



Glenwood Office Park Cnr. Oberon &
Sprite Streets
Faerie Glen 0043
PO Box 73000, Lynnwood Ridge 0040
Tel : (012) 845 2000
www.idt.org.za

Ref: Contractor Appointment letter
Enquiries: Zanele Madzidzela
Email: zanele@idt.org.za



T1.1 TENDER NOTICE AND INVITATION TO TENDER

EASTERN CAPE PROVINCE OF EDUCATION) invites tenders for **TENDER NO IDTECRFP/49/DOE/CTM/2024/25: REQUEST FOR CONSORTIUM/MULTI-DISCIPLINARY PROFESSIONAL SERVICES CONSISTING OF QUANTITY SURVEYING, ARCHITECTURAL & CIVIL & STRUCTURAL SERVICES FOR DOCUMENT READINESS REVIEW IN PREPARATION FOR PLANNING DESIGN & COST APPRAISAL COMMITTEE (PAC) REVIEWS FROM STAGE 1 TILL STAGE 4 OF THE REFURBISHMENT, ADDITIONAL AND UPGRADING OF EDUCATIONAL FACILITIES IN THE EASTERN CAPE PROVINCE FOR THE BELOW WORK PACKAGES**

The Tender Document and Supporting Documents are attached on the tender invitation. IDT will email addendums and responses to any queries related to this tender via the IDT Procurement contact person below and only written correspondence will be accepted.

**Queries may only be addressed to:
Procurement Contact Official**

zanele@idt.org.za

The cut-off date for written tender enquiries is **five (5) working days** before the tender closing date.

Document will be available on the 31 January 2025 at 08h00. Bid documents with the necessary Terms of Reference may be downloaded at the IDT website www.idt.org.za

The closing time for receipt of tenders is **12h00 on 24th February 2025** at ***Independent Development Trust, Palm Square Business Park, Bonza Bay Road, Beacon Bay, East London*** at the designated ***Tender Box for TENDER NO. IDTECRFP/49/DOE/CTM/2024/25***

Tenders may only be submitted on the tender documentation that has been issued. Telegraphic, telephonic, telex, facsimile and late tenders will **not** be accepted. Tenderers should ensure that Bids are delivered timeously and to the correct address (reflected on the cover of this document). If the bid is late, or not submitted in the designated tender box, it will not be considered for evaluation.

Board of Trustees: Adv. Kwazi Mshengu (Chairperson), Ms. Karabo Siyila, (Deputy Chairperson), Ms. Lindelwa Dlamini, Ms. Prudence Mkhwanazi, Mr. Krishen Sukdev, Adv. Lufuno Nevondwe, Ms. Rehana Parker, Mr. Mpilo Mbambisa

Chief Executive Officer: Ms. Tebogo Malaka.

Trust Registration No: IT 669/91



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Evaluation criteria

- **Phase 1:** Mandatory requirements
- **Phase 2:** Functionality
- **Phase 3:** Price and specific goals

Mandatory requirements

Stage 1: Responsiveness Evaluation

Mandatory Requirements/Documents:

- 1.1 Submission of fully completed and signed Invitation to Bid (SBD 1)
- 1.2 Submission of fully completed and signed Bidder's Disclosure (SBD 4)
- 1.3 Submission of fully completed and signed Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1)
- 1.4 Authority to Sign a Bid
- 1.5 Consortium Agreement Certified by a Commissioner of Oaths (where applicable)
- 1.6 Professional Registration with at least one director of each company forming part of the consortium/ multi-disciplinary team with each respective built environment council i.e.
Quantity Surveyor – SACQSP as Pr. Quantity Surveyor
Architect – SACAP as Pr. Architect
Civil Engineer – ECSA as Pr. Engineer
- 1.7 Confirmation of Receipt of Addenda to Bid Documents (If applicable)
- 1.8 Signed financial proposal
- 1.9 Signed Form of Offer

Failure to submit any of the above documents/requirements shall result in disqualification of the bid. Tender offer must be received on the tender closing date and time specified on the invitation, fully completed, typed or in black ink as per Standard Conditions of Tender and as per the specific condition of this tender document.

All signatures where required to be in black ink, no electronic signatures will be accepted.

- (i) If any of the Directors are in the Employment of the State shall result in disqualification of the bid.

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- (ii) If any of its Directors are listed on the Register of Defaulters shall result in disqualification of the bid

Stage 2 Functionality

Quality Criteria		Points Allocation
A	Experience of company o similar projects not older than 10 years	40
B	Qualifications, experience and competencies of the key personnel	25
C	Quality of services based on Client Reference Letters	25
D	Points for locality	10

Stage 3: Price and specific goals

Only competent tenderers who have reached or exceed the minimum functionality threshold of 70% will be evaluated on price and specific goals in terms of the Preferential Procurement Policy Framework Act of 2000, Preferential Procurement Regulation 2022. The 80/20 points system will be applicable.

Specific Goals

In order to claim and be awarded points, bidders must submit an original or original certified copy of the following source documents to be submitted with the Bid:

- Full Central Supplier Database Report

The bids deal with a consortium /multi-disciplinary service; all companies must submit the abovementioned source documents to claim and be awarded points. Individual calculations will be made per company and the average of specific goals per company will be considered as the consortium/multi-disciplinary total awarded points.

The point related to the IDT Specific Goals will be allocated proportionally as per table below:

	POINTS
PRICE	80
SPECIFIC GOALS	20



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Women	6
Youth	6
People with Disabilities	4
Black People	4
Total points for Price and Specific Goals	100

The Bid will be evaluated in Two Stages

- (a) Mandatory Requirements,
- (b) The 80/20 Evaluation System will be used for procuring items with values of R30 000 and above but not exceeding R50 000 000 inclusive of Vat (PPPFA and IDT SCM Policy) Price; and

Preference points claim form in terms of the preferential procurement regulations 2022.

Pricing

All bidders should note that this is a time-based fees pricing strategy. Refer to section 1.10 for further details

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