

EASTERN CAPE PROVINCE OF EDUCATION) invites tenders for **REQUEST FOR PROPOSALS FOR A CONSORTIUM/MULTI-DISCIPLINARY PROFESSIONAL SERVICES CONSISTING OF QUANTITY SURVEYOR (PA) ARCHITECTS, CIVIL & STRUCTURAL ENGINEERS, ELECTRICAL & MECHANICAL ENGINEERS, OCCUPATIONAL HEALTH AND SAFETY AGENTS AND SOCIAL FACILITATORS FROM STAGE 1 TO STAGE 6 OF THE ADDITIONAL OF EDUCATIONAL FACILITIES AT TSITSIKAMMA JSS IN THE EASTERN CAPE PROVINCE**

The Tender Document and Supporting Documents are attached on the tender invitation. IDT will email addendums and responses to any queries related to this tender via the IDT Procurement contact person below and only written correspondence will be accepted.

Queries may only be addressed to:

Procurement Contact Official

zanele@idt.org.za

The cut-off date for written tender enquiries is **five (5) working days** before the tender closing date.

Document will be available on the 31 January 2025 at 08h00. Bid documents with the necessary Terms of Reference may be downloaded at the IDT website www.idt.org.za

The closing time for receipt of tenders is **12h00 on 24th February 2025** at ***Independent Development Trust, Palm Square Business Park, Bonza Bay Road, Beacon Bay, East London*** at the designated ***Tender Box for TENDER NO. IDTECRFP/50/DOE/CTM/2024/25***

Tenders may only be submitted on the tender documentation that has been issued. Telegraphic, telephonic, telex, facsimile and late tenders will **not** be accepted. Tenderers should ensure that Bids are delivered timeously and to the correct address (reflected on the cover of this document). If the bid is late, or not submitted in the designated tender box, it will not be considered for evaluation.

Evaluation criteria

- **Phase 1:** Mandatory requirements

Board of Trustees: Adv. Kwazi Mshengu (Chairperson), Ms. Karabo Siyila, (Deputy Chairperson), Ms. Lindelwa Dlamini, Ms. Prudence Mkhwanazi, Mr. Krishen Sukdev, Adv. Lufuno Nevondwe, Ms. Rehana Parker, Mr. Mpilo Mbambisa

Chief Executive Officer: Ms. Tebogo Malaka.

Trust Registration No: IT 669/91



Glenwood Office Park Cnr. Oberon &
Sprite Streets
Faerie Glen 0043
PO Box 73000, Lynnwood Ridge 0040
Tel : [\(012\) 845 2000](tel:0128452000)
www.idt.org.za

- **Phase 2:** Functionality
- **Phase 3:** Price and specific goals

Mandatory requirements

Stage 1: Responsiveness Evaluation

Mandatory Requirements/Documents:

- 1.1 Registration on the Central Supplier Database (CSD)
- 1.2 Invitation to Bid (SBD 1) Fully Completed and signed
- 1.3 Declaration of Interest (SBD 4) Fully Completed and signed
- 1.4 Preference Points Claim Form in terms of the Preferential Procurement (SBD 6.1)
- 1.5 Fully completed and signed
- 1.6 Fully Completed Fee Proposal in line with the Pricing Instruction as indicated in the bid document
- 1.7 Sub-Consultant agreement and letter of intent /letter of authority from each discipline.
- 1.8 Completed Form of Offer, fully signed and witnessed
- 1.9 Letter of intent OR Proof of Professional Indemnity of at least R 2 million, which will be adjusted to be aligned to be twice the value of the Professional fees on appointment. The PI should be from licensed Financial Service Providers (FSP)"

Provide Certified Proof of Professional Registration with the South African Council for Architectural Profession (SACAP) and CV (with copy of Qualifications) of person to be dedicated / designated to the project. The Architect will be the lead consultant and Principal Agent on the project.

The Professional team shall comprise of the following disciplines who must provide their qualifications and proof of registration with the relevant council as per the Council for Built Environment Act of 2000.

- Prof. Civil & Structural (ECSA)
- Prof. Mechanical ECSA)
- Prof. Electrical (ECSA)
- Prof. Occupational Health & Safety Agent (SACPCMP)
- Social Facilitator

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1.10 Duly signed Letter of Authority MUST be submitted authorising the individual to sign on behalf of the bidder if:

- a) If there are more than one Owner/ Director / Shareholder / Member / Trustee etc. OR
- b) If there is only one Director / Shareholder / Member / Trustee / Owner etc. and they are not the one completing the bid document.
- c) If it is consortium or joint venture, each party or company must submit letter of authority or letter of intent signed by all directors.

All signatures where required to be in black ink, no electronic signatures will be accepted.

- (i) If any of the Directors are in the Employment of the State shall result in disqualification of the bid.
- (ii) If any of its Directors are listed on the Register of Defaulters shall result in disqualification of the bid

Stage 2 Functionality

| Quality Criteria | | Points Allocation |
|------------------|--|-------------------|
| A | Experience of company o similar projects not older than 10 years | 35 |
| B | Qualifications, experience and competencies of the key personnel | 30 |
| C | Points for locality | 5 |

Stage 3: Price and specific goals

Only competent tenderers who have reached or exceed the minimum functionality threshold of 70% will be evaluated on price and specific goals in terms of the Preferential Procurement Policy Framework Act of 2000, Preferential Procurement Regulation 2022. The 80/20 points system will be applicable.

Specific Goals

In order to claim and be awarded points, bidders must submit an original or original certified copy of the following source documents to be submitted with the Bid:



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- Full Central Supplier Database Report

The bids deal with a consortium /multi-disciplinary service; all companies must submit the abovementioned source documents to claim and be awarded points. Individual calculations will be made per company and the average of specific goals per company will be considered as the consortium/multi-disciplinary total awarded points.

The point related to the IDT Specific Goals will be allocated proportionally as per table below:

| | POINTS |
|--|------------|
| PRICE | 80 |
| SPECIFIC GOALS | 20 |
| | |
| Women | 6 |
| Youth | 6 |
| People with Disabilities | 4 |
| Black People | 4 |
| Total points for Price and Specific Goals | 100 |

The Bid will be evaluated in Two Stages

- Mandatory Requirements,
- The 80/20 Evaluation System will be used for procuring items with values of R30 000 and above but not exceeding R50 000 000 inclusive of Vat (PPPFA and IDT SCM Policy) Price; and

Preference points claim form in terms of the preferential procurement regulations 2022.

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